

[About Us](#) >

[Contact Us](#) >

[Our Services](#) >

[Latest News](#) >

[Events](#) >

- Jconnect Webinars

[Investing In Japan](#) >

- Why Invest

- Set Up a Business

- Find a Business Partner

- Client Case Studies

- Our Partnerships

- J-BRIDGE: Cross-Border Business Platform

[Innovation Accelerator](#) >

- JETRO Innovation Program

- Global Acceleration Hub

- J-Startup Program

[Japan's U.S. Investment Dynamic](#) >

- Japan Stories: Voices from Representatives of U.S. Based Japanese Companies

[Newsletters](#) >

[Japan Hydrogen Forum \(JH2F\)](#) >

[Job Listings](#) >


[RFP] Venture Capital Education Program

Dec 08, 2023

GENERAL INFORMATION

1. Subject: **Venture Capital Education Program**
2. Term of contract: the contract start date to March 15th, 2024
3. Closing date for Application: **15:00 (PST) on December 21**
4. Content of Contract: As indicated in **Application Guidelines (Attachment 1)**

INSTRUCTIONS TO APPLICANTS

1. Qualification Requirement

Prospective candidate(s) engaged in the project must satisfy the conditions stated in the **Application Guidelines (Attachment 1)**.

- a. NOT under the circumstances of being denied participation due to unethical and/or unlawful activities by either JETRO or Ministry of Economy, Trade and Industry (METI) from previous procurement offerings.
- b. Has an established organizational structure and capabilities to manage and complete the project properly. Has a global network, and knowledge necessary for the implementation of the project.
- c. Has broad and effective experience of implementation of education programs in the world. Has experience of building up unicorns in the past five years (desirable).
- d. Has investment arms and has close connections with world top tier VCs.
- e. Can adhere to JETRO's requests, as well as report to, communicate with, and consult with JETRO in an adequate manner. Can present efficient data for the program evaluation.
- f. Has knowledge and systems/tools for handling confidential and/or personal information accordingly.
- g. Can comply with applicable laws and regulations, especially the Foreign Corrupt Practices Act and state unfair competition laws.
- h. Is willing to invest in Japan and establish an entity in Japan(desirable). * Contact JETRO SF, if considering investing in Japan, forming a fund, or partnering with a Japanese company.

2. Delivery of Application

All Application and proposal documents (see below) shall be sent to the following address by **15:00 (PST) on December 21**.

Required to submit:

Application Form
Proposal document or PowerPoint presentation.

Attn: Mr. Will Ferguson, Mr. Ken Yoshida

E-mail: will_ferguson@jetro.go.jp, ken_yoshida@jetro.go.jp

Address: JETRO San Francisco 575 Market St #2400, San Francisco, CA 94105

3. Language of Application:

English or Japanese

4. Evaluation of Application:

a. 1st evaluation

Screening of Application documents by JETRO San Francisco

b. 2nd evaluation

Zoom Presentation

(Please include your scheduled availability at 4:00pm-7:00pm PST on December 27th and

January 4th. The call will include staff from JETRO San Francisco as well as JETRO Tokyo

organizers. The detailed schedule for the presentation will be notified to the companies who pass

the 1st evaluation)

5. Announcement of Tender

Tender will be announced to bidders by email. Given the nature of the bidding process, JETRO refrain from providing feedback on the results.



6. Contact:

Attn: Mr. Will Ferguson, Mr. Ken Yoshida

E-mail: will_ferguson@jetro.go.jp, ken_yoshida@jetro.go.jp

Address: JETRO San Francisco 575 Market St #2400, San Francisco, CA 94105

Tel: +1.415.392.1333

*Due to the Covid-19 situation, most of the employees are currently working from home. Please contact by e-mail with any questions.

APPLICATION ATTACHMENTS:

[Attachment 1: Application Form](#) <Word>

[Attachment 2: Application Guideline](#) <Word>

Print

A banner with a dark background showing a close-up of hands working on a craft, with the text "Explore Craftsmanship and Culture in Japan" overlaid in white.

A banner with a blue and red background, featuring the text "J-messe JAPAN" and "Online Trade Fair Database".

A banner with a blue background showing silhouettes of people, with the text "OPEN FOR PROFESSIONALS" overlaid in white.

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