U.S. Department of Justice
Washington, DC 20530

Supplemental Statement
Pursuant to Section 2 of the Foreign Agents Registration Act of 1938, as amended

OMB NO. 1105-0002

For Six Month Period Ending DEC 18 2004
(Insert date)

I - REGISTRANT

1. (a) Name of Registrant Nova Scotia Department of Tourism (b) Registration No. 3078

(c) Business Address(es) of Registrant 468 Commercial Street
Portland, ME 04101

2. Has there been a change in the information previously furnished in connection with the following:

(a)	If an individual:		
	(1) Residence address	Yes ☐	No ☑
	(2) Citizenship	Yes ☐	No ☑
	(3) Occupation	Yes ☐	No ☑
(b)	If an organization:		
	(1) Name	Yes ☐	No ☑
	(2) Ownership or control	Yes ☐	No ☑
	(3) Branch offices	Yes ☐	No ☑

(c) Explain fully all changes, if any, indicated in items (a) and (b) above.

2005 JAN 10 AM 9:43

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C[1], state whether any changes therein have occurred during this 6 month reporting period.
Yes ☐ No ☑

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

1 The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (a waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☐ No ☑

If yes, furnish the following information:

Name	Position	Date Connection Ended

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes ☑ No ☐

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
Jennifer Brown Tomlinson	P.O. Box 442 401 Gray Rd., #4 Windham, ME 04062	Canadian	Supervisor, NS Visitor Information Centre	May 4, 2004

5. (a) Has any person named in item 4(b) rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☐

If yes, identify each such person and describe his service. N/A

(b) Have any employee or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting? Yes ☐ No ☑

If yes, furnish the following information:

Name	Position or connection	Date terminated

(c) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☑

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed

6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(c) of the supplemental statement? Yes ☐ No ☐

If no, list names of persons who have not filed the required statement. N/A

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period?
Yes ☐ No ☑

If yes, furnish the following information:

Name of foreign principal — *Date of termination*

8. Have you acquired any new foreign principal[2] during this 6 month reporting period?
Yes ☐ No ☑

If yes, furnish following information:

Name and address of foreign principal — *Date acquired*

9. In addition to those named in Items 7 and 8, if any, list foreign principals[2] whom you continued to represent during the 6 month reporting period.

This office is funded and operated by the Nova Scotia Department of Tourism & Culture, Province of Nova Scotia.

10. **EXHIBITS A AND B**

(a) Have you filed for each of the newly acquired foreign principals in Item 8 the following:

Exhibit A[3] Yes ☐ No ☐
Exhibit B[4] Yes ☐ No ☐

N/A

If no, please attach the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

2 The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)
3 The Exhibit A, which is filed on form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.
4 The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets fourth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, and 9 of this statement? Yes ☐ No ☑

If yes, identify each such foreign principal and describe in full detail your activities and services:

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity[5] as defined below? Yes ☐ No ☑

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places, of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes ☐ No ☑

If yes, describe fully.

5 The term "political activities" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) **RECEIPTS-MONIES**

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☑ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies[6]

Date	From Whom	Purpose	Amount
The Province of Nova Scotia reimburses the Nova Scotia Information Centre for its general operational expenses. Please refer to the attached sheets for a breakdown of expenditures and the bank statements for deposits (reimbursements to account)			$ Total

(b) **RECEIPTS - FUND RASING CAMPAIGN**

During this 6 month reporting period, have you received, as part of a fund raising campaign[7], any money on behalf of any foreign principal named in items 7, 8, and 9 of this statement? Yes ☐ No ☑

If yes, have you filed an Exhibit D to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____.

(c) **RECEIPTS-THINGS OF VALUE**

During this 6 month reporting period, have you received any thing of value[9] other than money from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal?
Yes ☐ No ☑

If yes, furnish the following information:

Name of foreign principal	Date received	Description of thing of value	Purpose

6, 7 A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. (See Rule 201(e).)
8 An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fund raising campaign and transmitted for a foreign principal.
9 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-M[illegible]S**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, and 9 of this statement? Yes ☑ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☑

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount

This office maintains an operating account to pay for services and general supplies such as postage, printing and telephone. The Province of Nova Scotia reimburses the offices for such expenditures. Please find attached the monthly bank statements and petty cash statements for the months of June to December, 2004.

Total

(b) **DISBURSEMENTS-THINGS OF VALUE**

During this 6 month reporting period, have you disposed of anything of value[10] other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, and 9 of this statement?

Yes ☐ No ☑

If yes, furnish the following information:

Date disposed	Name of person to whom given	On behalf of what foreign principal	Description of thing of value	Purpose
N/A				

(c) **DISBURSEMENTS-POLITICAL CONTRIBUTIONS**

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value[11] in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes ☐ No ☑

If yes, furnish the following information:

Date	Amount or thing of value	Name of political organization	Name of candidate
N/A			

10, 11 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials[12]?
Yes ☑ No ☐

IF YES, RESPOND TO THE REMAINING ITEMS IN SECTION V.

17. Identify each such foreign principal.
On behalf of the Nova Scotia Department of Tourism & Culture, mailed travel literature to interested parties.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes ☐ No ☐

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

Please find budget enclosed.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

☐ Radio or TV broadcasts
☐ Magazine or newspaper articles
☐ Motion picture films
☐ Letters or telegrams
☐ Advertising campaigns
☐ Press releases
☐ Pamphlets or other publications
☐ Lectures or speeches
☐ Internet
☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

☐ Public Officials
☐ Legislators
☐ Government agencies
☐ Newspapers
☐ Editors
☐ Civic groups or associations
☐ Libraries
☐ Educational institutions
☐ Nationality groups
☐ Other (specify) Fulfilled requests for travel information.

21. What language was used in the informational materials:
☐ English ☐ Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☑ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?
Yes ☑ No ☐

12 The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI--EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)	(Type or print name under each signature[13])
	Robert W. Boyd
January 12, 2005	ROBERT W. BOYD

13 This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

UNITED STATES DEPARTMENT OF JUSTICE
FARA REGISTRATION UNIT
CRIMINAL DIVISION
WASHINGTON, D.C. 20530

NOTICE

Please answer the following questions and return this sheet in triplicate with your Supplemental Statement:

1. Is your answer to Item 16 of Section V (Informational Materials - page 8 of Form CRM-154, formerly Form OBD-64-Supplemental Statement):

YES ✓ or NO _____

(If your answer to question 1 is "yes" do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

YES _____ or NO _____

(If your answer to question 2 is "yes" please forward for our review copies of all material including: films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)

Robert W. Boyd
Signature

Jan 12/05
Date

ROBERT W. BOYD
Please type or print name of signatory on the line above

Manager, Visitor Services & Research
Title

THIS FORM IS TO BE AN OFFICIAL ATTACHMENT TO YOUR CURRENT SUPPLEMENTAL STATEMENT - PLEASE EXECUTE IN TRIPLICATE

SHORT-FORM REGISTRATION INFORMATION SHEET

SECTION A

The Department records list active short-form registration statements for the following persons of your organization filed on the date indicated by each name. If a person is not still functioning in the same capacity directly on behalf of the foreign principal, please show the date of termination.

Short Form List For Registrant: Nova Scotia Information Centre

Last Name	First Name and Other Names	Registration Date	Termination Date	Role

N/A

SECTION B

In addition to those persons listed in Section A, list below all current employees rendering services directly on behalf of the foreign principal(s) who have not as yet filed short-form registration statements. (Do not list clerks, secretaries, typists or employees in a similar or related capacity. If there is some question as to whether an employee has an obligation to file a short-form, please address a letter to us describing the activities and connection with the foreign principal.)

Name	Function	Date Hired

Signature: _____ Date: _____

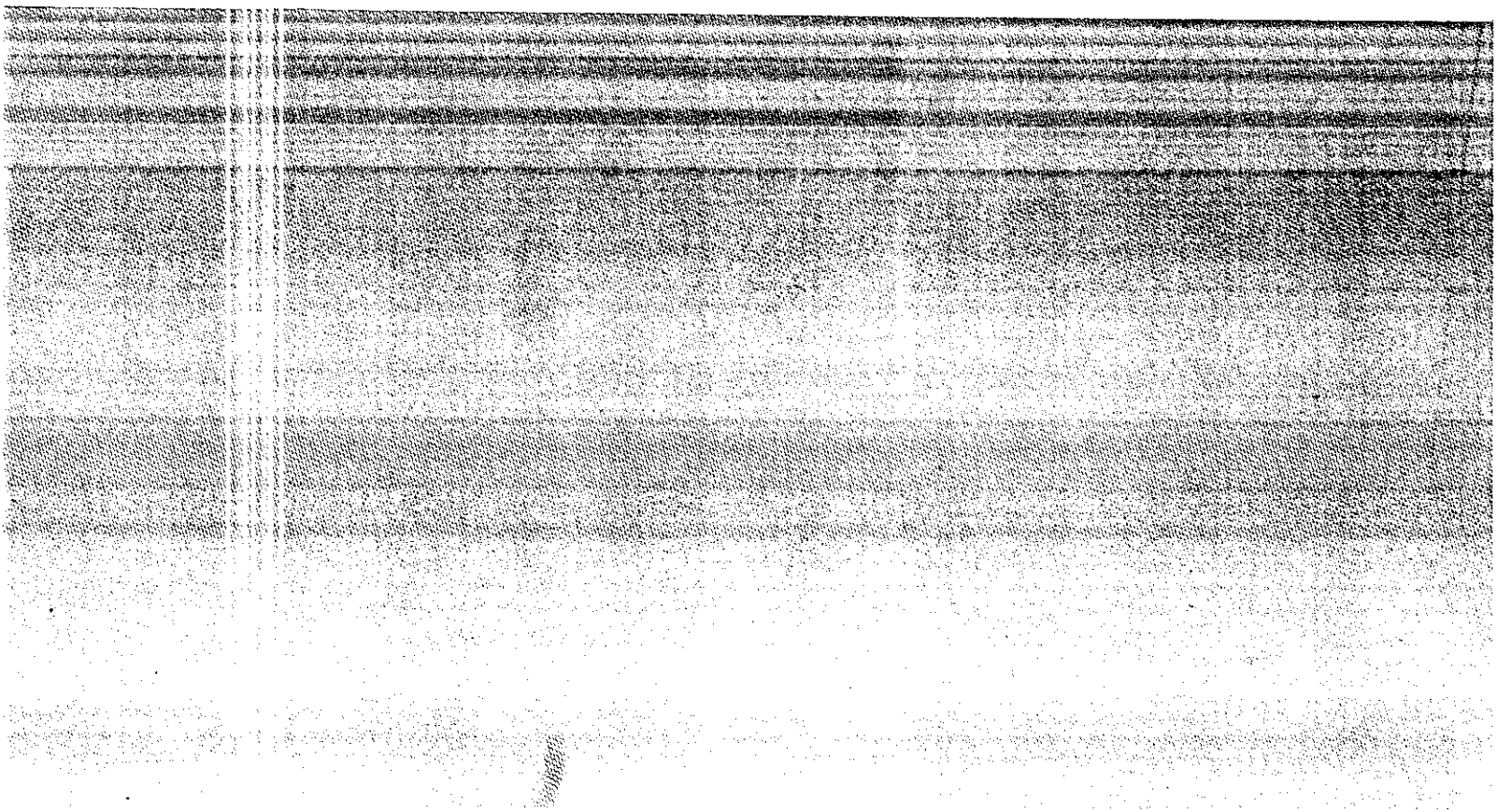
Title: _____

N/A

14(a)

The budget for the fiscal year of 2004/05 is stated below in Canadian funds. Please note it is the same as last year's budget.

Salaries & Benefits:	$ 64,400	
Travel:	9,000	
Supplies & Services:	14,860	(office expenses, postage, printing, stationary, freight, telecommunication, equipment repairs and maintenance contracts)
Other:	2,500	(memberships, dues, subscriptions and all other expenditures)
TOTAL	**$ 90,760**	



For the period of June 19, 2004 to December 18, 2004, the Nova Scotia Department of Finance reimbursed this office in the amount of $5,895.55 for purchases made directly from the operating account.

PROVINCE OF NOVA SCOTIA
FORECAST TURNAROUND DOCUMENT

As At: 13:05 01/05/2005
Ordinary Expenditure Forecast Report for plan version 003 PAGE. 14

For Period 009 in Fiscal Year 2004
Cost Center 55_TNS_MKT

OK
KWB
Tam 10/05

45,700
45,900

SAS Read
YTD Read 47,

Cost element	*LYR Act at Mar.31*	* YTD Exp + Com *	* Authority *	* Forecast *	* % Forecast Spent*	NEW FORECAST
550108Portland Information Office						
14100 Contract Employees	21352.80	0.00	34000	0	0.00	
15100 Casual Employees	19126.56	44482.10	22000	42800	103.93	44,500
26100 Other Earnings	16530.92	234.40	0	2000	11.72	200
27100 Fringe Benefits	4208.30	3159.56	6600	3100	101.92	3,200
27400 PSSP Contributions	1734.82	0.00	1800	0	0.00	
Salaries and Benefits********	**62953.40**	**47876.06**	**64400**	**47900**	**99.95**	47,900
31100 Travel - In Prov	979.27	242.80	3000	1000	24.28	500
31200 Travel - Out of Prov	1218.93	582.49	2000	1000	58.25	600
35200 Kilometres Travelled	1400.54	2025.63	1000	1500	135.04	2,100
35400 Airfare/Acc. In Prov	21.50	0.00	0	0	0.00	
35500 Airfare/Out of Prov.	1114.00	243.24	3000	500	48.65	500
Travel********	**4734.24**	**3094.16**	**9000**	**4000**	**77.35**	3,700
51100 Support Services	0.00	0.00	1660	0	0.00	
Professional/Special Service*	**0.00**	**0.00**	**1660**	**0**	**0.00**	
05400 Stockroom Supplies	0.00	0.00	0	0	0.00	
50900 Gen Office Operation	0.00	214.28	0	200	107.14	300
51200 Misc. Office Expense	1517.47	0.00	300	200	0.00	—
51300 Printing/Stationery	676.47	10.72	800	200	5.36	100
51400 Postage	2848.90	2702.51	3000	3000	90.08	3,000
51600 Freight, Duty	1490.93	238.56	1200	300	79.52	300
51700 Photocopy Charges	39.71	0.00	0	0	0.00	
52400 Purch Of Print Suppl	259.25	0.00	200	0	0.00	
53100 Gen Operating Supply	72.55	574.22	0	300	191.41	600
53200 Supply & Services	179.76	0.00	0	0	0.00	
53700 Janitorial Supplies	165.80	33.12	200	100	33.12	100
32100 It Supplies	0.00	0.00	0	0	0.00	
34100 Telecommunications	4323.22	1504.03	6000	4000	37.60	3,500
34400 Long Distance Calls	0.00	276.96	0	100	276.96	300
36100 Equipment Repairs	97.34	0.00	0	0	0.00	
92300 Laundry Services	16.38	0.00	0	0	0.00	
94100 Bank Charges	164.26	35.25	0	0	0.00	100
98100 Insurance Premiums	2225.18	557.37	1500	1500	37.16	1,500
Supplies and Services******	**14077.22**	**6147.02**	**13200**	**9900**	**62.09**	9,800

PROVINCE OF NOVA SCOTIA
FORECAST TURNAROUND DOCUMENT

As At: 13:05 01/05/2005
Ordinary Expenditure Forecast Report for plan version 003 PAGE. 15

For Period 009 in Fiscal Year 2004
Cost Center 55_INS_MKT

Cost element	*LYR Act at Mar.31*	* YTD Exp + Com	* Authority	* Forecast	* % Forecast Spent*	NEW FORECAST
814100 Staff Training	78.57	0.00	0	0	0.00	
817100 Membership Dues	1140.66	0.00	1500	500	0.00	500
818100 Subscr Periodicals	169.30	0.00	1000	300	0.00	400
819100 Other	1205.63	33.89	0	5000	0.68	3,000
)ther**********	2594.16	33.89	2500	5800	0.58	3,900
;ess Fees and Other Charges**	0.00	0.00	0	0	0.00	
990400 L/C Dept:*Benefits	0.00	0.00	0	300-	0.00	
:hargeable to Other Depts****	0.00	0.00	0	300-	0.00	
**Cost center total *	84359.02	57151.13	90760	67300	84.92	65,300

NOVA SCOTIA

Statement of Petty Cash Expenditures (Portland VIC Operating Account)

Document #		Reference Doc. #	DEC 2004	Sample Doc. #	
Department	**Tourism, Culture & Heritage**		Division	**Marketing**	

Cheque Payable to: (Name and Mailing address)	Vendor Account	Date
Key Bank of Maine **c/o Jennifer Brown** **468 Commercial Street** **Portland, ME 04101**	Suppcode 50000087	12 January 05

All Expenditures Must Be Supported By Receipts In Order Of Listing	PETTY CASH FUND:	
	Expenditures on this Statement	$ 26.88
	Cash on Hand	$ 11,037.73
	Approved Fund Level	

DETAILS OF EXPENDITURES

Date	To Whom Paid And Item Description	Dept Use	Distribution Order	Cost Center	GLAcct	Amount
10 Dec	Avaya Inc. - phone maintenance	5662			784100	$ 13.44
21 Dec	Avaya Inc. - phone maintenance	5664			784100	$ 13.44
					Total Expenditures	$ 26.88

Authorization and Approval

I certify that the above expenditures were incurred on Government Business

Custodian _____ Date _____

The above expenditures were authorized by me.

Signed Robert W Boyd Date Jan 12/05

Position Mgr. Visitor Services + Research Date _____

Additions and extensions certified correct

Initialed _____ Date _____

Summary of Expenditure

Distribution Order	Cost Centre	GL Acct	Amount
		Summary Total	$0.00

AVAYA

Customer Care Center
3795 Data Drive
Norcross GA 30092

SUMMARY INVOICE

MB 01 005173 93556 B 31 A

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101-4637

Account Number: 0101904781
Summary Invoice Number: 2720037526
Summary Invoice Date: 12-06-04

For ordering or inquiries:
call 1-800-328-7833
For repair services:
call 1-800-628-2888

New Charges

Purchase Agreements	$ 0.00	
Service Agreements	12.80	
Miscellaneous Services	0.00	
Total New Charges		12.80
Federal Excise Tax	0.00	
State/Local Taxes	0.64	
Total Taxes on New Charges		0.64
Total New Charges and Taxes	$	13.44

Account Summary

Balance as of Last Summary Invoice	$	13.44
Additional Billing 11-07 to 12-06		0.00
Total Payments Received		0.00
Total Adjustments		0.00
Balance Brought Forward		13.44
Total Amount Due	$	26.88

Payment is Due Immediately Upon Receipt of the Summary Invoice

To ensure proper credit, please detach this portion and return with remittance

Remittance Document

AVAYA

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101-4637

Account Number: 0101904781
Summary Invoice Number: 2720037526
Summary Invoice Date: 12-06-04

Please make checks payable to:

AVAYA, INC
PO Box 5125
Carol Stream IL 60197-5125

Amount Due: $ 26.88

Amount Enclosed: 13.44

01019047818 2720037526 000000268804

AVAYA

3795 Data Drive
Norcross GA 30092

SUMMARY INVOICE

MB 01 005417 49414 B 31 A

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101-4637

Account Number: 0101904781
Summary Invoice Number: 2719803163

Summary Invoice Date: 11-06-04

For ordering or inquiries:
call 1-800-328-7833
For repair services:
call 1-800-629-2888

New Charges

Purchase Agreements	$ 0.00		
Service Agreements	12.80		
Miscellaneous Services	0.00		
Total New Charges			12.80
Federal Excise Tax	0.00		
State/Local Taxes	0.64		
Total Taxes on New Charges			0.64
Total New Charges and Taxes		$	13.44

Account Summary

Balance as of Last Summary Invoice	$	13.44
Additional Billing 10-07 to 11-06		0.00

Payments Received

Date	Amount
10-21	13.44

Total Payments Received	13.44
Total Adjustments	0.00
Balance Brought Forward	0.00
Total Amount Due	$ 13.44

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

5662

52-60/112
57153

PAY TO THE ORDER OF Avaya

DATE 10 Dec 2004

$ 13.44

thirteen 44/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Nov 6/04 invoice

Jennifer Braun

⑈005662⑈ ⑆011200608⑆ 00280286 11⑈

01019047818 27198031638 000000134410

Account Number: 0101904781
Summary Invoice Number: 2720037526
Summary Invoice Date: 12-06-04

AVAYA

SERVICE AGREEMENTS

Service Contract No.: 0050587181
Invoice No.: 2160050518
Purchase Order: Expo Contr - 1164306
Date: 12-05-04

Sold To: 0004726563
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Item No.	Material Code	Quantity	Product/Equipment/Service Description	Post Warranty Service Charge
000010	199820	1	PARTNER/PARTNER PLUS MAINT - MONTHLYTotal Equipped Ports: 8 . . . . . $	10.93
			Expiration Date 04-04-05	
			Billing period from 12-05-04 to 01-04-05	
000025	199905	1	PARTNER TELEPHONES MAINT - MONTHLY	1.87
			Expiration Date 04-04-05	
			Billing period from 12-05-04 to 01-04-05	

Subtotal This Invoice		12.80
Federal Excise Tax		0.00
State/Local Tax		0.64
TOTAL THIS INVOICE	$	13.44
TOTAL SERVICE AGREEMENTS		12.80
TOTAL TAXES		0.64
TOTAL SERVICE AGREEMENTS INCL TAXES	$	13.44

SECURITY ENHANCED DOCUMENT. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

Account# 0101904781 5664

DATE 21 Dec 2004 52-60/112 57153

PAY TO THE ORDER OF Avaya $ 13.44

thirteen 44/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Dec 6/04 invoice # 2720037526

Jennifer Brown
Robert W. Boyd

⑈005664⑈ ⑆011200608⑆ 00280286 11⑈

Account Number: 0101904781
Summary Invoice Number: 2719803163
Summary Invoice Date: 11-06-04

AVAYA

SERVICE AGREEMENTS

Service Contract No.: 0050587181
Invoice No.: 2158951285
Purchase Order: Exp@ Contr - 1164306
Date: 11-05-04

Sold To: 0004726563
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Item No.	Material Code	Quantity	Product/Equipment/Service Description		Post Warranty Service Charge
000010	199820	1	PARTNER/PARTNER PLUS MAINT - MONTHLYTotal Equipped Ports: 8	$	10.93
			Expiration Date 04-04-05 Billing period from 11-05-04 to 12-04-04		
000025	199905	1	PARTNER TELEPHONES MAINT - MONTHLY		1.87
			Expiration Date 04-04-05 Billing period from 11-05-04 to 12-04-04		

Subtotal This Invoice		12.80
Federal Excise Tax		0.00
State/Local Tax		0.64
TOTAL THIS INVOICE	$	13.44
TOTAL SERVICE AGREEMENTS		12.80
TOTAL TAXES		0.64
TOTAL SERVICE AGREEMENTS INCL TAXES	$	13.44

NOVA SCOTIA

Statement of Petty Cash Expenditures

Document #		Reference Doc. #		Sample Doc. #	
Department			Division		
Cheque Payable to: (Name and Mailing address) Jennifer Brown P.O. Box 442 Windham, ME 04062			Vendor Account Suppcode 50000087		Date 15 July 2004
All Expenditures Must Be Supported By Receipts In Order Of Listing			PETTY CASH FUND: Expenditures on this Statement Cash on Hand Approved Fund Level		 $98.20 USD $100.00 CDN

DETAILS OF EXPENDITURES

Date	To Whom Paid And Item Description	Dept Use	Distribution Order	Cost Center	GLAcct	Amount
10/06/04	Staples - printer cartridges				760900	$ 58.05
15/06/04	USPS - postage				761400	$ 2.26
16/06/04	USPS - postage				761400	$ 1.87
17/06/04	USPS - postage				761400	$ 4.10
23/06/04	USPS - postage				761400	$ 9.21
25/06/04	Staples - office supplies				760900	$ 22.71
					Total Expenditures	$98.20 USD

Authorization and Approval

I certify that the above expenditures were incurred on Government Business

Custodian Jennifer Brown Date 15 July 04

The above expenditures were authorized by me.

Signed _____ Date _____

Position _____ Date _____

Additions and extensions certified correct

Initialed _____ Date _____

Summary of Expenditure

Order	Distribution Cost Centre	GL Acct	Amount
		Summary Total	$0.00

STAPLES

that was easy.

Low prices. Every item. Every day.
110% Price-Match. Guaranteed.
443 Western Avenue
S.Portland, ME 04106
(207) 871-9148

SALE 007660 9 001 80043
0108 06/25/04 09:05

****
****

$10,000 SHOPPING SPREE AT STAPLES!
ENTER TO WIN!

****
****

We care about what you think!
Take a short survey and be entered
into a monthly drawing. Just log on to
www.staples-survey.com
or call 1-800-890-7305

Your survey code: 0100 7290 9428 6025

See store for rules.
Survey code expires 07/25/2004.

****
****

QTY SKU OUR PRICE

REWARDS NUMBER 3731110312

1	PENTEL LEAD REFILL	
	072512065815	2.18
1	STAPLES TECH ERASE	
	079184211182	0.99
1	SHARPWRITER MECH P	
	041540303015	3.47
1	INVITATION WHITE W	
	634680600863	~~9.99~~
1	ANTI-FATIGUE MAT 2	
	086364003130	14.99
SUBTOTAL		31.62
	Standard Tax 5.00%	1.58
TOTAL		$33.20

Debit Tender: 33.20
Card No.: XXXXXXXXXX2308 <S> -10.49
Auth No.: 861576

22.71

TOTAL ITEMS 5

STAPLES

that was easy.

Low prices. Every item. Every day.
110% Price-Match. Guaranteed.
770 Roosevelt Trail
NORTH WINDHAM, ME 04062
(207) 892-1740

SALE 585984 6 001 39342
1259 06/10/04 09:30

****
****

$10,000 SHOPPING SPREE AT STAPLES!
ENTER TO WIN!

****
****

We care about what you think!
Take a short survey and be entered
into a monthly drawing. Just log on to
www.staples-survey.com
or call 1-800-890-7305

Your survey code: 0102 8697 6797 1209

See store for rules.
Survey code expires 07/10/2004.

****
****

QTY SKU OUR PRICE

REWARDS NUMBER 3731110312

1	LEXMARK 16 2PK BLA	
	734646355070	55.29
SUBTOTAL		55.29
	Standard Tax 5.00%	2.76
TOTAL		$58.05

Debit Tender: 58.05
Card No.: XXXXXXXXXX2308 <S>
Auth No.: 460177

TOTAL ITEMS 1

Compare and Save
with Staples-brand products.

THANK YOU FOR SHOPPING AT STAPLES !

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
06/23/04 11:21AM

Store USPS Trans 29
Wkstn sys5003 Cashier KCYSYZ
Cashier's Name JOHN
Stock Unit Id WINJOHN
PO Phone Number 207-871-8449
USPS # 2269030105

1. Parcel Post 71842 5.77
Destination: 21b 2.70oz
Weight: PVI
Postage Type: 5.77
Total Cost: 5.77
Base Rate: 3.44
2. Parcel Post 04106
Destination: 21b 4.30oz
Weight: PVI
Postage Type: 3.44
Total Cost: 3.44
Base Rate: 9.21

Subtotal 9.21
Total 10.00

Cash 0.79
Change Due
Cash

Number of Items Sold: 2

Thank You
Please come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
WINDHAM MAIN POST OFFICE
WINDHAM, ME 04062-9998
06/17/04 09:25AM

Store USPS Trans 7
Wkstn sys5003 Cashier T34510
Cashier's Name CLEO
Stock Unit Id WINCLEO
PO Phone Number 207-892-4742
USPS # 2269030062

1. Media Mail 1.84
Destination: 45429
Weight: 1lb 12.20oz
Postage Type: PVI
Total Cost: 1.84
Base Rate: 1.84
2. Media Mail 2.26
Destination: 60068
Weight: 2lb 12.30oz
Postage Type: PVI
Total Cost: 2.26
Base Rate: 2.26

Subtotal 4.10
Total 4.10

Cash 10.10
Change Due 6.00
Cash

Number of Items Sold: 2

A Click and Easy way to Ship
Ship with a click from your home
Or business---with Click-N-Ship
Service at www.usps.com

Number of Items Sold: 1

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
06/16/04 12:00PM

Store USPS Trans 25
Wkstn sys5003 Cashier KCYSYZ
Cashier's Name JOHN
Stock Unit Id WINJOHN
PO Phone Number 207-871-8449
USPS # 2269030105

1. BPM - Parcel 1.87
Destination: 04038
Weight: 1lb 5.30oz
Postage Type: PVI
Total Cost: 1.87
Base Rate: 1.87

Subtotal 1.87
Total 1.87

Cash 5.00
Change Due 3.13
Cash

Number of Items Sold: 1

Thank You
Please come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
06/15/04 09:58AM

Store USPS Trans 37
Wkstn sys5003 Cashier KCYSYZ
Cashier's Name JOHN
Stock Unit Id WINJOHN
PO Phone Number 207-871-8449
USPS # 2269030105

1. BPM - Parcel 2.26
Destination: 32826
Weight: 1lb 14.40oz
Postage Type: PVI
Total Cost: 2.26
Base Rate: 2.26

Subtotal 2.26
Total 2.26

Cash 2.26

across Hall
Sept 16/04

NOVA SCOTIA

Statement of Petty Cash Expenditures (Portland VIC Operating Account)

Document #		Reference Doc. #	July 2004	Sample Doc. #	
Department	**Tourism, Culture & Heritage**		Division	**Marketing**	

Cheque Payable to: (Name and Mailing address)	Vendor Account	Date
Key Bank of Maine **c/o Jennifer Brown** **468 Commercial Street** **Portland, ME 04101**	Suppcode 50000087	4 August 2004

All Expenditures Must Be Supported By Receipts In Order Of Listing	PETTY CASH FUND:	
	Expenditures on this Statement	$ 156.01
	Cash on Hand	$ 8,865.83
	Approved Fund Level	

DETAILS OF EXPENDITURES

Date	To Whom Paid And Item Description	Dept Use	Distribution Order	Cost Center	GLAcct	Amount
June 14	Avaya Inc - phone service plan	5633			784100	$ 13.44
July 9	MCI - long distance plan	5637			784400	$ 26.38
July 13	Avaya Inc - phone service plan	5638			784100	$ 13.44
July 14	David Tomlinson - Jenn's bi-weekly medical insurance (pay ending June 25/04)	5639			798100	$ 50.30
July 19	David Tomlinson - Jenn's bi-weekly medical insurance (pay ending July 9/04)	5641			798100	$ 50.30
July 30	Key Bank Fees				794100	$ 2.15
				Total Expenditures		$ 156.01

Authorization and Approval

I certify that the above expenditures were incurred on Government Business

Custodian Jennifer Brown Date 4 August 2004

The above expenditures were authorized by me.

Signed Robert W. Boyd Date Sept 16/04

Position Mgr. Vis Services Date

Additions and extensions certified correct

Initialed Date

Summary of Expenditure

Distribution Order	Cost Centre	GL Acct	Amount
		Summary Total	$0.00

KeyBank
P.O. Box 22114
Albany, NY 12201-2114

28028611

5 B 0153 **00005** R EM B1
NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT
468 COMMERCIAL ST
PORTLAND ME 04101-4637

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.

KeyNotes

KeyBank offers an Account Analysis service which provides a method of pooling multiple business checking account balances to offset services fees and charges. To learn more about our Account Analysis service please call the Key Business Resource Center at 1-888-KEY4BIZ.

Key Business Checking 28028611
NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT

Beginning balance 6-30-04	$9,021.84
5 Subtractions	-153.86
Net fees and charges	-2.15
Ending balance 7-31-04	**$8,865.83**

Subtractions

Checks * *check missing from sequence*

5633	7-7	$13.44	5638	7-26	13.44	*5641	7-26	50.30
*5637	7-19	26.38	5639	7-15	50.30	**Total checks paid**		**$153.86**

Fees and charges

Date		*Quantity*	*Unit charge*	
7-30-04	Maintenance Service Charge	1	8.00	-$8.00
7-30-04	FDIC Charge	1	.08	-.08
7-30-04	Checks/Withdrawals Paid Charge	5	.18	-.90
7-30-04	Earnings Credit	1	6.83	+6.83
	Fees and charges assessed this period			**-$2.15**

Security enhanced document. See back for details.

5633

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

DATE 14 June 2004

52-60/112
57153

PER 07/07/2004 4 5 410553703 7038 11 POSITIVE
LSSR 07/07/2004 4 1 44088 $13.44

PAY TO THE ORDER OF Avaya Inc.

thirteen 44/100 DOLLARS

KeyBank National Association
Portland, Maine 04401
1-800-KEY2YOU

acct# 0101904781

FOR 06June04 invoice

⑈005633⑈ ⑆011200608⑆ 00 280 286 11⑈ ⑈000001344⑈

⑈005633⑈ ⑆011200608⑆ 00 280 286 11⑈ ⑈000001344⑈

Miscellaneous Services		0.00	
Total New Charges			12.80
Federal Excise Tax		0.00	
State/Local Taxes		0.64	
Total Taxes on New Charges			0.64
Total New Charges and Taxes		**$**	**13.44**

Account Summary

Balance as of Last Summary Invoice	**$**	67.20
Additional Billing 05-07 to 06-06		0.00

Payments Received

Date	Amount
06-01	67.20

Total Payments Received		67.20
Total Adjustments		0.00
Balance Brought Forward		0.00
Total Amount Due	**$**	**13.44**

Payment is Due Immediately Upon Receipt of the Summary Invoice

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

08692126879 5637

DATE 9 July 2004

52-60/112
57153

PAY TO THE ORDER OF MCI $ 26.38

twenty-six 38/100 DOLLARS

Security features are included. Details on back.

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR bill due July 25/04

Jennifer Brown

⑈005637⑈ ⑆011200608⑆ 00280286 1⑈

$18.39	$18.39cr	$.00	$.00	$46.38	$46.38	7/25/04

[redacted]

Long Distance Service (MCI Business Gold International)	$ 40.52
Taxes and Surcharges	5.86
Total Current Charges	**$46.38**

Local service provided by MCImetro Access Transmission Services LLC (MCImetro) or an affiliate.

[redacted] Savings

At MCI, we're always looking for new ways to help your business save money. To find out how you can increase your savings, just call an MCI Customer Service Professional.

[redacted] Your Information

✓CONSOLIDATE ALL YOUR LONG DISTANCE LINES TODAY!
If you have additional phone lines with another long distance company, why not switch them to MCI(R)? You can benefit from our savings and have ALL your long distance charges on one simple monthly invoice. To switch your other lines, call Customer Service today.

PORTLAND, ME

Baltimore, MD

Pl

⑆052000663⑈770660390246⑈

MCI

	Due Date	Amount Enclosed
08692126879	$46.38	7/25/04	$46.38

#BWNCCYRUTO** ALL FOR AADC 040
#086921268792#
000016125 02 AB 0.526
NOVA SCOTIA INFORMATION CENTER
JENNIFER BROWN
468 COMMERCIAL ST
PORTLAND , ME 04101-4637

☐ Please check here and complete reverse side for address changes.

✉ Send Payment To:

MCI
P.O. BOX 856053
LOUISVILLE , KY 40285-6053

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

0101904781

5638

62-60/112
57153

DATE 13 July 2004

PAY TO THE ORDER OF Avaya, Inc. $ 13.44

Thirteen 44/100 DOLLARS

07/26/04 E1923 T1953 P1744081140641B

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

130108 [illegible] 0101904781 [illegible]
[illegible]

FOR Invoice due July 6/04.

Jennifer Braun

"005638" :011200608: 00280286 11" [illegible]

New Charges	Purchase Agreements	$ 0.00		
	Service Agreements	12.80		
	Miscellaneous Services	0.00		
	Total New Charges			12.80
	Federal Excise Tax	0.00		
	State/Local Taxes	0.64		
	Total Taxes on New Charges			0.64
	Total New Charges and Taxes		$	13.44

Account Summary	**Balance as of Last Summary Invoice**	$	13.44
	Additional Billing 06-07 to 07-06		0.00

Payments Received

Date	Amount
07-01	13.44

Total Payments Received		13.44
Total Adjustments		0.00
Balance Brought Forward		0.00
Total Amount Due	$	13.44

Payment is Due Immediately Upon Receipt of the Summary Invoice

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

5639

52-60/112
57153

DATE 14 July 2004

PAY TO THE ORDER OF David Tomlinson

$ 50.30

fifty 30/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Jenn's Medical coverage (bi-weekly)

Jennifer Brown

"005639" "011200608" "00280286 11" 0000005030"

TODIANS

CHOICE PLUS PLAN

BOROUGH PAYS 80%

ng ratification of new bargaining agreement for July 1, 2004)

	PAY PERIOD EMPLOYEE	PAY PERIOD EMPLOYER
LE	40.12	160.48
JLTS	90.42	361.68

Check Date | Pay Period End | Type | Advice Number
9 S 01 S 01 07/02/2004 06/25/2004 SCHOOL BIW 00025667

Deductions Current Year to Date

FICA
MEDICARE
2CHOICE 90.42
FED TAX
STATE TAX
NET PAY (D
1CHOICE

Leave Code Earned Used Balance

VACATION
SICK
PERSONAL
BEREAVEMNT

Check Totals

Gross Pay
Deductions
Annual YTD Gross
Total Hours

Advice Amount

EFFECTIVE 07/01/04

Security enhanced document. See back for details

5641

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

DATE July 19, 2004

52-60/112
57153

PAY TO THE ORDER OF David Tomlinson

$ 50.30

fifty 30/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Jenn's Med. Insurance

Jennifer Braun

⑈005641⑈ ⑆011200608⑆ 00280286 11⑈ ⑆000005030⑆

CUSTODIANS

AEA CHOICE PLUS PLAN

CARBOROUGH PAYS 80%

pending ratification of new bargaining agreement for July 1, 2004)

	PAY PERIOD EMPLOYEE	PAY PERIOD EMPLOYER
SINGLE	40.12	160.48
ADULTS	90.42	361.68

EFFECTIVE 07/01/04

NOVA SCOTIA

Statement of Petty Cash Expenditures (Portland VIC Operating Account)

Across Hall Sept 16/04

Document #		Reference Doc. #	AUGUST 2004	Sample Doc. #	
Department	Tourism, Culture & Heritage		Division	Marketing	

Cheque Payable to: (Name and Mailing address)

Key Bank of Maine
c/o Jennifer Brown
468 Commercial Street
Portland, ME 04101

Vendor Account

Suppcode 50000087

Date: 10 September 04

All Expenditures Must Be Supported By Receipts In Order Of Listing

PETTY CASH FUND:	
Expenditures on this Statement	$ 546.84
Cash on Hand	$ 10320.11
Approved Fund Level	

DETAILS OF EXPENDITURES

Date	To Whom Paid And Item Description	Dept Use	Distribution Order	Cost Center	GLAcct	Amount
July 16	FARA - US Operations Registration	5640			705800	$ 305.00
Aug 3	DHL Express - Courier	5642			761600	$ 53.14
Aug 6	Red Cross - 1st Aid, CPR, AED	5643			760900	$ 58.00
Aug 11	MCI - long distance plan	5644			784400	$ 37.13
Aug 11	Avaya Inc. - phone service plan	5645			784100	$ 13.44
Aug 16	David Tomlinson - Jenn's medical insurance coverage	5646			798100	$ 50.30
Aug 17	DHL Express - Courrier	5647			761600	$ 26.90
Aug 31	Key Bank - bank fees				794100	$ 2.93
				Total Expenditures		$ 546.84

Authorization and Approval

I certify that the above expenditures were incurred on Government Business

Custodian Jennifer M Brown Date 10 Sept 2004

The above expenditures were authorized by me.

Signed Robert W Boyd Date Sept 14/04

Position Mgr, Visitor Services Date _____

Additions and extensions certified correct

Initialed _____ Date _____

Summary of Expenditure

Distribution Order	Cost Centre	GL Acct	Amount
		Summary Total	$0.00

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE REG# 3078 5640
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

DATE 16 July 2004 52-60/112 57153

PAY TO THE ORDER OF FARA Registration Unit $ 305.00

three hundred and five 00/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Supplemental Filing fee-US Dept Justice

Jennifer Brown

⑈005640⑈ ⑆011200608⑆ 00 280 286 1⑈ Robert Evans 10/15/85-23

Registration Number: 3078

Charge Description	Charge Amount
Supplemental Filing Fee:Nova Scotia Department of Tourism	$305.00

Total Charges:	$305.00
Payment Applied to this Invoice:	$0.00
Invoice Outstanding Balance:	$305.00

Make checks payable to: FARA Registration Unit

MAILING ADDRESS: U.S. Department of Justice, 10th and Constitution Avenue, N.W., Criminal Division, Internal Security Section/Registration Unit. Bond Building - Room 9300. Washington, D.C. 20530

HAND DELIVER/EXPRESS MAIL TO: Department of Justice. Registration Unit, 1400 New York Avenue, N.W., First Floor - Public Office #100, Washington, DC 20005

Due date 18-Jul-04

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

Invoice# F8495583. 5642

PAY TO THE ORDER OF DHL Express (USA) Inc. DATE 3August 2004. 52-60/112 57153

fifty three 14/100 DOLLARS $ 53.14

08/18/04 #1988 [illegible]

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Payment due Aug 12/04. Jennifer Brown.

⑈005642⑈ ⑆011200608⑆ 00280286⑈ Rebate 00005314

8831506950 PWM / YHZ 7/15/04 SENDER	789117607 NOVA SCOTIA VISITOR INFOR JENNIFER BROWN 468 COMMERCIAL ST PORTLAND ME 04101 JENNIFER BRO WHMIS VIDEO	NOVA SCOTIA VISITOR INFOR P.O. BOX 1334 237 SHORE ROAD DIGBY B0V 1 CA CAROL LOCKYER CAROL	1 NI 1 1 BNJU / A	IEX 24.91 FSC 1.99	
		ADDITIONAL SHIPMENT INFORMATION: IEX-DOCUMENT/NON-DUTIABLE PKG FSC-FUEL SURCHARGE			$26.90

PKG TYPE: EP=EXPRESS PACK, LX=LETTER EXPRESS, NI=NONE INDICATED, OT=OTHER
WGT CODE: NONE=NONE ENTERED, LX=LETTER, E=EXCESS WEIGHT LETTER, D=DIMENSIONAL WEIGHT, R=REWEIGHED, Z=ZERO WEIGHT DEFAULT
FED I.D. NO. 94-3380425

THANK YOU FOR CHOOSING DHL
7/28/04
0000215 0000429 0008385

DHL EXPRESS

PKG TYPE: EP=EXPRESS PACK, LX=LETTER EXPRESS, NI=NONE INDICATED, OT=OTHER
WGT CODE: NONE=NONE ENTERED, LX=LETTER, E=EXCESS WEIGHT LETTER, D=DIMENSIONAL WEIGHT, R=REWEIGHED, Z=ZERO WEIGHT DEFAULT
FED I.D. NO. 94-3380425

THANK YOU FOR CHOOSING DHL
7/28/04
0000215 0000430 0008386

DHL EXPRESS

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

5643

52-60/112
57153

DATE 6 August 2004.

PAY TO THE ORDER OF American Red Cross Southern Maine $ 58.00

fifty-eight 00/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

INVOICE # 0000029768

FOR Teens 1st Aid, CPR, AED. on July 29/04 Jennifer Brown

⑈005643⑈ ⑆011200608⑆ 00280285⑈ Key Retail Group 00058000

SALES NO.	PURCHASE ORDER NO.	SHIP VIA	SALES PERSON	DATE SHIPPED	TERMS	INVOICE DATE
41				07/30/2004	Due Upon Receipt	07/30/2004

QUANTITY ORDERED	QUANTITY SHIPPED	BACK ORDERED	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	1.00	0.00	656559	ADULT/CPR AED SKILLS CARD	5.75	5.75
1.00	1.00	0.00	656619	FIRST AID/CPR/AED PRG. PART	1.25	1.25
1.00	1.00	0.00	656615	FIRST AID SKILL CARDS	5.75	5.75
1.00	1.00	0.00	CTFC	Chapter Sponsored CPR/FA Course Fees	45.25	45.25
				STANDARD		
				FA/AED 7/29/20		
				04 JENNIFER		
				TOMLINSON BROWN		

SALES AMOUNT	58.00
TAXABLE TOTAL	0.00
SALES TAX	0.00
FREIGHT	0.00
TOTAL	58.00

Thank You

8913023 (9803)

Security enhanced document. See back for details.

5644

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

52-60/112
57153

DATE 11 August 2004.

PAY TO THE ORDER OF MCI $ 37.13

Thirty-Seven 13/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

acct # 0869212687

FOR due Aug 25/04.

Jennifer Brown

⑈005644⑈ ⑆011200608⑆ 00280286 11⑈

$46. 38						

[redacted]

Long Distance Service (MCI Business Gold International)	$ 32.97
Taxes and Surcharges	4.99
Total Current Charges	**$37. 96**

Local service provided by MCImetro Access Transmission Services LLC (MCImetro) or an affiliate.

[redacted]

This month, your promotional savings totalled **$0.72** .

[redacted]

✓The Property Tax Surcharge will increase to 2.3% on October 1, 2004. This surcharge is applied to interstate and international charges, after applicable discounts and credits, and allows the Company to recover a portion of the property tax that it pays to state and local jurisdictions. This is not a tax or a charge required by the government.

INVOICE DATE: 8/1/04
ACCOUNT NUMBER: 0869212679

Page 5

1g Distance Call Detail

		CHARGES
ial		
DD	Domestic Direct Dial	$7.28
		$19.26
		$28.54

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

5645

DATE 11 August 2004. 12-60/112 57153

PAY TO THE ORDER OF Avaya, Inc $ 13.44

thirteen 44/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

account #010190479

FOR due Aug/04.

Jennifer Braun

⑈005645⑈ ⑆011200608⑆ 00280286 1⑈

New Charges	Purchase Agreements	$	0.00	
	Service Agreements		12.80	
	Miscellaneous Services		0.00	
	Total New Charges			12.80
	Federal Excise Tax		0.00	
	State/Local Taxes		0.64	
	Total Taxes on New Charges			0.64
	Total New Charges and Taxes			**$ 13.44**

Account Summary	**Balance as of Last Summary Invoice**	**$**	**13.44**
	Additional Billing 07-07 to 08-06		**0.00**

Payments Received

Date	Amount
07-23	13.44

Total Payments Received		**13.44**
Total Adjustments		**0.00**
Balance Brought Forward		**0.00**
Total Amount Due	**$**	**13.44**

Payment is Due Immediately Upon Receipt of the Summary Invoice

Security enhanced document. See back for details.

5646

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

DATE 16 August 2004 — 52-60/112 / 57153

PAY TO THE ORDER OF David Tomlinson — $ 50.30

fifty — 30/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Jenn's med insurance

Jennifer Brown

⑈005646⑈ ⑆011200608⑆ 00 280 286 1 2⑈ 0050030⑈

[redacted]

STODIANS

A CHOICE PLUS PLAN

ARBOROUGH PAYS 80%

nding ratification of new bargaining agreement for July 1, 2004)

	PAY PERIOD EMPLOYEE	PAY PERIOD EMPLOYER
NGLE	40.12	160.48
IDULTS	90.42	361.68
MILY	110.05	440.22
ULT W/ CHILD(REN)	71.00	284.01

Check Date / Period End / Check Number

9 S 01 S 01 08/13/2004 08/06/2004 SCHOOL BIW 00027184

Gross Pay / Federal Tax / State Tax / Social Security / Medicare / Current Earnings / Year-to-Date Earnings

Deductions Current Year-to-Date Leaves Used Leaves Earned Leaves Balance

FICA [redacted]
MEDICARE 80.42
2CHOICE [redacted]
FED TAX
STATE TAX
NET PAY (D [redacted]
1CHOICE

VACATION
SICK
PERSONAL
BEREAVEMNT

Check Totals

Gross Pay [redacted]
Deductions
Annual YTD Gross
Total Hours

Advice Amount [redacted]

Security enhanced document. See back for details.

5646

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

DATE 16 August 2004 — 52-60/112 / 57153

PAY TO THE ORDER OF David Tomlinson — $ 50.30

fifty — 30/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Jenn's med insurance

Jennifer Brown

KeyBank
P.O. Box 22114
Albany, NY 12201-2114

28028611

7 B 0153 **00007** R EM B1
NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT
468 COMMERCIAL ST
PORTLAND ME 04101-4637

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Key Business Checking 28028611

NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT

Beginning balance 7-31-04	$8,865.83
1 Addition	+2,001.12
7 Subtractions	-543.91
Net fees and charges	-2.93
Ending balance 8-31-04	**$10,320.11**

Additions

Deposits	*Date*	*Serial #*	*Source*	
	8-25		Customer Deposit	$2,001.12
			Total additions	**$2,001.12**

Subtractions

Checks * *check missing from sequence*

5640	8-4	$305.00	5644	8-17	37.13	5647	8-30	26.90
*5642	8-16	53.14	5645	8-18	13.44	**Total checks paid**		**$543.91**
5643	8-11	58.00	5646	8-19	50.30			

Fees and charges

Date		*Quantity*	*Unit charge*	
8-31-04	Maintenance Service Charge	1	8.00	-$8.00
8-31-04	FDIC Charge	1	.08	-.08
8-31-04	Checks/Withdrawals Paid Charge	7	.18	-1.26
8-31-04	Charge For Deposits Made	1	.25	-.25
8-31-04	Foreign Deposited Items Charge	1	.09	-.09
8-31-04	Earnings Credit	1	6.75	+6.75
	Fees and charges assessed this period			**-$2.93**

Security engraved document. See back for details.

5647

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

DATE 17 August 2004

52-60/112
57153

PAY TO THE ORDER OF DHL (USA) Express Inc. $ 26.90

Twenty-Six 90/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

MEMO #6227865

FOR Payment due 26Aug04

Jennifer Brown

⑈00564⑈ ⑆011200508⑆ 00 280 286 4⑈ ⑈0000026⑈

8834267971 PWM / YHZ 7/30/04 SENDER	789117607 NOVA SCOTIA VISITOR INFOR JENNIFER BROWN 468 COMMERCIAL ST PORTLAND ME 04101 JENNIFER BRO NONE	NOVA SCOTIA TOURISM, CULT P.O. BOX 456 1800 ARGYLE STREET, SUITE HALIFAX B3J 2 CA BOB BOYD	1 NI 1 1 BNJU / A	IEX 24.91 FSC 1.99	$26.90
		ADDITIONAL SHIPMENT INFORMATION: IEX-DOCUMENT/NON-DUTIABLE PKG FSC-FUEL SURCHARGE			
SUBTOTAL SENDER CUSTOMER NO.: 789117607		NO. SHIPMENTS:	1	26.90	
				TOTAL	$26.90

PKG TYPE: EP=EXPRESS PACK, LX=LETTER EXPRESS, NI=NONE INDICATED, OT=OTHER
WGT CODE: NONE=NONE ENTERED, LX=LETTER, E=EXCESS WEIGHT LETTER, D=DIMENSIONAL WEIGHT, R=REWEIGHED, Z=ZERO WEIGHT DEFAULT
FED I.D. NO. 94-3380425

THANK YOU FOR CHOOSING DHL
8/11/04
0000469 0000469 0000471

DHL EXPRESS

NOVA SCOTIA

Statement of Petty Cash Expenditures

Document #		Reference Doc. #		Sample Doc. #	
Department			Division		
Cheque Payable to: (Name and Mailing address) Jennifer Brown P.O. Box 442 Windham, ME 04062			Vendor Account Suppcode 50000087		Date 1 August 2004
[redacted]			PETTY CASH FUND: Expenditures on this Statement Cash on Hand Approved Fund Level		$83.88 USD $100.00 CDN

Date	To Whom Paid And Item Description	Dept Use	Distribution Order	Cost Center	GLAcct	Amount
06/29/04	Walmart - cake making supplies for Canada Day & Independence Day				761200	$ 15.56
01/07/04	USPS - postage				761400	$ 9.28
02/07/04	USPS - postage				761400	$ 8.48
07/07/04	USPS - postage				761400	$ 8.46
07/10/04	USPS - postage				761400	$ 8.00
07/14/04	USPS - postage				761400	$ 2.18
15/07/04	USPS - postage				761400	$ 1.94
16/07/04	USPS - postage				761400	$ 8.13
20/07/04	USPS - postage				761400	$ 7.00
24/07/04	USPS - postage				761400	$ 1.86
24/07/04	Walmart - packing tape				760900	$ 4.14
26/07/04	USPS - postage				761400	$ 3.10
29/07/04	USPS - postage				761400	$ 5.75
					Total Expenditures	$ 83.88

Authorization and Approval

I certify that the above expenditures were incurred on Government Business

Summary of Expenditure

Distribution	Amount

Custodian Jennifer Rowan Date 30 July 09

The above expenditures were authorized by me.

Signed Bruce Isaac Date Aug. 5/09

Position A/Mgr. Date

Additions and extensions certified correct

Initialed Date

Order	Cost Centre	GL Acct	
		Summary Total	$0.00

[illegible] number	207-871-8449
USPS #	2269030105

1. BPM - Parcel		1.94
Destination:	[illegible]	
Weight:	1lb 13.60oz	
Postage Type:	PVI	
Total Cost:	1.94	
Base Rate:	1.94	
2. BPM - Parcel		2.06
Destination:	22310	
Weight:	1lb 13.70oz	
Postage Type:	PVI	
Total Cost:	2.06	
Base Rate:	2.06	
3. BPM - Parcel		1.94
Destination:	03064	
Weight:	1lb 13.70oz	
Postage Type:	PVI	
Total Cost:	1.94	
Base Rate:	1.94	
4. BPM - Parcel		1.94
Destination:	04330	
Weight:	1lb 8.90oz	
Postage Type:	PVI	
Total Cost:	1.94	
Base Rate:	1.94	
5. 60c Stamp		0.60
Subtotal		8.48
Total		8.48
DebitCard		8.48
Purchase	8.48	
Cash Back	0.00	

<23-903210128-97>

DebitCard		
ACCT. NUMBER	EXP	CLERK ID
2308	04/07	07
AUTH 260545	DEBIT [illegible]	

WAL★MA

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WAL*MART SUPERCENTER
WE SELL FOR LESS
MANAGER MELANIE WRIGHT
(207) 893 - 0603

ST# 2202 OP# 00004609 TE# 02 TI

MG NPKN 250C	007331045200	
FRNCH VANILA	064420941280	F
WHITE CAKE	064420941000	F
PILLS FROST	001800076080	F
PILLS FROST	001800076080	F
4CELL JAR	007116905686	F
RED ICING	007089671400	F
CAKE PAN6	007095064330	

SUBTOTAL
TAX 1 5.000 %
TOTAL
CASH TEND
CHANGE DUE

ITEMS SOLD

TC# 4335 1728 3815 7618 6[illegible]

Spider-Man 2 spins a web at W[illegible]

UNITED STATES POSTAL SERVICE

*** WELCOME TO *****
PORTLAND STATION A
TLAND, ME 04101-3368
07/01/04 11:23AM

S	Trans	21
5004	Cashier	J3DTFB
Name	ANTHONY	
Id	WINTONY	
umber	207-871-8449	
	2269030105	

Ltr-post		7.30
tion:	India	
	11b 9.30oz	
Type:	PVI	
ost:	7.30	
te:	7.30	
lat		1.98
tion:	08057	
	11b 10.60oz	
Type:	PVI	
ost:	1.98	
te:	1.98	
		9.28
		9.28
		9.28
	9.28	
	0.00	

23-903210128-96>

	EXP	CLERK ID
	04/07	05
DEBIT TRANS # 354		
10390		

NAL ON STAMPS AND POSTAGE.
GUARANTEED SERVICES ONLY.

ems Sold: 2

Thank You
ease come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
07/07/04 10:41AM

Store	USPS	Trans 28
Wkstn	sys5003	Cashier KCYSYZ
Cashier's Name	JOHN	
Stock Unit Id	WINJOHN	
PO Phone Number	207-871-8449	
USPS #	2269030105	

1. BPM - Parcel		2.00
Destination:	06770	
Weight:	11b 10.80oz	
Postage Type:	PVI	
Total Cost:	2.00	
Base Rate:	2.00	
2. BPM - Parcel		2.01
Destination:	05462	
Weight:	21b 1.40oz	
Postage Type:	PVI	
Total Cost:	2.01	
Base Rate:	2.01	
3. Parcel Post		4.08
Destination:	04549	
Weight:	21b 7.60oz	
Postage Type:	PVI	
Total Cost:	4.08	
Base Rate:	4.08	
4. 37c Stamp		0.37
Subtotal		8.46
Total		8.46
DebitCard		8.46
Purchase	8.46	
Cash Back	0.00	

<23-903210128-97>

DebitCard

ACCT. NUMBER	EXP	CLERK ID
2308	04/07	07
AUTH 062179	DEBIT TRANS # 454	
RECEIPT # 000516		

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WE SELL FOR LESS
MANAGER MELANIE WRIGHT
(207) 893 - 0603

ST# 2202 OP# 00003871 TE# 13 TR# 01266

CARTON SEAL	007535307312	1.97 J
CARTON SEAL	007535307312	1.97 J
	SUBTOTAL	3.94
TAX 1	5.000 %	0.20
	TOTAL	4.14
	DEBIT TEND	4.14
	CHANGE DUE	0.00

EFT DEBIT PAY FROM PRIMARY
ACCOUNT : 2308
4.14 TOTAL PURCHASE
REF # 420600236779
NETWORK ID. 0090 APPR CODE 552985
07/24/04 09:11:10

ITEMS SOLD 2

TC# 3380 8384 4664 0086 2404

Get your glasses at Wal-Mart Optical
07/24/04 09:11:12

760900

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
07/14/04 11:02AM

Store	USPS	Trans	2
Wkstn	sys5003	Cashier	KVK1TR
Cashier's Name			BRIAN
Stock Unit Id			WINBRIAN
PO Phone Number			207-871-8449
USPS #			2269030105

1. BPM - Flat		2.18
Destination:	50322	
Weight:	1lb 14.00oz	
Postage Type:	PVI	
Total Cost:	2.18	
Base Rate:	2.18	
Subtotal		2.18
Total		2.18
Cash		20.00
Change Due		17.82
Cash		

Number of Items Sold: 1

Thank You
Please come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
WINDHAM MAIN POST OFFICE
WINDHAM, ME 04062-9998
07/10/04 09:06AM

Store	USPS	Trans	4
Wkstn	sys5002	Cashier	KRTT50
Cashier's Name			Kerry
Stock Unit Id			WINKERRY
PO Phone Number			207-892-4742
USPS #			2269030062

1. 60c Gdn Botan PSA	12.00
20 @ 0.60	
Subtotal	12.00
Total	12.00
	20.00
Cash	
Change Due	8.00
Cash	

Order stamps at USPS.com/shop or call 1-800-Stamp24. Go to USPS.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Number of Items Sold: 20

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UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
07/15/04 10:54AM

Store	USPS	Trans	40
Wkstn	sys5004	Cashier	J3DTFB
Cashier's Name		ANTHONY	
Stock Unit Id		WINTONY	
PO Phone Number		207-871-8449	
USPS #		2269030105	

1. BPM - Parcel		1.94
Destination:	04003	
Weight:	11b 12.10oz	
Postage Type:	PVI	
Total Cost:	1.94	
Base Rate:	1.94	

Subtotal	1.94
Total	1.94
Cash	5.20
Change Due	
Cash	3.26

Number of Items Sold: 1

Thank You
Please come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
07/30/04 11:57AM

Store	USPS	Trans	77
Wkstn	sys5003	Cashier	KCYSYZ
Cashier's Name		JOHN	
Stock Unit Id		WINJOHN	
PO Phone Number		207-871-8449	
USPS #		2269030105	

1. BPM - Parcel		2.00
Destination:	07718	
Weight:	11b 14.30oz	
Postage Type:	PVI	
Total Cost:	2.00	
Base Rate:	2.00	
2. Air Letter-post		3.75
Destination:	Canada	
Weight:	12.30oz	
Postage Type:	PVI	
Total Cost:	3.75	
Base Rate:	3.75	

Subtotal	5.75
Total	5.75
Cash	6.00
Change Due	
Cash	0.25

Number of Items Sold: 2

Thank You
Please come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
07/26/04 11:33AM

Store	USPS	Trans	30
Wkstn	sys5003	Cashier	KCYSYZ
Cashier's Name		JOHN	
Stock Unit Id		WINJOHN	
PO Phone Number		207-871-8449	
USPS #		2269030105	

1. Air Letter-post		3.10
Destination:	Canada	
Weight:	8.30oz	
Postage Type:	PVI	
Total Cost:	3.10	
Base Rate:	3.10	

Subtotal	3.10
Total	3.10
Cash	20.00
Change Due	
Cash	16.90

Number of Items Sold: 1

Thank You
Please come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
07/16/04 04:11PM

Store USPS Trans 64
Wkstn sys5003 Cashier KVK1TR
Cashier's Name BRIAN
Stock Unit Id WINBRIAN
PO Phone Number 207-871-8449
USPS # 2269030105

1. Priority Mail 6.20
Destination: 95969
Weight: 11b 8.40oz
Postage Type: PVI
Total Cost: 6.20
Base Rate: 5.75
SERVICES
Delivery Conf (retail) 0.45
0303246000017861057
2. BPM - Flat 1.93
Destination: 03901
Weight: 21b 2.10oz
Postage Type: PVI
Total Cost: 1.93
Base Rate: 1.93

Subtotal 8.13
Total 8.13

DebitCard 8.13
Purchase 8.13
Cash Back 0.00

<23-903210128-97>
DebitCard
ACCT. NUMBER EXP CLERK ID
2308 04/07 08
AUTH 960621 DEBIT TRANS # 504
RECEIPT # 000573

ALL SALES FINAL ON STAMPS AND POSTAGE.
REFUNDS FOR GUARANTEED SERVICES ONLY.

Number of Items Sold: 2

Thank You
Please come again!

UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
WINDHAM MAIN POST OFFICE
WINDHAM, ME 04062-9998
07/20/04 09:39AM

Store USPS Trans 15
Wkstn sys5002 Cashier T34510
Cashier's Name CLEO
Stock Unit Id WINCLEO
PO Phone Number 207-892-4742
USPS # 2269030062

1. GPM Large 7.00
Destination: Canada
Weight: 13.20oz
Postage Type: PVI
Total Cost: 7.00
Base Rate: 7.00
Customs Label#: LC936491884US
Label#:
LX652442314US

Subtotal 7.00
Total 7.00

Cash 20.00
Change Due
Cash 13.00

Number of Items Sold: 1

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UNITED STATES POSTAL SERVICE

***** WELCOME TO *****
PORTLAND STATION A
PORTLAND, ME 04101-3368
07/24/04 11:28AM

Store USPS Trans 44
Wkstn sys5004 Cashier KVK1TR
Cashier's Name BRIAN
Stock Unit Id WINBRIAN
PO Phone Number 207-871-8449
USPS # 2269030105

1. BPM - Flat 1.86
Destination: 04627
Weight: 11b 8.80oz
Postage Type: PVI
Total Cost: 1.86
Base Rate: 1.86

Subtotal 1.86
Total 1.86

Cash 1.86

Number of Items Sold: 1

Thank You
Please come again!

NOVA SCOTIA

Statement of Petty Cash Expenditures (Portland, ME VIC Operating Account)

Document #		Reference Doc. #	June 2004	Sample Doc. #	
Department	Tourism, Culture & Heritage		Division		

Cheque Payable to: (Name and Mailing address)

Jennifer Brown
c/o Key Bank
468 Commercial Street
Portland, ME 04101

Vendor Account

Suppcode 50000087

Date: 16 July 2004

All Expenditures Must Be Supported By Receipts In Order Of Listing

PETTY CASH FUND:	
Expenditures on this Statement	$ 215.81
Cash on Hand	$ 9,021.84
Approved Fund Level	

DETAILS OF EXPENDITURES

Date	To Whom Paid And Item Description	Dept Use	Distribution Order	Cost Center	GLAcct	Amount
21 May	Avaya, Inc. - phone service plan	5630			784100	$ 67.20
10 June	MCI - phone calling plan	5632			784400	$ 18.39
15 June	DHL Express Inc - courier	5634			761600	$ 26.53
16 June	Encore Receivable Mgmt - overdue ATT Wireless service (2003)	5635			784100	$ 34.27
23 June	Amalgamated Financial Group - Dec 2003 DHL bill + collection fee	5636			761600	$ 67.19
30 June	Key Bank - bank fees				794100	$ 2.23
					Total Expenditures	$ 215.81

Authorization and Approval

I certify that the above expenditures were incurred on Government Business

Custodian Jennifer Brown Date 16 July 04

The above expenditures were authorized by me.

Signed [signature] Date Aug. 5/04.

Position A/Mgr. Date

Additions and extensions certified correct

Initialed Date

Summary of Expenditure

Order	Distribution Cost Centre	GL Acct	Amount
		Summary Total	$0.00

KeyBank
P.O. Box 22114
Albany, NY 12201-2114

28028611

5 B 0153 **00005** R EM B1
NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT
468 COMMERCIAL ST
PORTLAND ME 04101-4637

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NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT

Beginning balance 5-31-04	$9,237.65
5 Subtractions	-213.58
Net fees and charges	-2.23
Ending balance 6-30-04	**$9,021.84**

Subtractions

Checks * *check missing from sequence*

5630	6-2	$67.20	*5634	6-25	26.53	5636	6-28	67.19
*5632	6-17	18.39	5635	6-25	34.27	**Total checks paid**		**$213.58**

Fees and charges

Date		Quantity	Unit charge	
6-30-04	Maintenance Service Charge	1	8.00	-$8.00
6-30-04	FDIC Charge	1	.07	-.07
6-30-04	Checks/Withdrawals Paid Charge	5	.18	-.90
6-30-04	Earnings Credit	1	6.74	+6.74
	Fees and charges assessed this period			**-$2.23**

Some or all of your monthly maintenance and service charges may be offset by an Earnings Credit Allowance that is calculated based on your investable balance. To determine the Earnings Credit Rate that was used to calculate your Earnings Credit Allowance for this statement cycle, please call the number listed on the summary page of your statement.

28028611

Account messages

NOTICE OF AMENDMENT TO DEPOSIT ACCOUNT AGREEMENT AND FUNDS AVAILABILITY POLICY

This notice informs you of changes to the Deposit Account Agreement and Funds Availability Policy ("Agreement") that will be effective and will apply to your Account as of October 1, 2004. This Arbitration Provision replaces any existing arbitration provision in your Agreement. You have the right to reject the changes to the Agreement as explained below. Please note that if you do not receive a paper statement, you will receive the new Arbitration Provision under separate cover.

The enclosed Arbitration Provision will apply to your Account(s) unless you notify us in writing by November 1, 2004 that you reject the Arbitration Provision. Send your rejection notice to KeyBank National Association, P.O. Box 93752, Cleveland, Ohio 44101-5752. Your notice must include your name, the names of any joint account holders and your Account number(s) and must be signed by you and all joint account holders. Your rejection notice should not include any other correspondence. Calling us to reject the Arbitration Provision or providing notice by any other manner or format than as described above will not operate as a rejection of this Arbitration Provision and consequently this Arbitration Provision will become part of this Agreement. Rejection of this Arbitration Provision does not serve as rejection of any other term or condition of your Agreement with us governing your Account(s). Your continued use of your Account(s) is deemed to be your acceptance of this amendment, unless you opt-out as described above.

You may request the above message and all referenced enclosures, if any, by calling the customer service phone number on your account statement.

ABC / Amega INC

American Bureau of Collections

MAY 12, 2004

ACCOUNTS PAYABLE EL125549
PROVINCE OF NOVA SCOTIA TOURIS
468 COMMERCIAL ST
PORTLAND ME 04101

REFER TO OUR FILE #...004EL125549
RE: ACCOUNT # 0101904781
AVAYA ENTERPRISE ATLANTA CCC
NORCROSS GA 30092

PRINCIPAL PLACED: $67.20
PRINCIPAL BALANCE: $67.20

DEAR SIRS :

The above creditor has referred your past due account to our firm for immediate collection. The amount owing includes the interest shown.

Principal:	$67.20
Interest:	$0.00
Collection Expense:	$0.00
Total:	$67.20

Your payment of this amount is expected to be received by return mail, so that further action will not be necessary.

Please give this letter your prompt attention.

Very truly yours,

ANDREA PERILLO
716-878-2808

*** TO ASSURE PROPER CREDIT, PUT OUR FILE NUMBER ON ALL CORRESPONDENCE ***

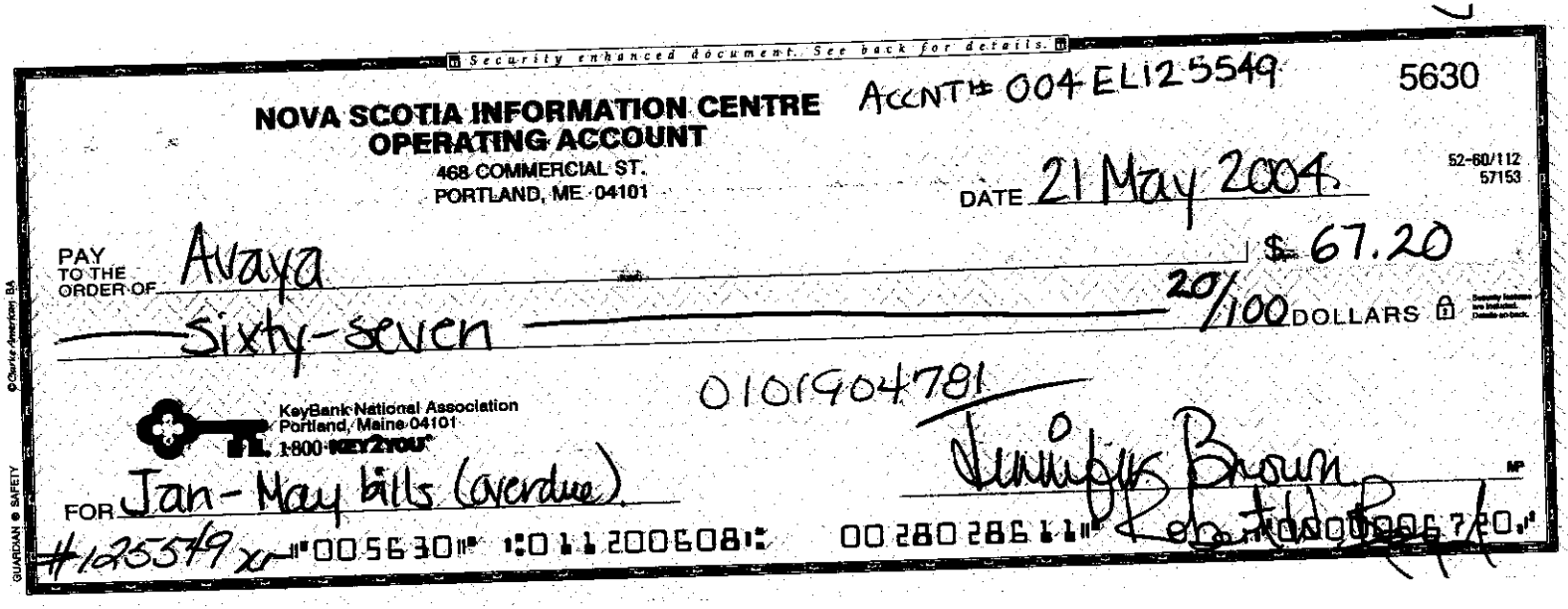
Global Credit-to-Cash Solutions

CERTIFIED COPC 2000

Headquarters
1100 Main Street
Buffalo, New York
14209-2356 U.S.A.

Mail to:

Phone 716. 885. 4444
Fax 716. 878. 2872



Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

ACCNT# 004EL125549 5630

52-60/112
57153

DATE 21 May 2004.

PAY TO THE ORDER OF Avaya $ 67.20

Sixty-seven 20/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

0101904781

FOR Jan-May bills (overdue)

Jennifer Brown

#125549 ⑈005630⑈ ⑆011200608⑆ 00280286⑈ ⑈00006720⑈

GUARDIAN ● SAFETY ©Carter Ambler BA

Exp@nets
Experienced At Networked Solutions

9780 Mt. Pyramid Court
Suite 400
Englewood, CO 80112

Account Information		
Account Number	**Invoice Number**	**Amount Due**
167712	26244778	$13.44
Bill-To Number	**Invoice Date**	**Due Date**
1454174	01/06/2004	Upon Receipt

20359W2D.Y.3.8769.1.6.0.000

PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL STREET
PORTLAND ME 04101 US

ACCOUNT SUMMARY

Previous Balance	$28.14	
Payments Received - Thank You	$(28.14)	
Balance Forward		$0.00
New Charges and Taxes		
Service Agreements	$12.80	
Service Agreement Taxes	$0.64	
Total New Charges and Taxes		**$13.44**

Total Amount Due **$13.44**

Questions about your bill or your account?

Visit www.expanets.com

Billing Support Center:
Call: 1-800-247-7000 Prompt 1
E-mail: billing@expanets.com

Technical Assistance Center:
Call: 1-866-XPANETS

Client Sales & Support Center:
Call: 1-800-247-7000
E-mail: info@expanets.com

Message Center

Avaya, Inc., a world-wide leader in designing, building, and managing communications networks, has acquired Expanets. Our number one objective is to maintain a professional standard of service and communication for customers of both Avaya and other manufacturer's solutions. For more information visit www.expanets.com or www.avaya.com or call 800-247-7000

Payment Due Immediately Upon Receipt of Invoice

To ensure proper credit, please write your account number on your check - please detach and return with remittance.

Exp@nets

Remittance Document

Bill To Address: ☐ Check here for change in billing address

PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL STREET
PORTLAND ME 04101 US

Account Number:	167712
Bill-To Number:	1454174
Invoice Number:	26244778
Invoice Date:	01/06/2004
Total Amount Due:	$13.44
Payment Amount:	$ _____

Please make check payable to Expanets, Inc and remit to:

EXPANETS
PO BOX 173868
DENVER, CO 80217-3868

☐ Visa ☐ Mastercard ☐ American Express ☐ Discover

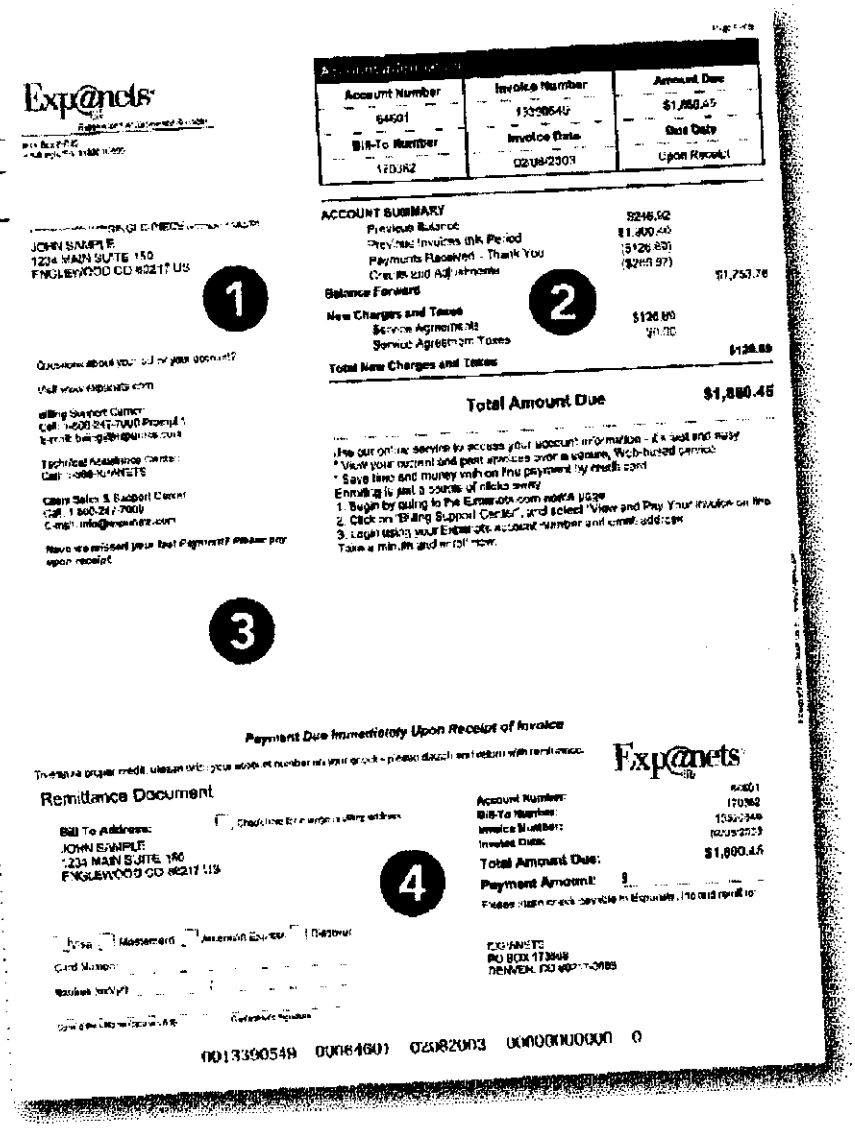
Card Number _____

Expires (mo/yr) _____ / _____

_____ _____
Cardholder's Name (please print) Cardholder's Signature

0026244778 00167712 01062004 00000001344 6

Understanding Your Invoice...



1. **Contact Information** This area of the invoice contains information on how you can contact Expanets for Billing Support and Repair Service via phone or Web. Please be sure to have your Account Number available for all inquiries.

2. **Account Summary** This section provides you with a high level view of all of your prior charges, payments, credits and adjustments, which equals your previous balance. All current charges and taxes based on service type are included in this section.

3. **Message Center** This area will display important information about your invoice or new offers.

4. **Remittance Portion** To expedite payments to your account, please include your account number on your check and remit it with the bottom portion of this page. You may also use this portion of the invoice to pay your account with a credit card, by completing the credit card portion and sending it in the envelope enclosed with your invoice. This address is for payments only. Please do not send correspondence to this address.

***For Your Information:**

You are responsible for the payment of all charges on your bill. Failure to pay these charges may result in collection action as well as termination of the unpaid service.

Below is my updated address:

Name: _____ Attn: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Number: _____

Exp@nets©

Customer Name: PROVINCE OF NOVA SCOTIA TOURISM
Account Number: 167712
Bill to Number: 1454174
Invoice Number: 26244778
Invoice Date: 01/06/2004

Balance Forward Detail

Previous Balance:

Date	Transaction Type	Transaction Number	Transaction Amount	Adj./Credits	Payments	Previous Balance
10/05/2003	Service Agreements	4017084007	$12.80	$0.00	$(10.90)	$1.90
11/05/2003	Service Agreements	4017378746	$12.80	$0.00	$0.00	$12.80
12/05/2003	Service Agreements	4017646419	$13.44	$0.00	$0.00	$13.44
		Totals	**$39.04**	**$0.00**	**$(10.90)**	**$28.14**

Previous Balance **$28.14**

Payments Received:

Date	Receipt Number	Transaction Number	Payment Type	Amount
12/20/2003	5626	4017084007	RECEIPT	$(1.90)
12/20/2003	5626	4017378746	RECEIPT	$(12.80)
12/20/2003	5626	4017646419	RECEIPT	$(13.44)
			Total Payments Received	**$(28.14)**

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Exp@nets®

Customer Name: PROVINCE OF NOVA SCOTIA TOURISM
Account Number: 167712
Bill to Number: 1454174
Invoice Number: 26244778
Invoice Date: 01/06/2004

Service Agreement Renewals

Location Number	Renewal Date	Service Agreement Number	Coverage Period
879834	04/04/2004	1164306	04/05/2004 - 04/04/2005

Service Agreements

Purchase Order:		**Service Agreement:**	1164306
Ship-To Number:	879834	**Coverage Period:**	01/05/2004 - 02/04/2004
Ship-To Address:	468 COMMERCIAL STREET PORTLAND, ME 04101		

Description	Transaction Number	Transaction Date	Price	Tax	Total Price
EXPANETS POST WARR SVC	4017891811	01/05/2004	$12.80	$0.64	$13.44
			Total for this Agreement	**$0.64**	**$13.44**

Discounts may apply on volume purchases or special promotions.

Exp@nets®
Experienced At Networked Solutions

9780 Mt. Pyramid Court
Suite 400
Englewood, CO 80112

Account Information		
Account Number	**Invoice Number**	**Amount Due**
167712	27224548	$26.88
Bill-To Number	**Invoice Date**	**Due Date**
1454174	02/06/2004	Upon Receipt

**********AUTO**MIXED AADC 750 20542W2A-A.1.570.1.6.0.309
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL STREET
PORTLAND ME 04101-4637 US

ACCOUNT SUMMARY

Previous Balance	$13.44	
Payments Received	$0.00	
Balance Forward		$13.44
New Charges and Taxes		
Service Agreements	$12.80	
Service Agreement Taxes	$0.64	
Total New Charges and Taxes		**$13.44**

Total Amount Due **$26.88**

Questions about your bill or your account?

Visit www.expanets.com

Billing Support Center:
Call: 1-800-247-7000 Prompt 1
E-mail: billing@expanets.com

Technical Assistance Center:
Call: 1-866-XPANETS

Client Sales & Support Center:
Call: 1-800-247-7000
E-mail: info@expanets.com

Message Center

Avaya, Inc., a worldwide leader in designing, building, and managing communications networks, has acquired Expanets and will now be directly supporting your future communications needs. Next month, you will receive a new invoice from Avaya, which includes your new account number, service agreement number, remittance address, and contact information. With Avaya, you can feel confident in a smooth account transition and continued first-class service. Thank you for your past support.

Payment Due Immediately Upon Receipt of Invoice

To ensure proper credit, please write your account number on your check - please detach and return with remittance.

Exp@nets®

Remittance Document

Bill To Address: ☐ Check here for change in billing address

PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL STREET
PORTLAND ME 04101-4637 US

Account Number: 167712
Bill-To Number: 1454174
Invoice Number: 27224548
Invoice Date: 02/06/2004
Total Amount Due: $26.88
Payment Amount: $ _____

Please make check payable to Expanets, Inc and remit to:

EXPANETS
PO BOX 173868
DENVER, CO 80217-3868

☐ Visa ☐ Mastercard ☐ American Express ☐ Discover

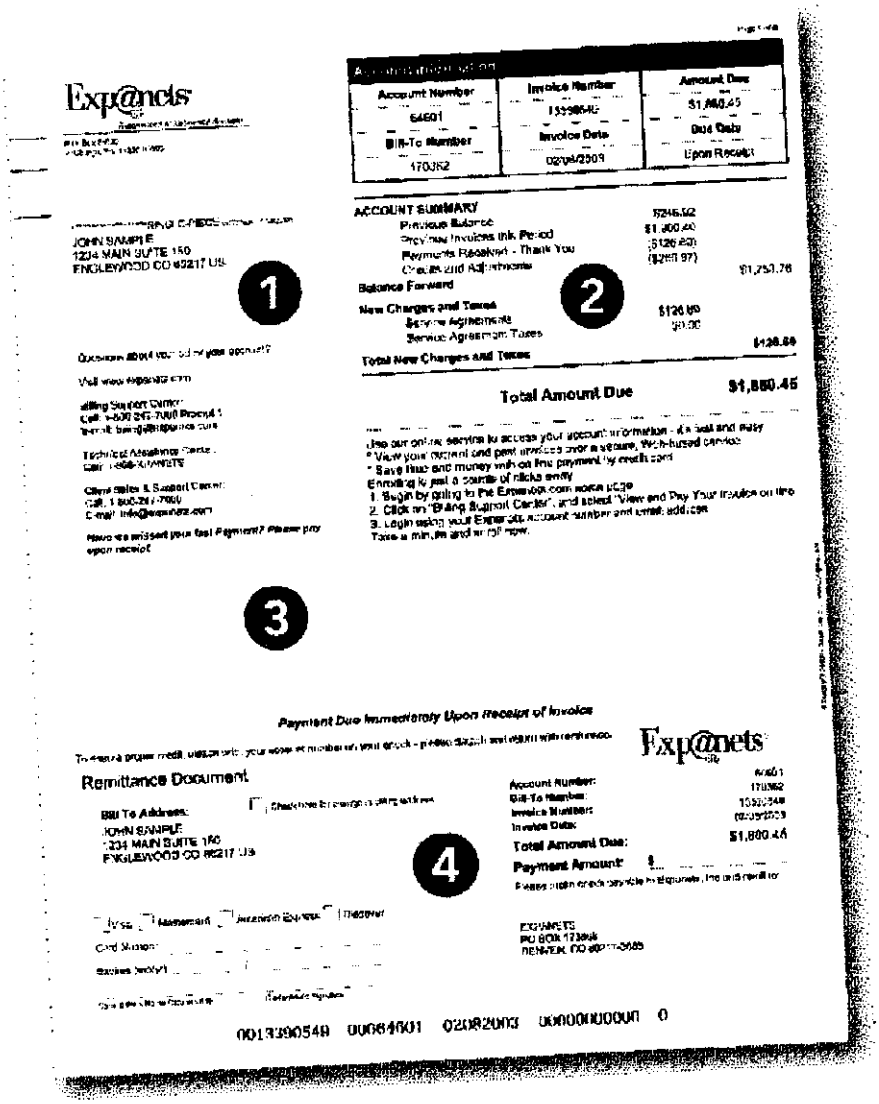
Card Number _____

Expires (mo/yr) _____ / _____

_____
Cardholder's Name (please print) Cardholder's Signature

0027224548 00167712 02062004 00000002688 4

Understanding Your Invoice...



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3. **Message Center** This area will display important information about your invoice or new offers.

4. **Remittance Portion** To expedite payments to your account, please include your account number on your check and remit it with the bottom portion of this page. You may also use this portion of the invoice to pay your account with a credit card, by completing the credit card portion and sending it in the envelope enclosed with your invoice. This address is for payments only. Please do not send correspondence to this address.

***For Your Information:**

You are responsible for the payment of all charges on your bill. Failure to pay these charges may result in collection action as well as termination of the unpaid service.

Below is my updated address:

Name: _____ Attn: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Number: _____

Exp@nets®

Customer Name: PROVINCE OF NOVA SCOTIA TOURISM
Account Number: 167712
Bill to Number: 1454174
Invoice Number: 27224548
Invoice Date: 02/06/2004

Balance Forward Detail

Previous Balance:

Date	Transaction Type	Transaction Number	Transaction Amount	Adj./Credits	Payments	Previous Balance
01/05/2004	Service Agreements	4017891811	$13.44	$0.00	$0.00	$13.44
		Totals	**$13.44**	**$0.00**	**$0.00**	$13.44

Previous Balance **$13.44**

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Exp@nets©

Customer Name: PROVINCE OF NOVA SCOTIA TOURISM
Account Number: 167712
Bill to Number: 1454174
Invoice Number: 27224548
Invoice Date: 02/06/2004

Service Agreements

Purchase Order:		**Service Agreement:**	1164306
Ship-To Number:	879834	**Coverage Period:**	02/05/2004 - 03/04/2004
Ship-To Address:	468 COMMERCIAL STREET PORTLAND, ME 04101		

Description	Transaction Number	Transaction Date	Price	Tax	Total Price
EXPANETS POST WARR SVC	4018147014	02/05/2004	$12.80	$0.64	$13.44
			Total for this Agreement	**$0.64**	**$13.44**

Discounts may apply on volume purchases or special promotions.

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AVAYA

Customer Care Center
3795 Data Drive
Norcross GA 30092

SUMMARY INVOICE

MB 02 006476 78581 B 36 A

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101-4637

Account Number: 0101904781
Summary Invoice Number: 2717804167

Summary Invoice Date: 03-06-04

For ordering or inquiries:
call 1-800-328-7833
For repair services:
call 1-800-628-2888

New Charges

Purchase Agreements	$ 0.00		
Service Agreements	12.80		
Miscellaneous Services	0.00		
Total New Charges			12.80
Federal Excise Tax	0.00		
State/Local Taxes	0.64		
Total Taxes on New Charges			0.64
Total New Charges and Taxes		$	13.44

Account Summary

Balance as of Last Summary Invoice	$	26.88
Additional Billing 02-07 to 03-06		0.00
Total Payments Received		0.00
Total Adjustments		0.00
Balance Brought Forward		26.88
Total Amount Due	$	40.32

Payment is Due Immediately Upon Receipt of the Summary Invoice

To ensure proper credit, please detach this portion and return with remittance

Remittance Document

AVAYA

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Account Number: 0101904781
Summary Invoice Number: 2717804167
Summary Invoice Date: 03-06-04

Please make checks payable to:

AVAYA, INC
PO Box 5332
New York NY 10087-5332

Amount Due:	$	40.32
Amount Enclosed:		

01019047818 27178041672 000000403294

AVAYA

Account Number: 0101904781
Summary Invoice Number: 2717804167
Summary Invoice Date: 03-06-04

SERVICE AGREEMENTS

Service Contract No.: 0050587181
Invoice No.: 2149606648
Purchase Order: Exp@ Contr - 1164306
Date: 03-05-04

Sold To: 0004726563
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Item No.	Material Code	Quantity	Product/Equipment/Service Description		Post Warranty Service Charge
000010	199820	1	PARTNER/PARTNER PLUS MAINT - MONTHLYTotal Equipped Ports: 8 . . . . . Expiration Date 04-04-04 Billing period from 03-05-04 to 04-04-04	$	10.93
000025	199905	1	PARTNER TELEPHONES MAINT - MONTHLY . . . . . Expiration Date 04-04-04 Billing period from 03-05-04 to 04-04-04		1.87

Subtotal This Invoice		12.80
Federal Excise Tax		0.00
State/Local Tax		0.64
TOTAL THIS INVOICE	$	13.44
TOTAL SERVICE AGREEMENTS		12.80
TOTAL TAXES		0.64
TOTAL SERVICE AGREEMENTS INCL TAXES	$	13.44

BULLETIN BOARD

NOTIFICATION OF CONTRACT RENEWAL

Your Avaya service agreement(s) for the following location(s) will, on the date(s) shown below, automatically renew in accordance with its (their) terms for one year, except to the extent that you have, or Avaya has, given timely written notice to the other of an intent not to renew. The renewal will be at Avaya's then-current standard terms and prices.

Renewal Date: 04-05-04 Contract Number: 0050587181

AVAYA

Customer Care Center
3795 Data Drive
Norcross GA 30092

SUMMARY INVOICE

MB 01 007509 13963 B 40 A

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101-4637

Account Number: 0101904781
Summary Invoice Number: 2718061870

Summary Invoice Date: 04-06-04

For ordering or inquiries:
call 1-800-328-7833
For repair services:
call 1-800-628-2888

New Charges

Purchase Agreements	$ 0.00		
Service Agreements	12.80		
Miscellaneous Services	0.00		
Total New Charges			12.80
Federal Excise Tax	0.00		
State/Local Taxes	0.64		
Total Taxes on New Charges			0.64
Total New Charges and Taxes		$	13.44

Account Summary

Balance as of Last Summary Invoice	$	40.32
Additional Billing 03-07 to 04-06		0.00

Doug

Total Payments Received		0.00
Total Adjustments		0.00
Balance Brought Forward		40.32
Total Amount Due	$	53.76

Payment is Due Immediately Upon Receipt of the Summary Invoice

To ensure proper credit, please detach this portion and return with remittance

Remittance Document

AVAYA

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Account Number: 0101904781
Summary Invoice Number: 2718061870
Summary Invoice Date: 04-06-04

Please make checks payable to:

AVAYA, INC
PO Box 5332
New York NY 10087-5332

Amount Due:	$	53.76
Amount Enclosed:		

01019047818 27180618707 0000000537695

Account Number: 0101904781
Summary Invoice Number: 2718061870
Summary Invoice Date: 04-06-04

207 (772-0017) AVAYA

SERVICE AGREEMENTS

Service Contract No.: 0050587181
Invoice No.: 2150809201
Purchase Order: Exp@ Contr - 1164306
Date: 04-05-04

Sold To: 0004726563
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Item No.	Material Code	Quantity	Product/Equipment/Service Description		Post Warranty Service Charge
000010	199820	1	PARTNER/PARTNER PLUS MAINT - MONTHLYTotal Equipped Ports: 8	$	10.93
			Expiration Date 04-04-05 Billing period from 04-05-04 to 05-04-04		
000025	199905	1	PARTNER TELEPHONES MAINT - MONTHLY		1.87
			Expiration Date 04-04-05 Billing period from 04-05-04 to 05-04-04		

Subtotal This Invoice		12.80
Federal Excise Tax		0.00
State/Local Tax		0.64
TOTAL THIS INVOICE	$	13.44
TOTAL SERVICE AGREEMENTS		12.80
TOTAL TAXES		0.64
TOTAL SERVICE AGREEMENTS INCL TAXES	$	13.44

AVAYA

Customer Care Center
3795 Data Drive
Norcross GA 30092

SUMMARY INVOICE

MB 01 007631 62258 B 42 A

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101-4337

Account Number: 0101904781
Summary Invoice Number: 2718327089

Summary Invoice Date: 05-06-04

For ordering or inquiries:
call 1-800-328-7833
For repair services:
call 1-800-628-2888

New Charges

Purchase Agreements	$ 0.00	
Service Agreements	12.80	
Miscellaneous Services	0.00	
Total New Charges		12.80
Federal Excise Tax	0.00	
State/Local Taxes	0.64	
Total Taxes on New Charges		0.64
Total New Charges and Taxes	**$**	**13.44**

Account Summary

Balance as of Last Summary Invoice	**$**	**53.76**
Additional Billing 04-07 to 05-06		**0.00**
Total Payments Received		**0.00**
Total Adjustments		**0.00**
Balance Brought Forward		**53.76**
Total Amount Due	**$**	**67.20**

Payment is Due Immediately Upon Receipt of the Summary Invoice

To ensure proper credit, please detach this portion and return with remittance

Remittance Document

AVAYA

PROVINCE OF NOVA SCOTIA TOURISM OFC
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Account Number: 0101904781
Summary Invoice Number: 2718327089
Summary Invoice Date: 05-06-04

Please make checks payable to:

AVAYA, INC
PO Box 5332
New York NY 10087-5332

Amount Due:	$	67.20
Amount Enclosed:		

01019047818 27183270894 000000672070

Account Number: 0101904781
Summary Invoice Number: 2718327089
Summary Invoice Date: 05-06-04

AVAYA

SERVICE AGREEMENTS

Service Contract No.: 0050587181
Invoice No.: 2151999999
Purchase Order: Exp@ Contr - 1164306
Date: 05-05-04

Sold To: 0004726563
PROVINCE OF NOVA SCOTIA TOURISM OFC
468 COMMERCIAL ST
PORTLAND ME 04101

Item No.	Material Code	Quantity	Product/Equipment/Service Description	Post Warranty Service Charge
000010	199820	1	PARTNER/PARTNER PLUS MAINT - MONTHLYTotal Equipped Ports: 8 . . . . . $	10.93
			Expiration Date 04-04-05 Billing period from 05-05-04 to 06-04-04	
000025	199905	1	PARTNER TELEPHONES MAINT - MONTHLY	1.87
			Expiration Date 04-04-05 Billing period from 05-05-04 to 06-04-04	

Subtotal This Invoice		12.80
Federal Excise Tax		0.00
State/Local Tax		0.64
TOTAL THIS INVOICE	$	13.44
TOTAL SERVICE AGREEMENTS		12.80
TOTAL TAXES		0.64
TOTAL SERVICE AGREEMENTS INCL TAXES	$	13.44

MCI

MCI Business Gold International

[redacted] A S OTIA INFORMATION CENTER
[redacted] NIFE R BROWN
[redacted] COM MERCIAL ST
[redacted] TLA ID , ME 04101-4637

JUN 10 2004

[redacted]

☎ FOR 24 HOUR CUSTOMER SERVICE CALL

1-800-727-1412

Previous [redacted]	[redacted]				Total Amount Due	Due Date
$. 00	$. 00	$. 00	$. 00	$18. 39	$18. 39	6/25/04

[redacted]

[redacted] star e Service (MCI Business Gold International) $ 15.99
[redacted] nd S ircharges 2.40

[redacted] urre t Charges **$18. 39**

[redacted]

[redacted]

[redacted] We're always looking for new ways to help your business save money. To find out how you can increase your savings, just call an MCI Customer Service Professional.

✓Our records indicate that you recently selected MCI(R) as your new carrier for telecommunications service(s).

For more details on your selections, please reference the Important Notification section.

Invoice Summary

PREVIOUS BALANCE

TOTAL PREVIOUS BALANCE	$. 00

PAYMENTS

TOTAL PAYMENTS	$. 00

ADJUSTMENTS

TOTAL ADJUSTMENTS	$. 00

REMAINING BALANCE

TOTAL REMAINING BALANCE	$. 00

CURRENT CHARGES

LONG DISTANCE	
Outbound	
Domestic Outbound	7. 13
International Outbound	2. 43
Total Outbound	**$9. 56**
Total Long Distance	**$9. 56**
OTHER CHARGES	
International Calling Plan	5. 95
Carrier Access Charge	. 48
Total Other Charges	**$6. 43**
TAXES AND SURCHARGES	
Federal Excise Tax	. 52
State & Local Taxes	. 67
Federal, State & Local Surcharges	. 17
Federal Universal Service Fee	. 79
ME Universal Service Fund surcharge	. 19
ME Schools and Library Fund	. 06
Total Taxes and Surcharges	**$2. 40**
TOTAL CURRENT CHARGES	$18. 39

Invoice Summary

TOTAL AMOUNT DUE

TOTAL AMOUNT DUE	$18. 39

ENSURE YOU KEEP YOUR MCI(R) BENEFITS!

Simply call your local phone company today and request that your local toll and long distance service not be switched to another company without your verbal or written authorization.



DHL INVOICE

EXPRESS

N 0110070000 040609 Z 000015543

INVOICE DATE	CUSTOMER NUMBER	INVOICE NUMBER	TOTAL AMOUNT DUE	PAYMENT TERMS
06/05/04	789117607	0015988910	26.53	DUE UPON RECEIPT

CUSTOMER: TOURISM NOVA SCOTIA,
468 COMMERCIAL ST, PORTLAND ME 04101-4637

SENDER ADDRESS REFERENCE NUMBER	RECEIVER ADDRESS ZONE	WAYBILL SHIP DATE PCS/WT	SERVICE	BASE / DISCOUNT	CHARGES	TOTAL
TOURISM NOVA SCOTIA JENNIFER BROWN 468 COMMERCIAL ST PORTLAND ME 04101	NOVA SCOTIA TOURISM, CULTURE & BOB BOYD P.O. BOX 456 1800 ARGYLE STREET, SUITE 603 HALIFAX NS CANADA B3J 2R5	8824482542 06/04/04 1/ 1	DOC/NON-DUT. PKG DISCOUNT FUEL SURCHARGE	37.19 -12.28	24.91 1.62	26.53
SUBTOTAL DESTINATION SERVICE CENTER YHZ						26.53
SUBTOTAL SHIPPER ACCOUNT NUMBER 789117607						26.53

TOTAL NUMBER OF SHIPMENTS: 1

TOTAL AMOUNT DUE USD 26.53

REMIT TO: DHL EXPRESS (USA) INC, P.O. BOX 4723, HOUSTON TX 77210-4723

FEDERAL ID 94-3380425

MAIL PAYMENT TO:
DHL EXPRESS (USA) INC.
PO BOX 4723
HOUSTON TX 77210-4723

REMITTANCE ADVICE
PLEASE RETURN WITH PAYMENT

DHL EXPRESS

INVOICE DATE	CUSTOMER NUMBER	INVOICE NUMBER	PAY THIS AMOUNT	PAYMENT DUE DATE
6/16/04	789117607	E9903854	$26.53	7/01/04

TOURISM NOVA SCOTIA
468 COMMERCIAL ST
PORTLAND ME 04101-4637

041010611604018 05000099038540000078911760740000000002653 dH

DETACH HERE

PLEASE RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

ORIGINAL INVOICE

INVOICE DATE	CUSTOMER NUMBER	TOTAL TRANSACTIONS
6/16/04	789117607	1

REFER TO THIS NUMBER WHEN REMITTING ---->

INVOICE NUMBER	INVOICE TOTAL
E9903854	$26.53

SEND OTHER CORRESPONDENCE TO
P.O.BOX 662,SEATTLE,WA 98111
PHONE 1-800-722-0081

BILL TO: TOURISM NOVA SCOTIA

468 COMMERCIAL ST
PORTLAND ME 041014637

CHARGES NOT PAID BY DUE DATE MAY BE SUBJECT TO LATE FEES

PAYMENT DUE DATE
7/01/04

AIRBILL NUMBER ORIGIN / DEST SHIP DATE YOU OWE AS DESCRIPTION	CUSTOMER NUMBER SENDER SENT BY REFERENCE NUMBER ACCOUNTING CONTROL	CUSTOMER NUMBER RECEIVER ATTENTION RECEIVED BY ACCOUNTING CONTROL	REC AT # PCS PKG TYP TND WGT CHG WGT SCALE #	CHG TYPE	CHARGES	TOTAL AMOUNT
8824482542 PWM / YHZ 6/04/04 SENDER	789117607 TOURISM NOVA SCOTIA JENNIFER BROWN 468 COMMERCIAL ST PORTLAND ME 04101 JENNIFER BRO NONE	NOVA SCOTIA TOURISM, CULT P.O. BOX 456 1800 ARGYLE STREET, SUITE HALIFAX B3J 2 CA BOB BOYD c arnold ADDITIONAL SHIPMENT INFORMATION: IEX-DOCUMENT/NON-DUTIABLE PKG FSC-FUEL SURCHARGE	1 NI 1 1 BNJU / A	IEX FSC	24.91 1.62	$26.53

SUBTOTAL SENDER CUSTOMER NO.: 789117607 NO. SHIPMENTS: 1 26.53

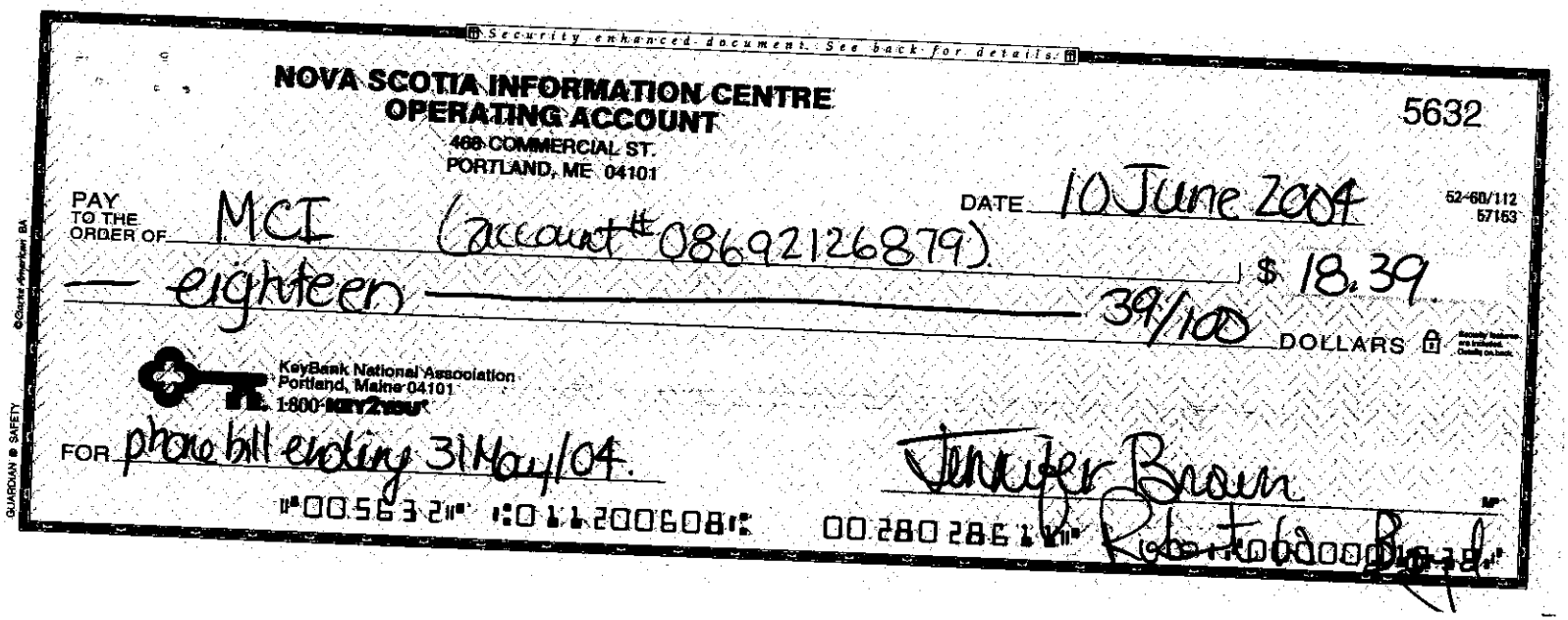
TOTAL $26.53

PKG TYPE: EP=EXPRESS PACK, LX=LETTER EXPRESS, NI=NONE INDICATED, OT=OTHER
WGT CODE: NONE=NONE ENTERED, LX=LETTER, E=EXCESS WEIGHT LETTER, D=DIMENSIONAL WEIGHT, R=REWEIGHED, Z=ZERO WEIGHT DEFAULT
FED I.D. NO. 94-3380425

THANK YOU FOR CHOOSING DHL
6/16/04

DHL EXPRESS

0000496 0000496 0000498



Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
466 COMMERCIAL ST.
PORTLAND, ME 04101

5632

52-60/112
57163

PAY TO THE ORDER OF MCI (account # 0869212687 9)

DATE 10 June 2004

$ 18.39

eighteen 39/100 DOLLARS

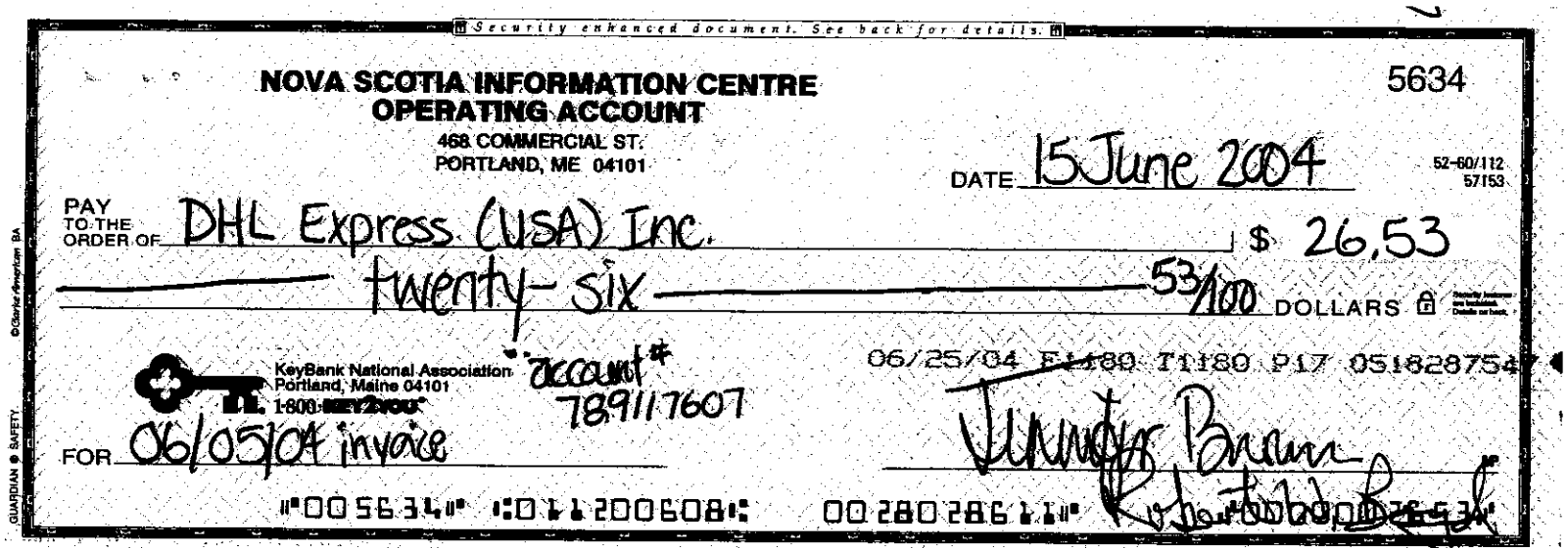
KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR phone bill ending 31 May/04.

Jennifer Brown

⑈00563 2⑈ ⑆011200608⑆ 00280 286 2⑈

GUARDIAN ® SAFETY



Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

5634

DATE 15 June 2004

52-60/112
57153

PAY TO THE ORDER OF DHL Express (USA) Inc. $ 26,53

twenty-six 53/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

account* 789117607

FOR 06/05/04 invoice

06/25/04 E1180 T1180 P17 05182875

Jennifer Braun

"005634" :011200608: 00280286 1 1"

GUARDIAN ® SAFETY ©Carter-Hoffman BA

PO Box 3330
Olathe KS 66063-3330
ADDRESS SERVICE REQUESTED

Encore
receivable management inc.
Telephone: 888-821-8417

JUN 14 2004

#BWNHRMD 561097 3854
#0614 1717 0003 8547# 7439086-102-07
* NOVA SCOTIA VISITOR
468 Commercial St
Portland ME 04101-4637

ENCORE RECEIVABLE MANAGEMENT INC
PO Box 3330
Olathe KS 66063-3330

Creditor: AT&T WIRELESS SERVICES INC.
Account #: 049900002401021858
Placement Date: 05/18/04
Balance: $34.27

Past Due Balance

Detach Upper Portion And Return With Payment

Creditor: AT&T WIRELESS SERVICES INC.
Account #: 049900002401021858
Placement Date: 05/18/04
Balance: $34.27

Dear *:

The above referenced account has been referred to our office for collection of the balance in full. Previous attempts have been made by our client to resolve this debt voluntarily. As of this date, those attempts have not been successful. Therefore, your original agreement with the above mentioned creditor has been revoked.

Encore Receivable Management, Inc. has been authorized by our client to provide the necessary effort to collect this debt. We recommend that you take advantage of this opportunity to pay the balance in full to prevent further collection activity.

Please detach the upper portion of this notice and return with your payment in the enclosed envelope.

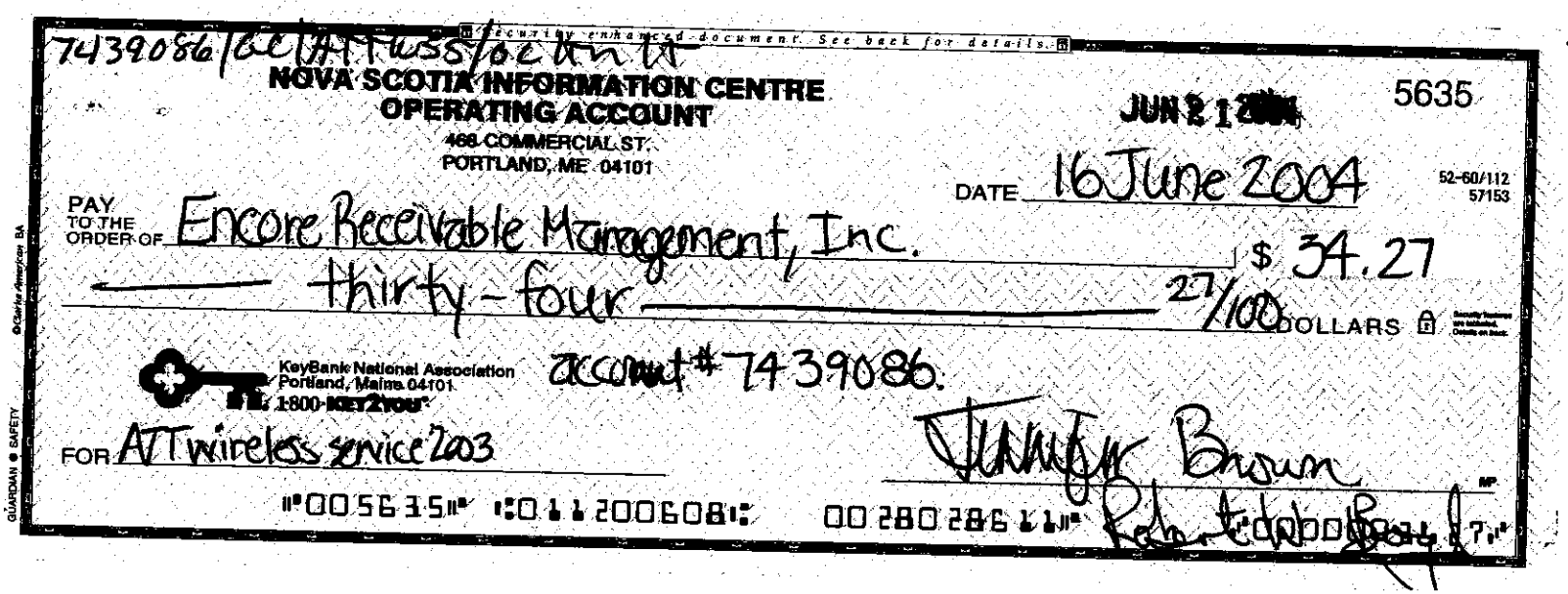
Note: If payment of the balance has already been made, please notify this office at 888-821-8417 to avoid further communications.

Hours of operation: Mon. - Thur. 8:00 AM - 9:00 PM * Friday 8:00 AM - 5:00 PM * Sat. 8:00 AM - 12:00 Noon Central Standard Time

Unless you notify this office within 30 days after receiving this notice that you dispute the validity of this debt or any portion thereof, this office will assume this debt is valid. If you notify this office in writing within 30 days from receiving this notice, this office will: obtain verification of the debt or obtain a copy of a judgment and mail you a copy of such judgment or verification. If you request this office in writing within 30 days after receiving this notice, this office will provide you with the name and address of the original creditor, if different from the current creditor.

This communication is from a debt collector and is an attempt to collect a debt. Any information obtained will be used for that purpose.

1ONERMA07102


7439086/ACCT#ATT855/acct#
NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101
5635
DATE 16 June 2004
52-60/112
57153
PAY TO THE ORDER OF Encore Receivable Management, Inc.
$ 34.27
thirty-four 27/100 DOLLARS
KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU
account # 7439086.
FOR ATT wireless service 2003
Jennifer Brown
⑈005635⑈ ⑆011200608⑆ 00280286⑈

Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

client file#: 789117607 900 5636

DATE 23 June 2004. 52-60/112 57153

PAY TO THE ORDER OF Amalgamated Financial Group. $ 67.19

Sixty-seven 19/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR 12/13/2003 DHL Bill Collection

Jennifer Brown

405119 ⑈005636⑈ ⑆011200608⑆ 00280286⑈ 1000006271⑈

TOURISM NOVA SCOTIA
468 COMMERCIAL ST
PORTLAND ME 041014637

phone #

Reference : DHL-TO4
Client File: 789117607
Amount Due: $67.19

Dear Sir or Madam:

Our client has presented to this office the above captioned claim in the amount shown.

The purpose of this letter is to thank you for allowing our client to serve you, as well as possibly re-establishing that business relationship by satisfying the unpaid balance.

We will postpone recovery efforts to allow sufficient time for you to remit payment in full.

Please send payment to Amalgamated at the above address.

Respectfully,

L. Largent Ext. 321

ll/armdunn01

This is an attempt to collect a debt, and any information obtained will be used for that purpose. Unless you notify this office within 30 days after receiving this notice that you dispute the validity of this debt or any portion thereof, this office will assume the debt is valid. If you notify us in writing within 30 days from receiving this notice, this office will obtain verification of said debt as well as name and address of the original creditor, if different from the creditor listed above.

ACCOUNTS RECEIVABLE MANAGEMENT

Amalgamated

Amalgamated Financial Group
P. O. Box 1006 - Old Bridge, NJ 08857-1006 - (732) 679-0042

JUNE 05, 2004 ***Attachment***

TOURISM NOVA SCOTIA
468 COMMERCIAL ST
PORTLAND ME 041014637

Client File : 789117607
Amount Due $67.19

Invoice #	Invoice Amt.	Invoice Date	ARM Account
COLLECTION FEE	$13.44	05/20/2004	
0014430808	$53.75	12/13/2003	
	$67.19		BDD2004141

This is an attempt to collect a debt, and any information obtained will be used for that purpose. Unless you notify this office within 30 days after receiving this notice that you dispute the validity of this debt or any portion thereof, this office will assume the debt is valid. If you notify us in writing within 30 days from receiving this notice, this office will obtain verification of said debt as well as name and address of the original creditor, if different from the creditor listed above.

ACCOUNTS RECEIVABLE MANAGEMENT

TC fol 12/20/04

NOVA SCOTIA

Statement of Petty Cash Expenditures (Portland VIC Operating Account)

Document #		Reference Doc. #	NOVEMBER 2004	Sample Doc. #	
Department	Tourism, Culture & Heritage		Division	Marketing	

Cheque Payable to: (Name and Mailing address)	Vendor Account	Date
Key Bank of Maine **c/o Jennifer Brown** **468 Commercial Street** **Portland, ME 04101**	Suppcode 50000087	15 December 04 Date

All Expenditures Must Be Supported By Receipts In Order Of Listing	PETTY CASH FUND:	
	Expenditures on this Statement	$ 196.00
	Cash on Hand	$ 10,661.37
	Approved Fund Level	

DETAILS OF EXPENDITURES

Date	To Whom Paid And Item Description	Dept Use	Distribution Order	Cost Center	GLAcct	Amount
Oct 22	David Tomlinson - Jenn's medical insurance coverage	5659			798100	$ 50.30
Nov 3	ATT Wireless - phone start up and service (land lines disconnected)	5660			784400	$ 94.67
Nov 5	David Tomlinson - Jenn's medical insurance coverage	5661			798100	$ 50.30
Nov 30	Key Bank - bank fees				794100	$ 0.73
				Total Expenditures		$ 196.00

Authorization and Approval

I certify that the above expenditures were incurred on Government Business

Custodian Jennifer Brown Date 15 Dec 2004.

The above expenditures were authorized by me.

Signed Robert W. Boyd Date Dec 20/04

Position Mgr. Vis. Services + Research Date

Additions and extensions certified correct

Initialed Date

Summary of Expenditure

Order	Distribution Cost Centre	GL Acct	Amount
		Summary Total	$0.00

KeyBank
P.O. Box 22114
Albany, NY 12201-2114

28028611

3 B 0153 00003 R EM B1
NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT
468 COMMERCIAL ST
PORTLAND ME 04101-4637

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Checking 28028611
NOVA SCOTIA INFORMATION CENTER
OPERATING ACCOUNT

Beginning balance 10-31-04	$10,857.37
3 Subtractions	-195.27
Net fees and charges	-.73
Ending balance 11-30-04	**$10,661.37**

Subtractions

Checks * *check missing from sequence*

5659	11-1	$50.30	5661	11-5	50.30
5660	11-15	94.67	**Total checks paid**		**$195.27**

Fees and charges

Date		Quantity	Unit charge	
11-30-04	Maintenance Service Charge	1	8.00	-$8.00
11-30-04	FDIC Charge	1	.09	-.09
11-30-04	Checks/Withdrawals Paid Charge	3	.18	-.54
11-30-04	Earnings Credit	1	7.90	+7.90
	Fees and charges assessed this period			**-$.73**

Some or all of your monthly maintenance and service charges may be offset by an Earnings Credit Allowance that is calculated based on your investable balance. To determine the Earnings Credit Rate that was used to calculate your Earnings Credit Allowance for this statement cycle, please call the number listed on the summary page of your statement.

28028611

Account messages

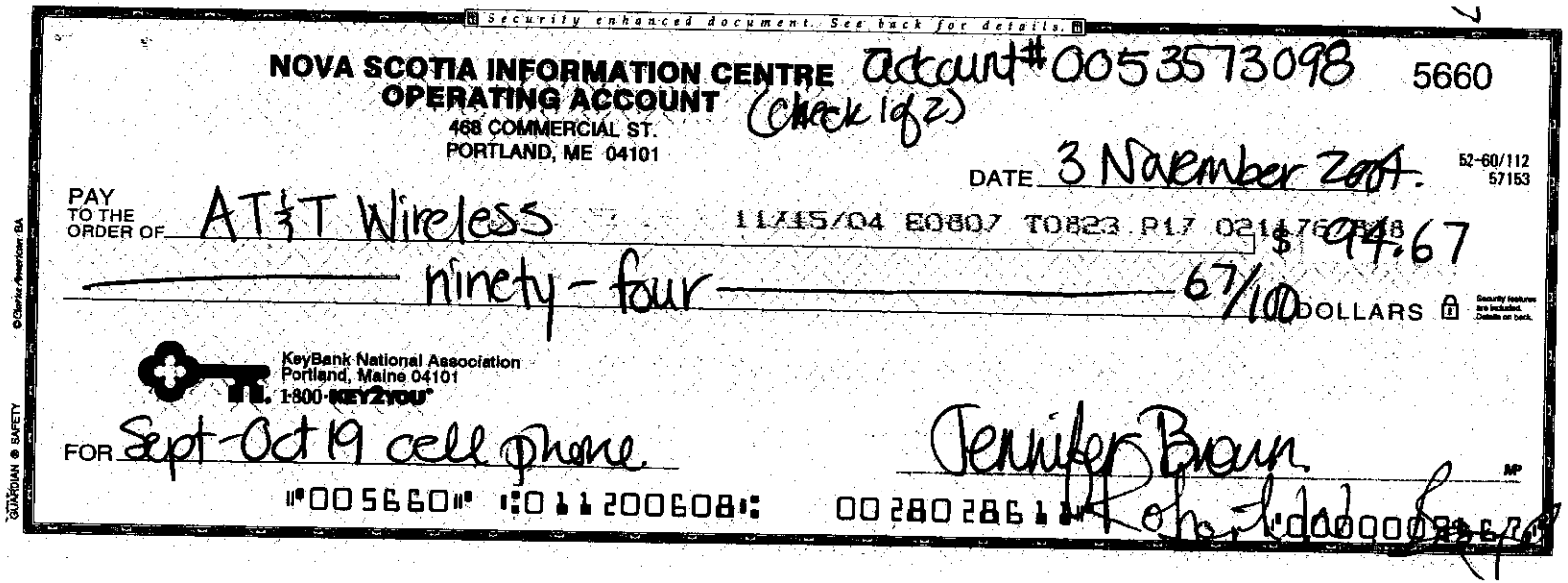
Important information about your account.

This is to remind you that, as currently is the case for PIN based debit card transactions, effective December 10, 2004 if you have any signature based debit card transactions pending (for example, purchases made at a store), that amount will be deducted immediately from your available balance and the funds will not be available for your use.

What does this mean to you?

This means that there will be a reduced balance available in your account to pay checks and other items. Please keep this in mind before conducting new transactions. If any fees result due to the unavailability of funds, they will be charged to your account.

If you have any questions or concerns, please contact your Relationship Manager, or call the number on this statement.



Security enhanced document. See back for details.

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

Account# 005357309 8 (check 1 of 2)

5660

DATE 3 November 2004

52-60/112
57153

PAY TO THE ORDER OF AT&T Wireless

11415/04 E0807 T0823 P17 021[illegible]

$ 94.67

ninety-four 67/100 DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

FOR Sept-Oct 19 cell phone

Jennifer Braun

⑈005660⑈ ⑆011200608⑆ 00280286[illegible]

Check Fraud Safeguards

©Checks Unlimited

GUARDIAN ® SAFETY

AT&T Wireless

DAVID J TOMLINSON
PO BOX 442
WINDHAM ME 04062-0442

Questions or Changes?
- attwireless.com
- Toll Free 1 866 293-4634
- 611 from your wireless phone
- TTY users - 1 866 4-AWS-TTY

Date of Invoice: October 19, 2004

SUMMARY OF MONTHLY CHARGES FOR ACCOUNT 0053573098

Previous Balance	Payments Received	Late Payment Charge	Account Adjustments	Balance Forward	Current Monthly Charges
0.00	0.00	0.00	0.00	0.00	106.67

Total Amount Due
106.67

Your billing cycle began on September 19, 2004 and ended on October 18, 2004

Current Monthly Charges

Subscriber Adjustments	0.00
Monthly Service	41.60
Monthly Usage	22.00 (*Jenn-partial)
Charges	36.00
Credits	-2.50
Taxes, Surcharges & Regulatory Fees	9.57
Total Current Monthly Charges DUE UPON RECEIPT	106.67

-12.00 (*Jenn)

TOTAL AMOUNT DUE 106.67

VIC = $94.67

GET IM TO GO
BE THERE FOR YOUR BUDDIES WHEN YOU'RE AWAY FROM YOUR PC -GET INSTANT MESSAGES VIA TEXT MESSAGING ON YOUR WIRELESS PHONE. START NOW! SEND A BLANK TEXT MESSAGE TO 2650 FOR AOL(R) INSTANT MESSENGER(TM) OR TO 92466000 FOR YAHOO!(R) MESSENGER. STANDARD TEXT MESSAGING CHARGES APPLY.

Note: => We Print on Front and Back

AT&T WIRELESS APPRECIATES YOUR BUSINESS

Recurring Electronic Fund Transfer (REFT): To enroll: sign below, check the REFT box on the reverse side and remit with this month's payment. Keep paying your bill until your statement indicates "Do Not Pay". **REFT Agreement:** I authorize my financial institution to deduct the amount of my monthly wireless phone bill from the account associated with the enclosed check and remit payment to AT&T Wireless. This authority will be effective until I notify AT&T Wireless to terminate it. I agree that I may be assessed a service charge (up to $20) or late fee or both if a payment is returned by my bank. For more information visit attwireless.com/ocs or call 1 866 293-4634. Please keep a copy of the form below and this REFT Agreement for your records or retain a copy of the blank form from next month's invoice.

Questions? We can help: AT&T Wireless appreciates your business and welcomes the opportunity to assist you. As part of our commitment to you, we are always adding new calling plans and promotions to match your individual needs. Visit our website at attwireless.com or contact Customer Care by dialing 611 from your wireless phone or 1 866 293-4634. ¿Sabías que también ofrecemos servicio al cliente en tu idioma? Marca 611 desde tu teléfono inalámbrico ó 1 866 293 4634 desde cualquier teléfono y oprime el *.

Driving Wireless Safety: Your wireless phone gives you the freedom and flexibility to stay in touch when you travel, but don't let a phone call distract you from driving safely. Use hands-free device if allowed or required by law. Call Carefully. Arrive Safely.

AT&T Wireless Processing Fees: Accounts suspended for non-payment will be subject to a $25 reactivation fee per line and may be assessed a security deposit prior to reinstatement. Checks returned for non-sufficient funds will be charged up to a $20.00 fee.

Local Tax: Local taxes are based on local government boundaries, the address information you provide for your account and/or your wireless telephone number. Please review the local tax charges on your bill. If you believe there is an error in the local tax charge, please contact us immediately at 1 866 293-4634. Please note that some local or state laws may require you to follow special procedures when notifying us about a local tax dispute. You may also use the form below to notify us of any change to your taxing address. Thank you for your cooperation.

Early Termination Fee (ETF): If you cancel service before your contract end date (including if you switch your wireless number to another carrier), you will be charged an Early Termination Fee of up to $200.

Please Send Correspondence To:

AT&T Wireless Next Generation Correspondence
P.O. Box 68056
Anaheim Hills, CA 92817-8056

INTRODUCING THE TRAVEL PACKAGE FROM AT&T WIRELESS. THE PACKAGE THAT ALLOWS YOU PEACE OF MIND WHILE ON THE GO. COMBINING THE COMFORT OF ROADSIDE ASSISTANCE AND THE CONVENIENCE OF 411 INFO AT YOUR FINGERTIPS, ALL FOR A GREAT LOW RATE. TO FIND OUT MORE GO TO YOUR NEAREST AT&T WIRELESS STORE TODAY.

THE $1.75 REGULATORY PROGRAMS FEE HELPS TO FUND AT&T WIRELESS COMPLIANCE WITH VARIOUS GOVERNMENT-MANDATED PROGRAMS SUCH AS E911, NUMBER POOLING, AND LOCAL NUMBER PORTABILITY WHICH MAY OR MAY NOT YET BE AVAILABLE IN YOUR AREA. IT IS AN ADDITIONAL MONTHLY CHARGE CREATED, ASSESSED AND COLLECTED BY AT&T WIRELESS. FOR MORE INFORMATION AND A DESCRIPTION OF THESE PROGRAMS PLEASE VISIT OUR WEBSITE AT HTTP://WWW.ATTWIRELESS.COM/RPF

ACCOUNT DETAILS

Current Subscriber Monthly Charges and Credits

Subscriber Number	Subscriber Name	Charge
2073189767	DAVID J TOMLINSON	106.67
Total Current Subscriber Monthly Charges and Credits		**106.67**

Total Current Monthly Charges **106.67**

SUMMARY OF CURRENT ACTIVITY

Monthly Service Charges

Item	Description	Service Dates	Charge
1	CALL WAITING	09/27/04 - 10/18/04	0.00
2	AT&T TEXT MESSAGING	09/27/04 - 10/18/04	0.00
3	CALLER ID	09/27/04 - 10/18/04	0.00
4	NORTH AMERICA PACKAGE	09/27/04 - 10/18/04	7.33
5	AT&T VOICEMAIL	09/27/04 - 10/18/04	0.00
6	GSM AMERICA NATIONAL $39.99	09/27/04 - 10/18/04	29.33
7	COM EQP 1.99EW/3.00INS $4.99	09/27/04 - 10/18/04	3.66
8	DETAIL BILLING	09/27/04 - 10/18/04	0.00
9	WORLDCONNECT	09/27/04 - 10/18/04	0.00
10	REGULATORY PROGRAMS FEE	09/27/04 - 10/18/04	1.28
Total Monthly Service Charges			**41.60**

SUMMARY OF CURRENT ACTIVITY - CONTINUED

Monthly Usage Charges

Item	Description	Qnty Used	Charge
1	50 ADD'L ANYTIME MIN	37 MIN	0.00
2	UNLIM MOBL TO MOBL	91 MIN	0.00
3	INCLUDED MINUTES	294 MIN	0.00
4	INCL. IN PLAN DATA	4 KB	0.00
5	UNLIMITED N/WKND MIN	317 MIN	0.00
6	ADDL DATA $0.03/KB	320 KB	9.60
7	SPECIAL NUMBER CALLS	3 MIN	0.00
8	TEXT MESSAGES SENT	1 EVT	0.10
9	ADDITIONAL MINUTES	22 MIN	9.90
10	CALL WAITING	1 EVT	0.00
11	MULTIMEDIA SNT	6 EVT	2.40
Total Monthly Usage Charges			**22.00**

1,024 Kilobytes (KB) = 1 Megabyte (MB)

Jenn 9.60 2.40 12.00

Jenn — 9.60

Jenn — 2.40

VIC TOTAL $10.00

22.00 − 9.60 = 12.40 − 2.40

Other Subscriber Charges

Item	Description	Charge
1	ACTIVATION FEE	36.00
Total Other Subscriber Charges		**36.00**

Other Subscriber Credits

Item	Description	Charge
1	15 DAY EQUIP WAITING PERIOD CREDIT	-2.50
Total Other Subscriber Credits		**-2.50**

Taxes, Surcharges and Regulatory Fees

Item	Description	Charge
1	SCHOOL AND LIBRARY FUND	0.30
2	SERVICE PROVIDER TAX	4.13
3	STATE UNIV SVC FUND	0.86
4	FEDERAL TAX	1.47
5	UNIVERSAL CONNECTIVITY CHARGE	2.31
6	911 SURCHARGE	0.50
Total Taxes, Surcharges and Regulatory Fees		**9.67**

TOTAL CHARGES FOR (207)318-9767 **106.67**

Jenn — 12.00

VIC 106.67

DETAIL OF CURRENT ACTIVITY

VOICE USAGE FOR (207)318-9767

Item	Date	Time	Number Called	Calls To	Qnty Used	Charge Rate	Charge Description	Charge
1	09/27	09:39A	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
2	09/27	11:05A	(902)686-3881	COLLINGWD NS	2MIN		50 ADD'L ANYTIME MIN	
3	09/27	11:54A	(207)892-0808	WINDHAM ME	1MIN		50 ADD'L ANYTIME MIN	
4	09/27	12:12P	(207)883-5955	SCARBOROGH M	1MIN		50 ADD'L ANYTIME MIN	
5	09/27	12:12P	(902)424-2906	HALIFAX NS	1MIN		50 ADD'L ANYTIME MIN	
6	09/27	12:23P	(902)742-5033	YARMOUTH NS	1MIN		50 ADD'L ANYTIME MIN	

10001108 000000314

DETAIL OF CURRENT ACTIVITY - CONTINUED

VOICE USAGE FOR (207)318-9767 - Continued

Item	Date	Time	Number Called	Calls To	Qnty Used	Rate	Charge Description	Charge
7	09/27	12:25P	(207)288-9432	BAR HARBOR ME	1MIN		50 ADD'L ANYTIME MIN	
8	09/27	12:36P	(207)288-4180	BAR HARBOR ME	13MIN		50 ADD'L ANYTIME MIN	
9	09/27	12:58P		INCOMING	5MIN		50 ADD'L ANYTIME MIN	
10	09/27	01:10P	(207)883-9599	SCARBOROGH M	1MIN		50 ADD'L ANYTIME MIN	
11	09/27	01:14P	(902)424-2906	HALIFAX NS	1MIN		50 ADD'L ANYTIME MIN	
12	09/27	01:15P	(902)490-5946	HALIFAX NS	10MIN		50 ADD'L ANYTIME MIN	
					4MIN		INCLUDED MINUTES	
13	09/27	01:40P		INCOMING	6MIN		INCLUDED MINUTES	
14	09/27	02:17P	(902)742-5033	YARMOUTH NS	5MIN		INCLUDED MINUTES	
15	09/27	02:23P		INCOMING	2MIN		INCLUDED MINUTES	
16	09/27	02:36P		INCOMING	1MIN		INCLUDED MINUTES	
17	09/27	02:40P	(902)686-3881	COLLINGWD NS	2MIN		INCLUDED MINUTES	
18	09/27	03:02P		INCOMING	6MIN		INCLUDED MINUTES	
19	09/27	09:15P	(902)686-3881	COLLINGWD NS	10MIN		UNLIMITED N/WKND MIN	
20	09/28	10:44A	(207)443-6538	BATH ME	2MIN		INCLUDED MINUTES	
21	09/28	10:53A		INCOMING	3MIN		INCLUDED MINUTES	
22	09/28	12:29P		INCOMING	6MIN		UNLIM MOBL TO MOBL	
23	09/28	01:09P	(207)892-0606	WINDHAM ME	1MIN		INCLUDED MINUTES	
24	09/28	01:13P	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
25	09/28	01:15P	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
26	09/28	01:16P	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
27	09/28	01:36P	(207)892-5750	WINDHAM ME	1MIN		INCLUDED MINUTES	
28	09/28	01:37P	611	Cust Care CL	3MIN		SPECIAL NUMBER CALLS	
29	09/28	01:40P	(207)892-5750	WINDHAM ME	2MIN		INCLUDED MINUTES	
30	09/28	01:41P	(207)318-9767	PORTLAND ME	5MIN		UNLIM MOBL TO MOBL	
31	09/28	01:46P	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
32	09/28	06:08P	(800)565-0000	Toll Free CL	9MIN		INCLUDED MINUTES	
33	09/28	06:21P	(902)667-8429	AMHERST NS	1MIN		INCLUDED MINUTES	
34	09/28	06:21P	(506)538-7473	PORT ELGIN NB	3MIN		INCLUDED MINUTES	
35	09/28	06:24P	(902)464-1699	DARTMOUTH NS	3MIN		INCLUDED MINUTES	
36	09/28	06:54P		INCOMING	3MIN		INCLUDED MINUTES	
37	09/28	07:25P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
38	09/28	09:09P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIMITED N/WKND MIN	
39	09/28	09:10P	(506)538-7473	PORT ELGIN NB	4MIN		UNLIMITED N/WKND MIN	
40	09/29	09:07A	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
41	09/29	11:33A	(207)318-9767	PORTLAND ME	2MIN		UNLIM MOBL TO MOBL	
42	09/29	11:38A		INCOMING	3MIN		UNLIM MOBL TO MOBL	
43	09/29	12:06P	(207)775-5611	PORTLAND ME	1MIN		INCLUDED MINUTES	
44	09/29	12:55P	(902)686-3237	COLLINGWD NS	1MIN		INCLUDED MINUTES	
45	09/29	02:34P	(207)883-9599	SCARBOROGH M	4MIN		INCLUDED MINUTES	
46	09/29	05:20P	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
47	09/29	05:21P	(207)266-5201	ELLSWORTH ME	2MIN		UNLIM MOBL TO MOBL	
48	09/29	06:42P	(800)565-0000	Toll Free CL	1MIN		INCLUDED MINUTES	
49	09/30	12:14A		INCOMING	3MIN		UNLIMITED N/WKND MIN	
50	09/30	09:42A	(902)694-4280	AMHERST NS	1MIN		INCLUDED MINUTES	
51	09/30	09:43A	(613)587-4590	WESTMEATH ON	12MIN		INCLUDED MINUTES	
52	09/30	10:50A		INCOMING	2MIN		INCLUDED MINUTES	
53	09/30	12:41P	(902)694-4280	AMHERST NS	3MIN		INCLUDED MINUTES	
54	09/30	04:44P		INCOMING	1MIN		INCLUDED MINUTES	
55	09/30	06:08P	(207)288-3395	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
56	09/30	07:42P		INCOMING	3MIN		INCLUDED MINUTES	
57	09/30	08:59P		INCOMING	1MIN		INCLUDED MINUTES	
					5MIN		UNLIMITED N/WKND MIN	
58	09/30	09:05P	(613)587-4590	WESTMEATH ON	2MIN		UNLIMITED N/WKND MIN	
59	10/01	11:03A		INCOMING	2MIN		INCLUDED MINUTES	
60	10/01	12:46P	(506)538-7473	PORT ELGIN NB	2MIN		INCLUDED MINUTES	
61	10/01	06:14P	(902)686-3237	COLLINGWD NS	8MIN		INCLUDED MINUTES	
62	10/02	09:23A		INCOMING	3MIN		UNLIMITED N/WKND MIN	
63	10/02	11:08A	(613)237-5872	OTTAWAHULL ON	2MIN		UNLIMITED N/WKND MIN	
64	10/02	11:10A	(902)597-3631	SPRINGHILL NS	23MIN		UNLIMITED N/WKND MIN	
65	10/02	02:26P		INCOMING	2MIN		UNLIMITED N/WKND MIN	
66	10/02	07:49P		INCOMING	16MIN		UNLIMITED N/WKND MIN	
67	10/02	09:46P	(207)266-5201	ELLSWORTH ME	14MIN		UNLIMITED N/WKND MIN	
68	10/03	09:25A	(207)266-5201	ELLSWORTH ME	3MIN		UNLIMITED N/WKND MIN	
69	10/03	10:48A		INCOMING	3MIN		UNLIMITED N/WKND MIN	
70	10/03	05:51P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIMITED N/WKND MIN	

DETAIL OF CURRENT ACTIVITY - CONTINUED

VOICE USAGE FOR (207)318-9767 - Continued

Item	Date	Time	Number Called	Calls To	Qnty Used	Rate	Charge Description	Charge
71	10/03	06:28P		INCOMING	3MIN		UNLIMITED N/WKND MIN	
72	10/04	10:27A	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
73	10/04	03:59P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
74	10/05	10:23A		INCOMING	13MIN		INCLUDED MINUTES	
75	10/05	11:43A	(207)443-6538	BATH ME	1MIN		INCLUDED MINUTES	
76	10/05	11:46A	(207)841-3780	BRUNSWICK ME	1MIN		UNLIM MOBL TO MOBL	
77	10/05	01:28P		INCOMING	14MIN		INCLUDED MINUTES	
78	10/05	02:59P	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
79	10/05	07:48P	(207)266-5201	ELLSWORTH ME	2MIN		UNLIM MOBL TO MOBL	
80	10/06	09:00A	(506)538-7473	PORT ELGIN NB	1MIN		INCLUDED MINUTES	
81	10/06	12:53P	(207)288-9432	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
82	10/06	12:54P	(207)288-4180	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
83	10/06	12:59P	(207)288-3831	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
84	10/06	01:00P	(207)288-3479	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
85	10/06	01:02P	(207)288-3201	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
86	10/06	01:04P	(207)288-4659	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
87	10/06	01:05P	(207)288-3500	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
88	10/06	01:06P	(207)288-3453	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
89	10/06	01:08P	(207)288-3321	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
90	10/06	01:09P	(207)288-5403	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
91	10/06	01:10P	(207)288-3211	BAR HARBOR ME	1MIN		INCLUDED MINUTES	
92	10/06	01:12P	(207)443-6538	BATH ME	3MIN		INCLUDED MINUTES	
93	10/06	02:01P		INCOMING	3MIN		INCLUDED MINUTES	
94	10/06	02:07P	(207)775-3900	PORTLAND ME	1MIN		INCLUDED MINUTES	
95	10/06	02:08P	(207)775-0409	PORTLAND ME	1MIN		INCLUDED MINUTES	
96	10/06	02:09P	(207)774-5611	PORTLAND ME	1MIN		INCLUDED MINUTES	
97	10/06	02:10P	(207)775-5411	PORTLAND ME	1MIN		INCLUDED MINUTES	
98	10/06	02:12P	(207)774-5891	PORTLAND ME	1MIN		INCLUDED MINUTES	
99	10/06	02:14P	(207)775-2200	PORTLAND ME	1MIN		INCLUDED MINUTES	
100	10/06	02:15P	(207)774-5861	PORTLAND ME	4MIN		INCLUDED MINUTES	
101	10/06	02:18P	(207)775-2200	PORTLAND ME	1MIN		INCLUDED MINUTES	
102	10/06	02:19P	(207)773-4400	PORTLAND ME	1MIN		INCLUDED MINUTES	
103	10/06	02:21P	(207)774-5601	PORTLAND ME	2MIN		INCLUDED MINUTES	
104	10/06	02:22P	(207)773-4400	PORTLAND ME	1MIN		INCLUDED MINUTES	
105	10/06	02:23P	(207)828-1117	PORTLAND ME	3MIN		INCLUDED MINUTES	
106	10/06	02:28P	(207)871-9000	PORTLAND ME	2MIN		INCLUDED MINUTES	
107	10/06	02:30P	(207)774-6151	PORTLAND ME	1MIN		INCLUDED MINUTES	
108	10/06	02:30P	(207)775-9090	PORTLAND ME	2MIN		INCLUDED MINUTES	
109	10/06	02:32P	(207)774-4200	PORTLAND ME	2MIN		INCLUDED MINUTES	
110	10/06	02:34P	(207)775-3711	PORTLAND ME	3MIN		INCLUDED MINUTES	
111	10/06	02:37P	(902)424-2788	HALIFAX NS	4MIN		INCLUDED MINUTES	
112	10/06	02:41P	(207)288-3201	BAR HARBOR ME	3MIN		INCLUDED MINUTES	
113	10/07	08:41A		INCOMING	3MIN		INCLUDED MINUTES	
114	10/07	08:45A	(207)318-9767	PORTLAND ME	1MIN		UNLIM MOBL TO MOBL	
115	10/07	10:01A	(902)490-5961	HALIFAX NS	2MIN		INCLUDED MINUTES	
116	10/07	02:01P	(905)455-1145	BRAMPTON ON	26MIN		INCLUDED MINUTES	
117	10/08	12:25P		INCOMING	29MIN		INCLUDED MINUTES	
118	10/08	01:55P	(207)266-5201	ELLSWORTH ME	2MIN		UNLIM MOBL TO MOBL	
119	10/08	03:18P		INCOMING	3MIN		UNLIM MOBL TO MOBL	
120	10/08	03:23P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
121	10/08	03:36P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
122	10/08	04:22P	(207)266-5201	ELLSWORTH ME	2MIN		UNLIM MOBL TO MOBL	
123	10/08	07:27P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
124	10/09	10:40A	(506)538-7473	PORT ELGIN NB	20MIN		UNLIMITED N/WKND MIN	
125	10/09	11:04A		INCOMING	4MIN		UNLIMITED N/WKND MIN	
126	10/09	01:03P	(207)318-9767	PORTLAND ME	1MIN		UNLIMITED N/WKND MIN	
127	10/09	02:25P	(613)587-4590	WESTMEATH ON	9MIN		UNLIMITED N/WKND MIN	
128	10/09	02:35P	(902)742-5033	YARMOUTH NS	6MIN		UNLIMITED N/WKND MIN	
129	10/09	02:41P	(902)648-8142	TUSKET NS	2MIN		UNLIMITED N/WKND MIN	
130	10/09	02:56P	(250)493-6285	PENTICTON BC	31MIN		UNLIMITED N/WKND MIN	
131	10/09	03:46P		INCOMING	2MIN		UNLIMITED N/WKND MIN	
132	10/09	05:21P		INCOMING	3MIN		UNLIMITED N/WKND MIN	
133	10/09	05:24P	(207)773-2469	PORTLAND ME	1MIN		UNLIMITED N/WKND MIN	
134	10/10	01:11P	(207)318-9767	PORTLAND ME	1MIN		UNLIMITED N/WKND MIN	
135	10/10	01:13P	(207)318-9767	PORTLAND ME	1MIN		UNLIMITED N/WKND MIN	
136	10/10	01:14P	(613)587-4590	WESTMEATH ON	36MIN		UNLIMITED N/WKND MIN	

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DETAIL OF CURRENT ACTIVITY - CONTINUED

VOICE USAGE FOR (207)318-9767 - Continued

Item	Date	Time	Number Called	Calls To	Qnty Used	Rate	Charge Description	Charge
137	10/10	02:05P		INCOMING	2MIN		UNLIMITED N/WKND MIN	
138	10/10	05:27P	(207)266-5201	ELLSWORTH ME	2MIN		UNLIMITED N/WKND MIN	
139	10/10	07:31P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIMITED N/WKND MIN	
140	10/10	08:30P	(613)587-4590	WESTMEATH ON	44MIN		UNLIMITED N/WKND MIN	
141	10/10	10:17P	(902)686-3881	COLLINGWD NS	11MIN		UNLIMITED N/WKND MIN	
142	10/11	12:28P	(902)424-2788	HALIFAX NS	1MIN		INCLUDED MINUTES	
143	10/11	12:29P	(207)288-9432	BAR HARBOR ME	9MIN		INCLUDED MINUTES	
144	10/11	12:38P	(902)245-2201	DIGBY NS	1MIN		INCLUDED MINUTES	
145	10/11	12:39P	(902)667-8429	AMHERST NS	5MIN		INCLUDED MINUTES	
146	10/11	12:44P	(902)456-7153	HALIFAX NS	3MIN		INCLUDED MINUTES	
147	10/11	12:58P	(207)266-5201	ELLSWORTH ME	5MIN		UNLIM MOBL TO MOBL	
148	10/11	01:03P	(902)532-7035	ANAPLSROYL NS	2MIN		INCLUDED MINUTES	
149	10/11	01:11P	(207)841-3780	BRUNSWICK ME	1MIN		UNLIM MOBL TO MOBL	
150	10/11	01:18P	(506)649-7777	SAINT JOHN NB	1MIN		INCLUDED MINUTES	
151	10/11	01:22P		INCOMING	5MIN		UNLIM MOBL TO MOBL	
152	10/11	01:28P	(902)456-7153	HALIFAX NS	3MIN		INCLUDED MINUTES	
153	10/11	01:55P		INCOMING	5MIN		INCLUDED MINUTES	
154	10/11	03:43P	(800)565-0000	Toll Free CL	3MIN		INCLUDED MINUTES	
155	10/11	04:05P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
156	10/11	04:45P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
157	10/11	05:52P		INCOMING	6MIN		UNLIM MOBL TO MOBL	
158	10/11	06:04P		INCOMING	1MIN		UNLIM MOBL TO MOBL	
159	10/12	09:10A	(207)775-5611	PORTLAND ME	1MIN		INCLUDED MINUTES	
160	10/12	12:57P		INCOMING	5MIN		UNLIM MOBL TO MOBL	
161	10/12	01:04P	(207)775-5611	PORTLAND ME	1MIN		INCLUDED MINUTES	
162	10/12	01:41P		INCOMING	3MIN		INCLUDED MINUTES	
163	10/12	04:07P		INCOMING	5MIN		UNLIM MOBL TO MOBL	
164	10/13	01:10P		INCOMING	16MIN		INCLUDED MINUTES	
165	10/13	05:41P		INCOMING	5MIN		UNLIM MOBL TO MOBL	
166	10/13	06:00P	(207)775-5611	PORTLAND ME	1MIN		INCLUDED MINUTES	
167	10/14	10:06A	(207)841-3780	BRUNSWICK ME	1MIN		UNLIM MOBL TO MOBL	
168	10/14	10:06A	(207)443-6538	BATH ME	1MIN		INCLUDED MINUTES	
169	10/14	10:12A	(207)288-4180	BAR HARBOR ME	6MIN	0.45	ADDITIONAL MINUTES	2.70
170	10/14	10:18A	(902)877-1131	HALIFAX NS	3MIN	0.45	ADDITIONAL MINUTES	1.35
171	10/14	11:52A		INCOMING	2MIN		UNLIM MOBL TO MOBL	
172	10/14	04:01P		INCOMING	4MIN	0.45	ADDITIONAL MINUTES	1.80
173	10/15	10:13A	(207)841-3780	BRUNSWICK ME	2MIN		UNLIM MOBL TO MOBL	
174	10/15	12:46P	(207)892-3486	WINDHAM ME	1MIN	0.45	ADDITIONAL MINUTES	0.45
175	10/15	01:02P	(207)650-4004	PORTLAND ME	5MIN	0.45	ADDITIONAL MINUTES	2.25
176	10/15	01:21P	(207)266-5201	ELLSWORTH ME	1MIN		UNLIM MOBL TO MOBL	
177	10/15	01:22P	(207)266-5201	ELLSWORTH ME	2MIN		UNLIM MOBL TO MOBL	
178	10/15	06:56P		INCOMING	3MIN		UNLIM MOBL TO MOBL	
179	10/16	10:29A		INCOMING	1MIN		UNLIMITED N/WKND MIN	
180	10/16	10:31A	(902)443-7267	HALIFAX NS	4MIN		UNLIMITED N/WKND MIN	
181	10/16	10:40A		INCOMING	1MIN		UNLIMITED N/WKND MIN	
182	10/16	10:40A		INCOMING	3MIN		UNLIMITED N/WKND MIN	
					1EVT		CALL WAITING	
183	10/16	05:40P	(207)841-3780	BRUNSWICK ME	3MIN		UNLIMITED N/WKND MIN	
184	10/16	07:25P	(207)288-3395	BAR HARBOR ME	7MIN		UNLIMITED N/WKND MIN	
185	10/16	07:31P	(207)288-3079	BAR HARBOR ME	2MIN		UNLIMITED N/WKND MIN	
186	10/16	07:35P	(207)288-4180	BAR HARBOR ME	5MIN		UNLIMITED N/WKND MIN	
187	10/16	07:44P	(207)288-4180	BAR HARBOR ME	17MIN		UNLIMITED N/WKND MIN	
188	10/16	09:18P	(902)457-4536	HALIFAX NS	2MIN		UNLIMITED N/WKND MIN	
189	10/18	09:58A		INCOMING	2MIN		UNLIM MOBL TO MOBL	
190	10/18	02:38P		INCOMING	1MIN	0.45	ADDITIONAL MINUTES	0.45
191	10/18	08:46P		INCOMING	2MIN	0.45	ADDITIONAL MINUTES	0.90
TOTAL VOICE USAGE FOR (207)318-9767								**9.90**

DATA USAGE FOR (207)318-9767

Item	Date	Qnty Used	Charge Description	Charge
1	09/27	1 KB	INCL. IN PLAN DATA	
2	09/28	3 KB	INCL. IN PLAN DATA	
3	09/28	60 KB	ADDL DATA $0.03/KB	1.80

DETAIL OF CURRENT ACTIVITY - CONTINUED

DATA USAGE FOR (207)318-9767 - Continued

Item	Date	Qnty Used	Charge Description	Charge
4	09/29	52 KB	ADDL DATA $0.03/KB	1.56
5	10/08	4 KB	ADDL DATA $0.03/KB	0.12
6	10/09	104 KB	ADDL DATA $0.03/KB	3.12
7	10/13	100 KB	ADDL DATA $0.03/KB	3.00
TOTAL DATA USAGE FOR (207)318-9767				**9.60**

TEXT/MULTIMEDIA MSGS FOR (207)318-9767

Item	Date	Time	Sent To/Rcvd From	Charge Description	Charge
1	10/06	01:36P	(207)266-5201	TEXT MESSAGES SENT	0.10
2	10/18	11:12A	fmn_10@hotmail.com	MULTIMEDIA SNT	0.40
3	10/18	11:12A	brownje@gov.ns.ca	MULTIMEDIA SNT	0.40
4	10/18	11:15A	brownje@gov.ns.ca	MULTIMEDIA SNT	0.40
5	10/18	11:17A	brownje@gov.ns.ca	MULTIMEDIA SNT	0.40
6	10/18	11:19A	brownje@gov.ns.ca	MULTIMEDIA SNT	0.40
7	10/18	11:21A	brownje@gov.ns.ca	MULTIMEDIA SNT	0.40
TOTAL TEXT/MULTIMEDIA MSG USAGE FOR (207)318-9767					**2.50**

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NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

5661

52-60/112
57153

DATE 5 Nov 2004.

PAY TO THE ORDER OF David Tomlinson $ 50.30

fifty 30/100. DOLLARS

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

11052004 13:19:01 6100140 JENSEBE 0122 CHKUS 0028028611

$50.30

FOR Jennis mailing / ending Oct 29/04.

⑈005661⑈ ⑆011200608⑆ 00280286⑊⑈ Robert W Bright

©Clarke American BA
GUARDIAN ⊕ SAFETY

[redacted]

Town of Scarborough, Maine

Emp No	Employee Name	Dept	State	Federal	Check Date	Period End	Type	Advice Number
206215	DAVID J TOMLINSON	S019	S 01	S 01	11/05/2004	10/29/2004	SCHOOL BIW	00031470

Earnings	Rate	Hours	Current Amount	Total YTD
REG WAGES	[redacted]	[redacted]	[redacted]	[redacted]
PERSONAL				
OVERTIME				
SICK				
RETRO PAY				

Deductions	Current	Year-To-Date
FICA	[redacted]	[redacted]
MEDICARE		
2CHOICE	90.42	
FED TAX	[redacted]	[redacted]
STATE TAX		
NET PAY (D		
1CHOICE		

Leave Code	Earned	Used	Balance
VACATION			
SICK			
PERSONAL	[redacted]		[redacted]
BEREAVEMNT			

Check Totals	
Gross Pay	[redacted]
Deductions	
Annual YTD Gross	
Total Hours	

Advice Amount [redacted]

[redacted]

CUSTODIANS

MEA CHOICE PLUS PLAN

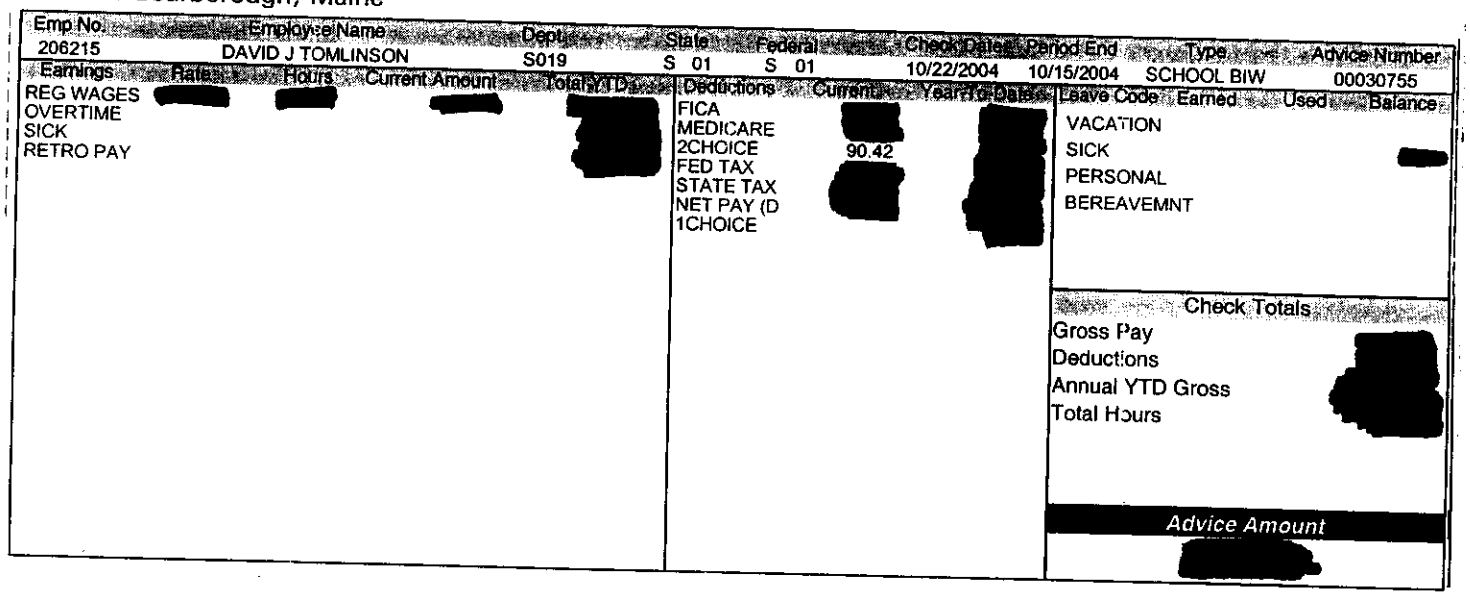
SCARBOROUGH PAYS 80%

(pending ratification of new bargaining agreement for July 1, 2004)

DEDUCTION NUMBER

PRE-TAX	TAXED		PAY PERIOD EMPLOYEE	PAY PERIOD EMPLOYER
2400	8400	SINGLE	40.12	160.48
2401	8401	2 ADULTS	90.42	361.68

Town of Scarborough, Maine



EFFECTIVE 07/01/04

4/29/2004 10:30 AM

CUSTODIANS

MEA CHOICE PLUS PLAN

SCARBOROUGH PAYS 80%

(pending ratification of new bargaining agreement for July 1, 2004)

DEDUCTION NUMBER

PRE-TAX	TAXED		PAY PERIOD EMPLOYEE	PAY PERIOD EMPLOYER
2400	8400	SINGLE	40.12	160.48
2401	8401	2 ADULTS	90.42	361.68

Town of Scarborough, Maine

Emp No	Employee Name	Dept	State	Federal	Check Date	Period End	Type	Advice Number
206215	DAVID J TOMLINSON	S019	S 01	S 01	11/05/2004	10/29/2004	SCHOOL BIW	00031470

Earnings	Rate	Hours	Current Amount	Total YTD
REG WAGES	[redacted]	[redacted]	[redacted]	[redacted]
PERSONAL				
OVERTIME				
SICK				
RETRO PAY				

Deductions	Current	Year-To-Date
FICA	[redacted]	[redacted]
MEDICARE		
2CHOICE	90.42	
FED TAX	[redacted]	
STATE TAX		
NET PAY (D		
1CHOICE		

Leave Code	Earned	Used	Balance
VACATION			
SICK			
PERSONAL	[redacted]		[redacted]
BEREAVEMNT			

Check Totals	
Gross Pay	[redacted]
Deductions	
Annual YTD Gross	
Total Hours	
Advice Amount	[redacted]

4/29/2004 10:30 AM

Security enhanced document. See back for details.

5661

52-60/112
57153

DATE 5 Nov 2004

PAY TO THE ORDER OF David Tomlinson $ 50.30

Fifty 29/100 DOLLARS

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

KeyBank National Association
Portland, Maine 04101
1-800-KEY2YOU

$50.30

FOR Seminars/ending Oct 29/04

EFFECTIVE 07/01/04

⑈005661⑈ ⑆011200608⑆ 00 280 286 1⑈

Security features are included. Details on back.

Town of Scarborough, Maine

Emp No	Employee Name	Dept	State	Federal	Check Date	Period End	Type	Advice Number
206215	DAVID J TOMLINSON	S019	S 01	S 01	10/22/2004	10/15/2004	SCHOOL BIW	00030755

Earnings	Rate	Hours	Current Amount	Total YTD
REG WAGES	[redacted]	[redacted]	[redacted]	[redacted]
OVERTIME				
SICK				
RETRO PAY				

Deductions	Current	Year-To-Date
FICA	[redacted]	[redacted]
MEDICARE		
2CHOICE	90.42	
FED TAX	[redacted]	
STATE TAX		
NET PAY (D		
1CHOICE		

Leave Code	Earned	Used	Balance
VACATION			
SICK			[redacted]
PERSONAL			
BEREAVEMNT			

Check Totals	
Gross Pay	[redacted]
Deductions	
Annual YTD Gross	
Total Hours	

Advice Amount

[redacted]

Security enhanced document. See back for details.

5659

NOVA SCOTIA INFORMATION CENTRE
OPERATING ACCOUNT
468 COMMERCIAL ST.
PORTLAND, ME 04101

52-60/112
57153

DATE Oct 22/2004

PAY TO THE ORDER OF David Tomlinson. $ 50.30

fifty 30/100 DOLLARS

Security features are included. Details on back.

KeyBank National Association
Portland, Maine 04101
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FOR Ins. med ins. coverage

J Christopher Brown

MP

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