

For Six Month Period Ending _____

(Insert date)

I - REGISTRANT

AUG 1997

1. (a) Name of Registrant

(b) Registration No. 4217

Government of DUBAI,

DEPARTMENT OF TOURISM AND COMMERCE MARKETING

(c) Business Address(es) of Registrant

8 PENN CENTER, Ste 1950

PHILA, PA 19103

2. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address

Yes ☒

No ☐

(2) Citizenship

Yes ☐

No ☒

(3) Occupation

Yes ☐

No ☒

(b) If an organization:

(1) Name

Yes ☐

No ☒

(2) Ownership or control

Yes ☐

No ☒

(3) Branch offices

Yes ☐

No ☒

(c) Explain fully all changes, if any, indicated in items (a) and (b) above.

MARIAN COOTE FLORENCE has moved to the following
address: 400 WALNUT LANE
SWARTHMORE, PA 19081

019950

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐

No ☒

If yes, have you filed an amendment to the Exhibit C? Yes ☐

No ☐

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (a waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

as

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position	Date Connection Ended
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- (b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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5. (a) Has any person named in item 4(b) rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☒

If yes, identify each such person and describe his service.

- (b) Have any employee or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or connection	Date terminated
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- (c) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(c) of the supplemental statement? Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period?
 Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal

Date of termination

8. Have you acquired any new foreign principal² during this 6 month reporting period?
 Yes ☐ No ☒

If yes, furnish following information:

Name and address of foreign principal

Date acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principals² whom you continued to represent during the 6 month reporting period.

GOV'T OF DUBAI
 DGPT. OF TOURISM & COMMERCE MARKETING
 JEBEL ALI FREE ZONE AUTHORITY

10. **EXHIBITS A AND B**

- (a) Have you filed for each of the newly acquired foreign principals in Item 8 the following:

Exhibit A ³	Yes ☒	No ☐
Exhibit B ⁴	Yes ☒	No ☐

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes ☐ No ☒

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☒

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in ~~any~~ activities for or rendered any services to any foreign principal named in Items 7, 8, and 9 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

FOR BOTH PRINCIPALS IN ITEM 9, WE HAVE PROVIDED
GENERAL MARKETING, PR, & DIRECT MAIL DISTRIBUTION
OF COMMERCIAL & TOURISTIC MATERIAL

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below?

Yes ☐No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places, of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if ~~any~~ have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes ☐ No ☒

If yes, describe fully.

⁵ The term "political activities" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government or foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS-MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies⁶

Date	From Whom	Purpose	Amount
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ALL MONIES RECEIVED WERE FOR DIRECT OFFICE
REIMBURSEMENT EXPENSES AND EMPLOYEE
COMPENSATION W/ ACTIVITIES WHICH REQUIRE
REGISTRATION

\$358,377.95
Total

(b) RECEIPTS - FUND RAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fund raising campaign⁷, any money on behalf of any foreign principal named in items 7, 8, and 9 of this statement? Yes ☐ No ☒

If yes, have you filed an Exhibit D to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal	Date received	Description of thing of value	Purpose
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^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. (See Rule 201(e).)

⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fund raising campaign and transmitted for a foreign principal.

⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign named in Items 7, 8, and 9 of this statement? Yes ☒ No ☐(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

WE DO NOT ACCEPT OR RECEIVE FUNDS ON BEHALF
OF OUR PRICIPALS.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
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FOR NORMAL OPERATING EXPENSES SEE
ATTACHED LEDGER SHEETS DETAILING
VENDORS & EXPENSES

\$357,728.12
Total

(b) **DISBURSEMENTS-THINGS OF VALUE**

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, and 9 of this statement?

Yes ☐No ☒

If yes, furnish the following information:

Date disposed	Name of person to whom given	On behalf of what foreign principal	Description of thing of value	Purpose
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(c) **DISBURSEMENTS-POLITICAL CONTRIBUTIONS**

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐No ☒

If yes, furnish the following information:

Date	Amount or thing of value	Name of political organization	Name of candidate
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^{10, 11} Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials¹²?
 Yes ☒ No ☐

IF YES, RESPOND TO THE REMAINING ITEMS IN SECTION V.

17. Identify each such foreign principal.

GOV'T OF DUBAI
 DEPT OF TOURISM & COMMERCE MARKETING
 JEBEL ALI FREE ZONE AUTHORITY

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials?
 Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

☒ Radio or TV broadcasts
☒ Magazine or newspaper articles
☐ Motion picture films
☒ Letters or telegrams
☒ Advertising campaigns
☒ Press releases
☒ Pamphlets or other publications
☒ Lectures or speeches

☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

☒ Public Officials
☐ Newspapers
☐ Libraries
☐ Legislators
☒ Editors
☒ Educational institutions
☒ Government agencies
☒ Civic groups or associations
☐ Nationality groups

☐ Other (specify) _____

21. What language was used in the informational materials:

☒ English ☐ Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act? Yes ☒ No ☐

12 The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4 (b) of the Act.

VI--EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

9-29-97

(Type or print name under each signature¹³)Charles S. Heath

CHARLES S HEATH

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

10,066.98

REQUEST FOR PAYMENT

Date: 5 March, 1997

\$28,494.93

\$28,494.93

\$31,482.37

(\$2,987.44)

97 OCT 11 PM 2:16	CRIM/367/RECEIVED	11/11/97
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31,482.37

Date 3/5/97

Date _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

Io: 003-97 p. 4

Date: 5 March, 1997

Opening balance Imprest as of (Date): 4 March, 1997

\$28,494.93

Reimbursement Received during the Month:

Total Imprest:

\$28,494.93

Expenses during the current period (Details below):

\$31,482.37

Balance available as of (Date): 5 March, 1997

(\$2,987.44)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
3/3/97	102-7	5255	McLaughlin & Morgan-six mos. FARA reg.		305.00	305.00
3/3/97	103-7	5256	Bell Atlantic NYNEX Mobile-mobile phone chgs.		204.47	204.47
3/3/97	104-7	5257	Charles F. Kremp		61.43	61.43
3/3/97	105-7	5258	Ikon Office Systems-mo. fee		92.00	
			-meter overage		5.89	
			-sales tax		6.85	104.74
3/3/97	106-7	5259	Replica-printing office newsletter		1,041.38	1,041.38
3/3/97	107-7	5260	Federal Express Corporation-courier ser.		18.40	18.40
3/3/97	108-7	5261	Federal Express Corporation-courier ser.		68.42	68.42
3/3/97	109-7	5262	Federal Express Corporation-courier ser.		26.15	26.15
3/3/97	110-7	5263	Federal Express Corporation-courier ser.		178.71	178.71
3/3/97	111-7	5264	1628Management Co., L.L.C.-rent Mar.		3,485.00	
			-U & O		120.35	
			-electric		285.36	3,890.71
3/3/97	112-7	5265	Lexus Financial Services-co.car Feb lease		466.58	
			-late chg.		23.33	489.91
3/3/97	113-7	5266	Staples, Inc.		26.25	26.25
3/3/97	114-7	5267	Barthco International, Inc.		125.50	125.50

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Priscilla M. Chenevix

Date

3/5/97

Approved by:

CA

Date

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

Jo: 003-97 p. 3

Date: 5 March, 1997

Opening balance Imprest as of (Date): 4 March, 1997

\$28,494.93

Reimbursement Received during the Month:

Total Imprest:

\$28,494.93

Expenses during the current period (Details below):

\$31,482.37

Balance available as of (Date): 5 March, 1997

(\$2,987.44)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
3/3/97	088-7		US Office-xfer fee(reimb. 001-97 & 002-97 Seatrade)		20.00	20.00
3/3/97	089-7	5243	Independence Blue Cross-Mar. staff med. ins.		1,899.72	1,899.72
3/3/97	090-7	5244	Pyramid Club-mo. dues Feb.		110.00	
			-late charge		11.57	121.57
3/3/97	091-7	5245	Your Choice Coffee-supplies for off.		24.68	24.68
3/3/97	092-7	5246	Your Choice Coffee-supplies for off.		6.95	6.95
3/3/97	093-7	5247	United Parcel Services-courier serv.-US		43.50	43.50
3/3/97	094-7	5248	United Parcel Services-cour.serv.	MPI	17.00	
				US Office	58.50	75.50
3/3/97	095-7	5249	United Parcel Services-cour.serv.	L.A. Off.	39.00	
				US Off.	63.50	102.50
3/3/97	096-7	5242	Charles S. Heath-exp. acct.	SeaTrade	900.00	900.00
3/3/97	097-7	5250	Comcast Metrophone-cellular phone chgs.		498.53	
			-late charge		3.91	502.44
3/3/97	098-7	5251	Staples, Inc.-off. supplies		57.78	57.78
3/3/97	099-7	5252	Staples, Inc.-off. supplies		257.81	257.81
3/3/97	100-7	5253	Bell Atlantic-PA-home fax phone		175.28	175.28
3/3/97	101-7	5254	McLaughlin & Morgan-PR work Jan.		2,500.00	2,500.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date 3/5/97

Approved by:

Date

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

Vo: 003-97 p. 2

Date: 5 March, 1997

Opening balance Imprest as of (Date): 4 March, 1997

\$28,494.93

Reimbursement Received during the Month:

Total Imprest:

\$28,494.93

Expenses during the current period (Details below):

\$31,482.37

Balance available as of (Date): 5 March, 1997

(\$2,987.44)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
26/2/97	070-7	5225	The Travel & Leisure Show	Toronto, Canada	1,270.75	1,270.75
26/2/97	071-7	5226	Square Arch Corp.-mo. Feb. parking co. car		200.00	200.00
26/2/97	072-7	5227	Peter G. Streng-exp. acct.	New York/MKT Presentation	1,139.02	1,139.02
26/2/97	073-7	5228	Peter G. Streng-exp. acct.	SeaTrade	36.04	36.04
26/2/97	074-7	5229	Peter G. Streng-exp. acct.		96.00	96.00
26/2/97	075-7	5230	Peter G. Streng-exp. acct.		142.00	142.00
26/2/97	076-7	5231	Peter G. Streng-exp. acct.		10.38	10.38
27/2/97	077-7	5232	United States Postal Service-re-order postage for machine		2,000.00	2,000.00
3/3/97	078-7		Core States Bank-serv. chg.		80.87	80.87
27/2/97	079-7	Deposit	Charles S. Heath-db. rec. reimb to Dubai	Ref Vo#053-7 & #061-7	(127.20)	(127.20)
4/2/97	080-7	Deposit	Donna Micalizzi-med. ins. Jan.		(263.60)	(263.60)
27/2/97	081-7	Deposit	Priscilla W. Kneringer-per. chgs.		(30.25)	(30.25)
27/2/97	082-7	Deposit	Donna Gonzalez-per. chgs.		(5.18)	(5.18)
27/2/97	083-7	Deposit	Peter G. Streng-per. chgs.		(1.50)	(1.50)
27/2/97	084-7	Deposit	Heather S. Jones-per. chgs.		(1.60)	(1.60)
28/2/97	085-7	5233	Charles S. Heath-exp. acct.		1,706.25	1,706.25
3/3/97	086-7		US Office-xfer fee(reimb. Feb. PR)		20.00	20.00
3/3/97	087-7		US Office-xfer fee (reimb. RFP 014-96)		20.00	20.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: *P. M. Kneringer*

Date 3/5/97

Approved by: *CD*

Date _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 003-97

Date: 5 March, 1997

Opening balance Imprest as of (Date): 4 March, 1997

\$28,494.93

Reimbursement Received during the Month:

Total Imprest:

\$28,494.93

Expenses during the current period (Details below):

\$31,482.37

Balance available as of (Date): 5 March, 1997

(\$2,987.44)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
5/2/97	053-7	5199	John Hoenstine		127.20	127.20
18/2/97	054-7	5211	Void Check #5191-Miller Freeman	SeaTrade-Ref RFP 002-96	(1,275.00)	
			Re-Written Ck. CSH-exp. acct (Cr.Card)	Seatrade	1,275.00	0.00
18/2/97	055-7	5209	Charles S. Heath-exp. acct.	SeaTrade	53.25	53.25
18/2/97	056-7	5210	Charles S. Heath-exp. Acct.	SeaTrade	260.93	260.93
20/2/97	057-7	5212	Charles S. Heath-exp. Acct.	NYC-Dest DXB	1,000.66	1,000.66
20/2/97	058-7	5213	Charles S. Heath-exp. Acct.		272.18	272.18
20/2/97	059-7	5214	Charles S. Heath-exp. Acct.	Greenbelt, MD	257.71	257.71
20/2/97	060-7	5215	Charles S. Heath-exp. Acct.	Boston Mktg Visits	1,878.41	1,878.41
20/2/97	061-7	5216	Charles S. Heath-exp. Acct.		355.94	355.94
24/2/97	062-7	5217	Charles S. Heath-exp. Acct.		788.11	788.11
24/2/97	063-7	5218	Benner Data Services Inc.	Flexware software	1,160.00	1,160.00
26/2/97	064-7	5219	Peter G. Streng-exp. acct.	MPI	140.26	140.26
26/2/97	065-7	5220	Peter G. Streng-exp. acct.		4.54	4.54
26/2/97	066-7	5221	Peter G. Streng-exp. acct.		12.42	12.42
26/2/97	067-7	5222	Peter G. Streng-exp. acct.		31.78	31.78
26/2/97	068-7	5223	Peter G. Streng-exp. acct.	Dubai Meeting Incentive Planners FAM	1,403.47	1,403.47
26/2/97	069-7	5224	TLC, Inc.	Nonprofits in Travel Conference	925.00	925.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date

Approved by:

Date

3/5/97

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

Jo: 006 PR7

Date: 18 March, 1997

Opening balance Imprest as of (Date): 18 March, 1997

(2,987.44)

Reimbursement Received during the Month: March PR 4 & 18 '97

\$20,133.96 ✓

Total Imprest:

\$17,146.52

Expenses during the current period (Details below):

\$10,066.98 ✓

Balance available as of (Date): 18 March, 1997

\$7,079.54

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
18/3/97		5277	CSH Net Pay		2,700.00	2,700.00
18/3/97		5278	PGS Net Pay		1,266.21	1,266.21
18/3/97		5279	DMG Net Pay		682.30	682.30
18/3/97		5280	MCF Net Pay		937.28	937.28
18/3/97		5281	HSJ Net Pay		588.72	588.72
18/3/97		5282	PWK Net Pay		749.59	749.59
18/3/97		5283	Core States Bank			
			Federal Withholding Tax		1,037.55	
			FICA		579.79	
			Medicare		135.59	
			Employer FICA		579.79	
			Employer Medicare		135.59	2,468.31
18/3/97		5284	PA Withholding Tax		261.84	261.84
			Philadelphia Withholding Tax		412.73	412.73
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,066.98

Requested by:

[Signature]

Date

3/18/97

Approved by:

[Signature]

Date

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

o: 007 PR7

Date: 1 April, 1997

Opening balance Imprest as of (Date): 1 April, 1997

7,079.54

Reimbursement Received during the Month: RFP 003-97

\$31,482.37 ✓

Total Imprest:

\$38,561.91

Expenses during the current period (Details below):

\$10,066.98 ✓

Balance available as of (Date): 1 April, 1997

\$28,494.93

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/4/97		5291	CSH Net Pay		2,700.00	2,700.00
1/4/97		5292	PGS Net Pay		1,266.21	1,266.21
1/4/97		5293	DMG Net Pay		682.30	682.30
1/4/97		5294	MCF Net Pay		937.28	937.28
1/4/97		5295	HSJ Net Pay		588.72	588.72
1/4/97		5296	PWK Net Pay		749.59	749.59
1/4/97		5297	Core States Bank			
			Federal Withholding Tax		1,037.55	
			FICA		579.79	
			Medicare		135.59	
			Employer FICA		579.79	
			Employer Medicare		135.59	2,468.31
1/4/97			PA Withholding Tax		261.84	261.84
			Philadelphia Withholding Tax		412.73	412.73
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,066.98

Requested by:

Priscilla A. Krueger

Date

4/1/97

Approved by:

[Signature]

Date

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

lo: 004-97 p.4

Date: 8 April, 1997

Opening balance Imprest as of (Date): 8 April, 1997

\$28,494.93

Reimbursement Received during the Month: 1, 15 & 29 April PR

\$30,200.94 ✓

Total Imprest:

\$58,695.87

Expenses during the current period (Details below):

\$33,441.17 ✓

Balance available as of (Date): 8 April, 1997

\$25,254.70

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/4/97	167-7	5333	United Parcel Service-courier service	US Office	70.75	70.75
8/4/97	168-7		US Office-xfer fee (reimbursement 1, 15, & 29 April PR)		20.00	20.00
8/4/97	169-7	5334	Aries Limousine Service-CSH	OR & LA meeting	114.75	114.75
8/4/97	170-7	5335	Bell Atlantic-PA-local phone chgs.		248.62	248.62
8/4/97	171-7	5336	Pyramid Club-April mo. dues		110.00	110.00
			-late charge		12.21	12.21
3/4/97	172-7	5337	Peter G. Streng-exp. acct.	Dubai World Cup	59.54	59.54
8/4/97	173-7	5338	Columbian Mutual Life Ins. Co.-CSH		1,475.00	1,475.00
8/4/97	174-7	5339	McLaughlin & Morgan-Feb. PR work '97		2,500.00	2,500.00
8/4/97	175-7	5340	Lexus Financial Services-co. car lease Apr.		466.58	466.58
			-late charge		22.16	22.16
1/4/97	176-7	Deposit	Marian C. Florence-per. chgs.		(9.26)	(9.26)
1/4/97	177-7	Deposit	Donna M. Gonzalez-per. chgs.		(24.07)	(24.07)
1/4/97	178-7	Deposit	Priscilla W. Kneringer-per. chgs.		(4.47)	(4.47)
1/4/97	179-7	Deposit	Peter G. Streng-per. chgs.		(3.02)	(3.02)
8/4/97	180-7	Deposit	Heather S. Jones-per. chgs.		(8.80)	(8.80)

TOTAL REIMBURSEMENT REQUESTED

33,441.17

Requested by:

Priscilla W. Kneringer

Date 4-8-97

Approved by:

[Signature]

Date

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 004-97 p. 3

Date: 8 April, 1997

Opening balance Imprest as of (Date): 8 April, 1997

\$28,494.93

Reimbursement Received during the Month: 1, 15 & 19 April PR

\$30,200.94

Total Imprest:

\$58,695.87

Expenses during the current period (Details below):

\$33,441.17

Balance available as of (Date): 8 April, 1997

\$25,254.70

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/4/97	157-7	5323	Peter G. Streng-exp. acct.		142.00	142.00
8/4/97	158-7	5324	Marian C. Florence-exp. acct.		19.95	19.95
8/4/97	159-7	5325	Comcast Metrophone-cellular phone chg.		534.71	
			-late charge		7.54	542.25
8/4/97	160-7	5326	Pyramid Club-March dues		110.00	
			-late charge		12.15	122.15
8/4/97	161-7	5327	Bell Atlantic-PA-home fax phone		207.68	207.68
8/4/97	162-7	5328	Aries Limousine Service-CSH	Seatrade	84.50	84.50
8/4/97	163-7	5329	1628 Management Co., LLC-rent April		3,485.00	
			-U & O		120.35	
			-electric		277.28	3,882.63
8/4/97	164-7	5330	United Parcel Service courier serv.	US office	251.50	251.50
8/4/97	165-7	5331	United Parcel Service courier serv.	FAM Meeting	11.00	
				LA Office	13.50	
				US Office	44.00	68.50
8/4/97	166-7	5332	United Parcel Service courier serv.	Travel & Leisure Show- Canada	20.75	
				Seatrade	1,018.25	
				LA Office	13.50	
				US Office	53.75	1,106.25

TOTAL REIMBURSEMENT REQUESTED

Requested by: *Priscilla H. Neumann*

Date: 4-8-97

Approved by: *[Signature]*

Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 004-97 p. 2

Date: 8 April, 1997

Opening balance Imprest as of (Date): 8 April, 1997

\$28,494.93

Reimbursement Received during the Month: 1,15 & 29 April PR

\$30,200.94

Total Imprest:

\$58,695.87

Expenses during the current period (Details below):

\$33,441.17

Balance available as of (Date): 8 April, 1997

\$25,254.70

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/4/97	141-7	5309	Aries Limousine Service- CSH	Seatrade	84.50	84.50
8/4/97	142-7	5310	Aries Limousine Service- PGS	Seatrade	84.50	84.50
8/4/97	143-7	5311	Replica-name chg. business cards	Seatrade	471.94	471.94
8/4/97	144-7	5312	Replica-ordered stationary w/name chg.		347.22	347.22
8/4/97	145-7	5313	Barthco International, Inc.		99.48	99.48
8/4/97	146-7	5314	Federal Express-courier service		27.90	27.90
8/4/97	147-7	5315	Your Choice Coffee-supplies for office		78.23	
			- Credit		(1.18)	77.05
8/4/97	148-7	5316	Your Choice Coffee-supplies for office		6.95	6.95
8/4/97	149-7	5317	Your Choice Coffee-supplies for office		6.95	6.95
8/4/97	150-7		US Office-xfer fee-(reimbursement PR 4, 18 Mar. '97)		20.00	20.00
8/4/97	151-7		US Office-xfer fee-(reimbursement RFP 003-97)		20.00	20.00
8/4/97	152-7	5318	Federal Express-courier service		311.18	311.18
8/4/97	153-7	5319	Ikon Office Solutions-mo. fee		92.00	
			-sales tax		6.44	98.44
8/4/97	154-7	5320	Spencer Industries, Inc.-Lobby name plates		37.21	37.21
8/4/97	155-7	5321	Metro signs-name plates on 19th flr.		87.35	87.35
8/4/97	156-7	5322	Staples, Inc.-office supplies		188.92	188.92

TOTAL REIMBURSEMENT REQUESTED

Requested by: *Priscilla M. Kneeney*

Date: 4-8-97

Approved by: *ORA*

Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 004-97

Date: 8 April, 1997

Opening balance Imprest as of (Date): 8 April, 1997

\$28,494.93

Reimbursement Received during the Month: 1,15 & 29 April PR

\$30,200.94

Total Imprest:

\$58,695.87

Expenses during the current period (Details below):

\$33,441.17

Balance available as of (Date): 8 April, 1997

\$25,254.70

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
17/3/97	124-7	Void 5096	Emirates-Vo. # 650-6	CSH & JD Dubai Trip	(9,533.00)	
		5286	Emirates-re-wrote check for airfare	CSH & JD OR & LA Liaison Meet.	9,533.00	0.00
19/3/97	125-7	5287	Burlington Air Express	Seatrade	435.18	435.18
19/3/97	126-7	5288	Charles S. Heath-exp. acct.		61.54	61.54
19/3/97	127-7	5289	Charles S. Heath-exp. acct.	Seatrade-Miscellaneous	221.15	221.15
19/3/97	128-7	5290	Charles S. Heath-exp. acct.	Seatrade	4,188.32	4,188.32
21/3/97	129-7	5298	Peter G. Streng-exp. acct.	Washington Non Profits in Travel Conference	974.23	974.23
21/3/97	130-7	5299	Peter G. Streng-exp. acct.	Seatrade	5,312.65	5,312.65
21/3/97	131-7	5300	Peter G. Streng-exp. acct.	MPI- Annual Silent Auction	153.34	153.34
21/3/97	132-7	5301	Peter G. Streng-exp. acct.	Marketing Visit	29.47	29.47
21/3/97	133-7	5302	Square Arch Corporation-co. car parking mo. of Apr.		200.00	200.00
21/3/97	134-7	5303	Independence Blue Cross-staff medical ins. April		1,899.72	1,899.72
8/4/97	135-7	5304	CICA-dental ins. for staff quarterly prem.		989.25	989.25
7/3/97	136-7	Deposit	Donna Micalizzi-medical ins. Feb.		(263.60)	(263.60)
8/4/97	137-7	5305	AT&T-long distance phone chgs.		773.15	773.15
8/4/97	138-7	5306	TCB Displays	Seatrade	4,646.36	4,646.36
8/4/97	139-7	5307	Bell Atlantic NYNEX Mobile-mobile phone charges		261.07	261.07
8/1/97	140-7	5308	Staples, Inc.-office supplies		112.35	112.35

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Priscilla M. Krueger

Date

4-8-97

Approved by:

CRH

Date

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

lo: 008 PR7

Date: 15 April, 1997

Opening balance Imprest as of (Date): 1 April, 1997

25,254.70

Reimbursement Received during the Month:

Total Imprest:

\$25,254.70

Expenses during the current period (Details below):

\$10,066.98 ✓

Balance available as of (Date): 15 April, 1997

\$15,187.72

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
15/4/97		5341	CSH Net Pay		2,700.00	2,700.00
15/4/97		5342	PGS Net Pay		1,266.21	1,266.21
15/4/97		5343	DMG Net Pay		682.30	682.30
15/4/97		5344	MCF Net Pay		937.28	937.28
15/4/97		5345	HSJ Net Pay		588.72	588.72
15/4/97		5446	PWK Net Pay		749.59	749.59
15/4/97		5347	Core States Bank			
			Federal Withholding Tax		1,037.55	
			FICA		579.79	
			Medicare		135.59	
			Employer FICA		579.79	
			Employer Medicare		135.59	2,468.31
15/4/97			PA Withholding Tax		261.84	261.84
			Philadelphia Withholding Tax		412.73	412.73
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,066.90

Requested by: *Richard A. Krueger*

Date: 4-15-97

Approved by: *[Signature]*

Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

Io: 009 PR7

Date: 29 April, 1997

Opening balance Imprest as of (Date): 29 April, 1997

15,187.72

Reimbursement Received during the Month:

Total Imprest:

\$15,187.72

Expenses during the current period (Details below):

\$10,066.98

Balance available as of (Date): 29 April, 1997

\$5,120.74

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
29/4/97		5353	CSH Net Pay		2,700.00	2,700.00
29/4/97		5354	PGS Net Pay		1,266.21	1,266.21
29/4/97		5355	DMG Net Pay		682.30	682.30
29/4/97		5356	MCF Net Pay		937.28	937.28
29/4/97		5357	HSJ Net Pay		588.72	588.72
29/4/97		5358	PWK Net Pay		749.59	749.59
29/4/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,037.55	
			FICA		579.79	
			Medicare		135.59	
			Employer FICA		579.79	
			Employer Medicare		135.59	2,468.31
29/4/97		5359	PA Withholding Tax		261.84	261.84
			Philadelphia Withholding Tax		412.73	412.73
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,066.98

Requested by: *Russell K. ...*

Date: 4-29-97

Approved by: *[Signature]*

Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 005-97 p. 4

Date: 2 May, 1997

Opening balance Imprest as of (Date): 2 May, 1997

\$5,120.74

Reimbursement Received during the Month: *RFP 004-97*

\$33,441.17 ✓

Total Imprest:

\$38,561.91

Expenses during the current period (Details below):

\$29,373.06 ✓

Balance available as of (Date): 2 May, 1997

\$9,188.85

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/5/97	228-7	5366	Charles S. Heath-exp. acct.	New York City	1,358.67	1,358.67
2/5/97	229-7	5367	Marian C. Florence-cash advance	MPI FAM Trip	500.00	500.00
1/5/97	230-7	5409	Aries Limousine Service-PGS	Canada Travel & Leisure Show	114.75	114.75
1/5/97	231-7		U.S. Office-xfer fee(reimb. RFP004-97)		20.00	20.00
2/5/97	232-7	5410	Donna Gonzalez-exp. acct.		55.00	55.00
2/5/97	233-7	5411	Bell Atlantic-PA-local phone chgs.		270.79	270.79
2/5/97	234-7	5412	Pitney Bowes, Inc.-postage meter rental		202.50	
			-reset chgs.		57.00	
			-taxes		18.17	277.67
2/5/97	235-7	5413	United States Postal Service-re-order postage for machine		1,500.00	1,500.00
2/5/97	236-7	5414	Staples, Inc.-stationery supplies		64.08	64.08
2/5/97	237-7	5415	Pyramid Club-monthly mem. dues May		110.00	110.00
2/5/97	238-7	5416	Lexus Financial Services-co car May lease payment		466.58	466.58

TOTAL REIMBURSEMENT REQUESTED

29,373.06

Requested by: *PMM [Signature]*

Date *5-5-97*

Approved by: *[Signature]*

Date _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 005-97 p. 3

Date: 2 May, 1997

Opening balance Imprest as of (Date): 2 May, 1997	5,120.74
Reimbursement Received during the Month: RFP 004-97	\$33,441.17
Total Imprest:	\$38,561.91
Expenses during the current period (Details below):	\$29,373.06
Balance available as of (Date): 2 May, 1997	\$9,188.85

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/5/97	213-7	5402	1628 Management Co., LLC-rent for May		3,485.00	
			-U&O		120.35	
			-electric		294.45	3,899.80
15/4/97	214-7	Deposit	Peter G. Streng-per. chgs.		(2.43)	(2.43)
15/4/97	215-7	Deposit	Donna M. Gonzalez-per. chgs.		(10.26)	(10.26)
15/4/97	216-7	Deposit	Priscilla W. Kneringer-per. chgs.		(00.96)	(00.96)
18/4/97	217-7	Deposit	Donna Micalizzi-med. ins.		(263.60)	(263.60)
21/4/97	218-7	Deposit	Peter G. Streng-repay cash advance		(1,000.00)	(1,000.00)
1/5/97	219-7	5403	United Parcel Serv.-courier serv.	LA	19.75	
				U.S. Office	31.95	
				Canada Trav & Leisure Show	638.05	689.75
30/4/97	220-7	5363	Emirates-airline ticket Mr. Chelo	Arabian Travel Market	4,312.85	4,312.85
2/5/97	221-7	5404	Your Choice Coffee-office supplies		49.10	49.10
2/5/97	222-7	5405	Your Choice Coffee-office supplies		32.40	32.40
2/5/97	223-7	5406	Your Choice Coffee-office supplies		30.68	30.68
2/5/97	224-7	5407	Bell Atlantic-PA-home fax phone		232.10	232.10
1/5/97	225-7	5408	Marian C. Florence-exp. acct.		658.91	658.91
1/5/97	226-7	5364	Charles S. Heath-exp. acct.		221.05	221.05
1/5/97	227-7	5365	Charles S. Heath-exp. acct.		193.60	193.60

TOTAL REIMBURSEMENT REQUESTED

Requested by: *P M Kneringer*

Date: 5-5-97

Approved by: *[Signature]*

Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 005-97 p. 2

Date: 2 May, 1997

Opening balance Imprest as of (Date): 2 May, 1997

\$5,120.74

Reimbursement Received during the Month: RFP 004-97

\$33,441.17

Total Imprest:

\$38,561.91

Expenses during the current period (Details below):

\$29,373.06

Balance available as of (Date): 2 May, 1997

\$9,188.85

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/5/97	199-7	5388	Federal Exp. Corp.-courier service		129.43	129.43
1/5/97	200-7	5389	United Parcel Serv.-courier serv.	MPI FAM Trip	11.00	
				US Office	67.75	78.75
1/5/97	201-7	5390	Federal Exp.-courier serv.		11.48	11.48
1/5/97	202-7	5391	Ikon Office Solution-mo. fee		92.00	92.00
1/5/97	203-7	5392	Replica-printing LA	LA	145.94	145.94
1/5/97	204-7	5393	Comcast Metrophone-cellular chgs.		355.40	
			-late chg.		8.13	363.53
1/5/97	205-7	5394	Bell Atlantic NYNEX Mobile-phone chg.		345.28	345.28
1/5/97	206-7	5395	United Parcel Serv.-courier serv.	MPI FAM Trip	32.75	
				US Office	125.50	158.25
1/5/97	207-7	5396	Aries Limousine Service-CSH	Dubai OR Meeting	114.75	114.75
1/5/97	208-7	5397	Aries Limousine Service-CSH		84.50	84.50
1/5/97	209-7	5398	The Ohio Casualty Group-bus. & auto policy		226.57	226.57
1/5/97	210-7	5399	United Parcel Service-courier serv.	MPI FAM Trip	24.50	
				US Office	62.75	87.25
1/5/97	211-7	5400	Independence Blue Cross-med. ins. May		1,899.72	1,899.72
1/5/97	212-7	5401	At&T-long distance phone chgs.		432.44	432.44

TOTAL REIMBURSEMENT REQUESTED

Requested by: *PM Manager*

Date: 5-5-97

Approved by: *[Signature]*

Date: _____

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

No: 005-97

Date: 2 May, 1997

Opening balance Imprest as of (Date): 2 May, 1997

\$5,120.74

Reimbursement Received during the Month: RFP 004-97

\$33,441.17

Total Imprest:

\$38,561.91

Expenses during the current period (Details below):

\$29,373.06

Balance available as of (Date): 2 May, 1997

\$9,188.85

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
11/4/97	181-7	5349	Charles S. Heath-exp. acct.	Dubai OR Mtg.	1,421.70	1,421.70
11/4/97	182-7	5350	Charles S. Heath-exp. acct.		345.00	345.00
21/4/97	183-7	5351	PA Unemployment Comp. Fd.-Employer contribution 1st Qtr.		2,447.30	2,447.30
21/4/97	184-7	5352	Peter G. Streng-cash advance	Canada Travel & Leisure Show	500.00	500.00
24/4/97	185-7	5361	International Business Expo-booth cost	International Business Expo	750.00	750.00
1/5/97	186-7	5375	Marian C. Florence-exp. acct.		39.90	39.90
1/5/97	187-7	5376	Marian C. Florence-exp. acct.		13.00	13.00
1/5/97	188-7	5377	Pace Communications, Inc.	reprints "Golf in the Gulf"	469.01	469.01
1/5/97	189-7	5378	Marian C. Florence-exp. acct.	IFE '97	30.00	30.00
1/5/97	190-7	5379	Peter G. Streng-exp. acct.	MPI	1,990.00	1,990.00
1/5/97	191-7	5380	Peter G. Streng-exp. acct.		142.00	142.00
1/5/97	192-7	5381	Peter G. Streng-exp. acct.	MPI	171.42	171.42
1/5/97	193-7	5382	Peter G. Streng-exp. acct.	MPI	35.75	35.75
1/5/97	194-7	5383	Peter G. Streng-exp. acct.		45.56	45.56
1/5/97	195-7	5384	Marian C. Florence-exp. acct.	MPI International Meeting	37.00	37.00
1/5/97	196-7	5385	McLaughlin & Morgan-PR work March		2,500.00	2,500.00
1/5/97	197-7	5386	McLaughlin & Morgan- video		285.00	285.00
1/5/97	198-7	5387	Central Parking System-co. car May fee		200.00	200.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:

[Signature]

Date

5-5-97

Approved by:

[Signature]

Date

DUBAI COMMERCE AND TOURISM PROMOTION BOARD
U S OFFICE
REQUEST FOR PAYMENT

'o: 010 PR7

Date: 13 May, 1997

Opening balance Imprest as of (Date): 13 May, 1997

9,188.85

Reimbursement Received during the Month:

Total Imprest:

\$9,188.85

Expenses during the current period (Details below):

\$10,066.98 ✓

Balance available as of (Date): 13 May, 1997

(\$878.13)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
13/5/97		5368	CSH Net Pay		2,700.00	2,700.00
13/5/97		5369	PGS Net Pay		1,266.21	1,266.21
13/5/97		5370	DMG Net Pay		682.30	682.30
13/5/97		5371	MCF Net Pay		937.28	937.28
13/5/97		5372	HSJ Net Pay		588.72	588.72
13/5/97		5373	PWK Net Pay		749.59	749.59
13/5/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,037.55	
			FICA		579.79	
			Medicare		135.59	
			Employer FICA		579.79	
			Employer Medicare		135.59	2,468.31
13/5/97		5374	PA Withholding Tax		261.84	261.84
			Philadelphia Withholding Tax		412.73	412.73
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,066.98

Requested by:

Date:

Approved by:

Date:

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 011 PR7

Date: 27 May, 1997

Opening balance Imprest as of (Date): 27 May, 1997

(878.13)

Reimbursement Received during the Month: 13 & 27 May PR

\$20,133.96 ✓

Total Imprest:

\$19,255.83

Expenses during the current period (Details below):

\$10,066.98 ✓

Balance available as of (Date): 27 May, 1997

\$9,188.85

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
27/5/97		5421	CSH Net Pay		2,700.00	2,700.00
27/5/97		5422	PGS Net Pay		1,266.21	1,266.21
27/5/97		5423	DMG Net Pay		682.30	682.30
27/5/97		5424	MCF Net Pay		937.28	937.28
27/5/97		5425	HSJ Net Pay		588.72	588.72
27/5/97		5426	PWK Net Pay		749.59	749.59
27/5/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,037.55	
			FICA		579.79	
			Medicare		135.59	
			Employer FICA		579.79	
			Employer Medicare		135.59	2,468.31
27/5/97		5427	PA Withholding Tax		261.84	261.84
			Philadelphia Withholding Tax		412.73	412.73
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,066.98

Requested by:

[Signature]

Date

5/22/97

Approved by:

[Signature]

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 006-97 p. 4

Date: 6 June, 1997

Opening balance Imprest as of (Date): 6 June, 1997

\$9,188.85

Reimbursement Received during the Month: RFP 005-97

\$29,373.06 ✓

LA Inauguration

\$15,000.00 ✓

Total Imprest:

\$53,561.91

Expenses during the current period (Details below): Reimb. due from Dubai

\$28,992.94 ✓

Expense: Received Reimbursement LA Inauguration

\$15,000.00 ✓

Balance available as of (Date): 6 June, 1997

\$9,568.97

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
6/6/97	286-7	5470	United Parcel Service-courier serv.	US Office	25.00	
				LA Inauguration	19.00	
				Southeastern Mkt. visits	94.25	138.25
30/5/97	287-7	5443	Charles S. Heath-cash advance	LA Inauguration	3,500.00	3,500.00
6/6/97	288-7	5471	Staples, Inc.		163.29	163.29
6/6/97	289-7	5472	Lexus Financial Services-co. car June lease pay.		466.58	466.58
6/6/97	290-7	5473	Replica-printing for office		700.21	700.21
3/6/97	291-7	5474	Charles F. Kremp		38.11	38.11
6/6/97	292-7	5475	Bell Atlantic-PA-local phone chgs.		234.82	234.82
6/6/97	293-7	5476	Peter G. Streng-exp. acct.		75.00	75.00
5/6/97	294-7	5477	Peter G. Streng-exp. acct.	Southeastern Mkt. visits	2,335.22	2,335.22
6/6/97	295-7	5478	Media Concepts Inc.		55.50	55.50
6/6/97	296-7		US Office-xfer fee (reimb. RFP 005-97)		20.00	20.00
6/6/97	297-7	5479	Pyramid Club-June mo. dues		110.00	
			-dinner		181.00	291.00
6/6/97	298-7	5480	Aries Limousine Service-PGS	Southeastern Mkt. visits	114.75	114.75
6/6/97	299-7	5481	Aries Limousine Service-PGS	Southeastern Mkt. visits	114.75	114.75
6/6/97	300-7		US Office-xfer fee (advance payment LA Inauguration)		20.00	20.00
6/6/97	301-7		Correction PA Unemployment Compensation Fd.-Vo#006-7, RFP 001-97		(19.60)	(19.60)
6/6/97	302-7	5482	United States Postal Service-re-order postage for machine		1,000.00	1,000.00

TOTAL REIMBURSEMENT REQUESTED

43,992.94

Requested by:

[Signature]

Date

6-6-97

Approved by:

[Signature]

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io:006-97 p. 3

Date: 6 June, 1997

Opening balance Imprest as of (Date): 6 June, 1997

\$9,188.85

Reimbursement Received during the Month: RFP 005-97

\$29,373.06

LA Inauguration

\$15,000.00

Total Imprest:

\$53,561.91

Expenses during the current period (Details below):Reimb. due from Dubai

\$28,992.94

Expense: Received Reimbursement LA Inauguration

\$15,000.00

Balance available as of (Date): 6 June, 1997

\$9,568.97

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
30/5/97	271-7	5460	Barthco International, Inc.		42.50	42.50
30/5/97	272-7		US Office-stop check payment fee #5361		20.00	20.00
30/5/97	273-7	5461	United Parcel Serv.-courier service	MPI FAM Dubai trip	146.25	
				Arabian Travel Mkt.	22.00	
				US Office	39.25	207.50
29/5/97	274-7	5438	Park Hyatt	LA Inauguration	15,000.00	15,000.00
30/5/97	275-7	5462	Meeting Professional International-membership dues		285.00	285.00
30/5/97	276-7	5442	1628 Management Co., LLC-June rent		3,485.00	
			-electric		324.99	
			-U&O		120.35	3,930.34
6/6/97	277-7	5463	Bell Atlantic-PA-home fax phone 215-794-3368		77.19	77.19
6/6/97	278-7	5464	Benner Data Services, Inc.		50.00	50.00
6/6/97	279-7	5465	Peter G. Streng-exp. acct.		34.18	34.18
6/6/97	280-7	5466	Peter G. Streng-exp. acct.		142.00	142.00
6/6/97	281-7	5467	Aries Limousine Service		82.00	82.00
6/6/97	282-7	5468	United Parcel Service- courier serv.	US Office	54.50	
				Miami Cruise Consultant	40.00	94.50
6/6/97	283-7	5441	Donna M. Gonzalez-exp. acct.		77.40	77.40
21/5/97	284-7	Deposit	Donna Micalizzi-medical ins. April		(263.60)	(263.60)
30/5/97	285-7	5469	Heather S. Jones-exp. acct.		41.74	41.74

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

U S OFFICE

REQUEST FOR PAYMENT

Io: 006-97 p. 2

Date: 6 June, 1997

Opening balance Imprest as of (Date): 6 June, 1997

\$9,188.85

Reimbursement Received during the Month: RFP 005-97

\$29,373.06

LA Inauguration

\$15,000.00

Total Imprest:

\$53,561.91

Expenses during the current period (Details below): Reimb. due from Dubai

\$28,992.94

Expense: Received Reimbursement LA Inauguration

\$15,000.00

Balance available as of (Date): 6 June, 1997

\$9,568.97

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
30/5/97	256-7	5446	Ikon Office Solutions-mo. fee		92.00	
			-overage		11.39	
			-tax		7.24	110.63
30/5/97	257-7	5447	Bell Atlantic NYNEX Mobile-mobile phone chgs.		242.82	242.82
30/5/97	257-7	5448	AT&T-long distance phone chgs.		1,113.96	1,113.96
30/5/97	259-7	5449	Independence Blue Cross-medical ins. for staff		1,899.72	1,899.72
30/5/97	260-7	5450	Federal Express-courier serv.		199.52	199.52
30/5/97	261-7		US Office-xfer fee (reimb. 13&27 May PR)		20.00	20.00
30/5/97	262-7	5451	Aries Limousine Service-CSH	Miami Cruise Consultancy	82.00	82.00
30/5/97	263-7	5452	Aries Limousine Service-MCF	MPI FAM Dubai trip	150.25	150.25
30/5/97	264-7	5453	United Parcel Service-courier service	IBE'97	11.00	
				US Office	94.50	105.50
30/5/97	265-7	5454	Barthco International, Inc.		126.16	126.16
30/5/97	266-7	5455	Your Choice Coffee-office supplies		80.60	80.60
30/5/97	267-7	5456	Comcast Metrophone-cellular phone chgs.		605.01	
			-late chg.		5.45	610.46
30/5/97	268-7	5457	Aries Limousine Service-MCF	MPI FAM Dubai trip	150.25	150.25
30/5/97	269-7	5458	Aries Limousine Service-PGS	Canada trav & Leis Show Toronto	114.75	114.75
30/5/97	270-7	5459	Central Parking System-June company car parking fee		200.00	200.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

U S OFFICE

REQUEST FOR PAYMENT

Io: 006-97

Date: 6 June, 1997

Opening balance Imprest as of (Date): 6 June, 1997

\$9,188.85

Reimbursement Received during the Month: RFP 005-97

\$29,373.06

LA Inauguration

\$15,000.00

Total Imprest:

\$53,561.91

Expenses during the current period (Details below): Reimb. due from Dubai

\$28,992.94

Expense: Received Reimbursement LA Inauguration

\$15,000.00

Balance available as of (Date): 6 June, 1997

\$9,568.97

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
6/5/97	239-7	5417	International Business Expo-stop pay. on ck#5361		(750.00)	
			-issued new ck#5417		750.00	0.00
15/5/97	240-7	5418	FARA Registration Unit-US Justice Dept	6 month registration fee	305.00	305.00
20/5/97	241-7	5419	Charles S. Heath-exp. acct.	Miami Cruise Consultancy	3,555.84	3,555.84
20/5/97	242-7	5420	Charles S. Heath-exp. acct.		811.21	811.21
21/5/97	243-7	5429	UBM Computer Center-repair to printer		181.90	181.90
21/5/97	244-7	5430	Donna Gonzalez-exp. acct.		21.35	21.35
23/5/97	245-7	5431	Peter G. Streng-exp. acct.	Canada Trav & Leis.Show Toronto	2,074.03	2,074.03
23/5/97	246-7	5432	Peter G. Streng-exp. acct.	Canada Trav & Leis.Show Toronto	776.02	776.02
28/5/97	247-7	5433	Marian C. Florence-exp. acct.	MPI FAM, Dubai trip	678.08	678.08
28/5/97	248-7	5434	Marian C. Florence-exp. acct.	US Arab Chamber program	20.00	20.00
28/5/97	249-7	5435	Marian C. Florence-exp. acct.	LA Inauguration	78.99	78.99
28/5/97	250-7	5436	Marian C. Florence-exp. acct.	Int'l Business Expo-NY	186.24	186.24
28/5/97	251-7	5437	Marian C. Florence-exp. acct.	American-on-Line	19.95	19.95
30/5/97	252-7	5444	Jefferson Pilot-CSH life insurance		887.22	887.22
28/5/97	253-7	5439	Donna Gonzalez-exp. acct.		34.14	34.14
30/5/97	254-7	5440	Donna Gonzalez-exp. acct.		19.24	19.24
30/5/97	255-7	5445	Replica		68.48	68.48

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date: 6-6-97

Approved by:

Date:

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 012 PR7

Date: 10 June, 1997

Opening balance Imprest as of (Date): 10 June, 1997

9,568.97

Reimbursement Received during the Month:

Total Imprest:

\$9,568.97

Expenses during the current period (Details below):

\$10,350.90 ✓

Balance available as of (Date): 10 June, 1997

(\$781.93)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
10/6/97		5483	CSH Net Pay		2,700.00	2,700.00
10/5/97		5484	PGS Net Pay		1,316.40	1,316.40
10/6/97		5485	DMG Net Pay		713.04	713.04
10/6/97		5486	MCF Net Pay		989.93	989.93
10/6/97		5488	HSJ Net Pay		610.17	610.17
10/6/97		5489	PWK Net Pay		776.40	776.40
10/6/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,088.35	
			FICA		596.15	
			Medicare		139.42	
			Employer FICA		596.15	
			Employer Medicare		139.42	2,559.49
10/6/97			PA Withholding Tax		269.23	269.23
			Philadelphia Withholding Tax		416.24	416.24
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,350.90

Requested by: *[Signature]*

Date 6/10/97

Approved by: *[Signature]*

Date _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 013 PR7 Retro Increase

Date: 11 June, 1997

Opening balance Imprest as of (Date): 11 June, 1997

(781.93)

Reimbursement Received during the Month: PR 10 & 24 June

\$20,133.96 ✓

Total Imprest:

\$19,352.30

Expenses during the current period (Details below):

\$3,122.98 ✓

Balance available as of (Date): 11 June, 1997

\$16,229.05

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
10/6/97		5491	PGS Net Pay		713.00	713.00
10/6/97		5492	DMG Net Pay		405.83	405.83
10/6/97		5493	MCF Net Pay		543.51	543.51
10/6/97		5494	HSJ Net Pay		286.71	286.71
10/6/97		5495	PWK Net Pay		347.47	347.47
10/6/97		EFTPS	Core States Bank			
			Federal Withholding Tax		174.43	
			FICA		179.88	
			Medicare		42.07	
			Employer FICA		179.88	
			Employer Medicare		42.07	618.33
10/6/97			PA Withholding Tax		81.24	81.24
			Philadelphia Withholding Tax		126.89	126.89
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

3,122.98

Requested by: P. H. Knepper

Date: 6/11/97

Approved by: [Signature]

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 014 PR7

Date: 24 June, 1997

Opening balance Imprest as of (Date): 24 June, 1997

16,229.05

Reimbursement Received during the Month:

Total Imprest:

\$16,229.05

Expenses during the current period (Details below):

\$10,350.90 ✓

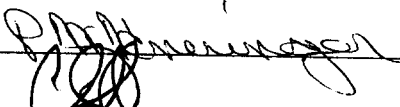
Balance available as of (Date): 24 June, 1997

\$5,878.15

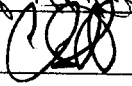
Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
24/6/97		5500	CSH Net Pay		2,700.00	2,700.00
24/6/97		5503	PGS Net Pay		1,316.40	1,316.40
24/6/97		5504	DMG Net Pay		713.04	713.04
24/6/97		5505	MCF Net Pay		989.93	989.93
24/6/97		5506	HSJ Net Pay		610.17	610.17
24/6/97		5507	PWK Net Pay		776.40	776.40
24/6/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,088.35	
			FICA		596.15	
			Medicare		139.42	
			Employer FICA		596.15	
			Employer Medicare		139.42	2,559.49
24/6/97		5508	PA Withholding Tax		269.23	269.23
			Philadelphia Withholding Tax		416.24	416.24
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,350.90

Requested by: 

Date: 6/24/97

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 015 PR7

Date: 8 July, 1997

Opening balance Imprest as of (Date): 8 July, 1997

5,878.15

Reimbursement Received during the Month:

Total Imprest:

\$5,878.15

Expenses during the current period (Details below):

\$10,350.90 ✓

Balance available as of (Date): 8 July, 1997

(\$4,472.75)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/7/97		5510	CSH Net Pay		2,700.00	2,700.00
8/7/97		5511	PGS Net Pay		1,317.20	1,317.20
8/7/97		5512	DMG Net Pay		713.44	713.44
8/7/97		5513	MCF Net Pay		990.51	990.51
8/7/97		5514	HSJ Net Pay		610.57	610.57
8/7/97		5515	PWK Net Pay		776.92	776.92
8/7/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,089.96	
			FICA		596.15	
			Medicare		139.42	
			Employer FICA		596.15	
			Employer Medicare		139.42	2,561.10
8/7/97		5516	PA Withholding Tax		269.23	269.23
			Philadelphia Withholding Tax		411.93	411.93
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,350.90

Requested by:

Date

Approved by:

Date

58,294.22

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

U S OFFICE

REQUEST FOR PAYMENT

lo: 007-97 p. 4

Date: 14 July, 1997

Opening balance Imprest as of (Date): 11 July, 1997

Reimbursement Received during the Month: Retro Incr. & Diff June PR
RFP 006-97
8 & 22 July PR

Total Imprest:

(4,472.75)
\$3,690.82
\$28,992.94
\$20,701.80
\$48,912.81

Expenses during the current period (Details below):

\$58,294.22

Balance available as of (Date): 14 July, 1997

(\$9,381.41)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
11/7/97	351-7	5558	Mclaughlin & Morgan-PR work May		2,500.00	2,500.00
11/7/97	352-7	5560	Aries Limousine Service-CSH	Dubai-Star Clipper	114.75	114.75
11/7/97	353-7	5561	Your Choice Coffee-office supplies		13.90	13.90
11/7/97	354-7	5562	Miller Freeman (Princeton) Inc.	Seatrade '98 space only	17,797.50	17,797.50
11/7/97	355-7	5563	PA Unemployment Comp. Fd.-2nd qtr.		528.70	528.70
11/7/97	356-7		Core States Bank-serv. chg.		14.58	14.58
11/7/97	357-7		US Office-Xfer fee (reimb. June PR 10&24)		20.00	20.00
11/7/97	358-7		US Office-Xfer fee (reimb. retro inc. dif June PR & RFP 006-97)		20.00	20.00
11/7/97	359-7		US Office-Xfer fee (reimb. of 8 & 22 July PR)		20.00	20.00
11/7/97	360-7	5564	United Parcel Services-courier serv.		40.25	40.25
14/7/97	361-7	5565	Comcast Metrophone-cellular phone chgs.		443.24	443.24
14/7/97	362-7	5566	Emirates-Donna Gonzalez		1,263.00	
			-Shelly Welborn		1,472.05	2,735.05
14/7/97	363-7	5567	Paul Revere Insurance Group-disability insurance for staff		3,815.80	3,815.80
14/7/97	364-7	5568	Donna Gonzalez-cash advance	Dubai Tour Guide Course	500.00	500.00
14/7/97	365-7	Deposit	Peter G. Streng-per. chgs.		(3.26)	(3.26)
14/7/97	366-7	Deposit	Peter G. Streng-per. chgs.		(1.06)	(1.06)
14/7/97	367-7	Deposit	Donna Micallizzi-medical insurance		(263.60)	(263.60)

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date 7-14-97

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 007-97 p. 3

Date: 14 July, 1997

Opening balance Imprest as of (Date): 11 July, 1997

Reimbursement Received during the Month: Retro Incr. & Diff June PR
RFP 006-97
8 & 22 July PR

Total Imprest:

(4,472.75)
\$3,690.82
\$28,992.94
\$20,701.80
\$48,912.81

Expenses during the current period (Details below):

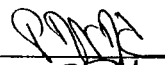
\$58,294.22

Balance available as of (Date): 14 July, 1997

(\$9,381.41)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
11/7/97	335-7	5543	Barthco International, Inc.		33.10	33.10
11/7/97	336-7	5544	Marian C. Florence-exp. acct.		8.81	8.81
11/7/97	337-7	5545	National Premium Show	ITME-Chicago	3,650.00	3,650.00
11/7/97	338-7	5546	Marian C. Florence-exp. acct.	MPI Monthly Event	57.00	57.00
11/7/97	339-7	5547	Marian C. Florence-exp. acct.		519.95	519.95
11/7/97	340-7	5548	Peter G. Streng-exp. acct.	MPI Monthly Event	50.00	50.00
11/7/97	341-7	5549	Peter G. Streng-exp. acct.		103.58	103.58
11/7/97	342-7	5550	Peter G. Streng-exp. acct.		142.00	142.00
11/7/97	343-7	5551	Peter G. Streng-exp. acct.		20.75	20.75
11/7/97	344-7	5552	Peter G. Streng-exp. acct.	WTA	656.62	656.62
11/7/97	345-7	5553	World Travel Awards	WTA	3,000.00	3,000.00
11/7/97	346-7	5554	Federal Express-courier service		199.52	199.52
11/7/97	347-7	5555	United Parcel Service-courier serv.	LA	39.50	
				US Philadelphia	73.50	113.00
11/7/97	348-7	5556	Pyramid Club-mo. dues for July		110.00	
			-dinner		210.00	320.00
11/7/97	349-7	5557	UPS Customhouse Brokerage	The Travel & Leisure Show	7.06	7.06
11/7/97	350-7	5558	McLaughlin & Morgan-PR work April		2,500.00	2,500.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: 

Date: 7-14-97

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

U S OFFICE

REQUEST FOR PAYMENT

No: 007-97 p. 2

Date: 14 July, 1997

Opening balance Imprest as of (Date): 11 July, 1997

Reimbursement Received during the Month: Retro Incr. & Diff June PR
RFP 006-97
8 & 22 July PR

Total Imprest:

(4,472.75)
\$3,690.82
\$28,992.94
\$20,701.80
\$48,912.81

Expenses during the current period (Details below):

\$58,294.22

Balance available as of (Date): 14 July, 1997

(\$9,381.41)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
11/7/97	320-7	5528	Federal Express-courier service		329.08	329.08
11/7/97	321-7	5529	United Parcel Service-courier service	LA Office	26.50	
				WTA	76.00	
				US Philadelphia office	33.75	136.25
11/7/97	322-7	5530	United Parcel Service-courier service		83.00	83.00
11/7/97	323-7	5531	Comcast Metrophone-cellular phone chgs.		376.67	
			-late payment chg.		9.16	385.83
11/7/97	324-7	5532	Your Choice Coffee-office supplies		64.88	64.88
11/7/97	325-7	5533	Ikon Office Solutions-monthly fee		92.00	
			-Overage on copies		38.34	
			-tax		9.12	139.46
11/7/97	326-7	5534	Your Choice Coffee-office supplies		12.73	12.73
11/7/97	327-7	5535	Replica-letterhead	LA	134.29	134.29
11/7/97	328-7	5536	All American Life Ins. Co.-for staff		713.90	713.90
11/7/97	329-7	5537	Bell Atlantic NYNEX Mobile-phone chgs.		275.18	275.18
11/7/97	330-7	5538	AT & T-long distance phone chgs.		739.16	739.16
11/7/97	331-7	5539	UBM-compute repair HSJ		117.70	117.70
11/7/97	332-7	5540	Bell Atlantic PA-local phone chgs.		256.01	256.01
11/7/97	333-7	5541	Bell Atlantic PA-home fax phone		171.01	171.01
11/7/97	334-7	5542	CICA-dental premiums for staff		974.25	
			-administrative fees		15.00	989.25

TOTAL REIMBURSEMENT REQUESTED

Requested by: 

Date: 7-14-97

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

U S OFFICE

REQUEST FOR PAYMENT

lo: 007-97

Date: 14 July, 1997

Opening balance Imprest as of (Date): 11 July, 1997

Reimbursement Received during the Month: Retro Incr. & Diff June PR

RFP 006-97

8 & 22 July PR

Total Imprest:

(4,472.75)
\$3,690.82
\$28,992.94
\$20,701.80
\$48,912.81

Expenses during the current period (Details below):

\$58,294.22

Balance available as of (Date): 14 July, 1997

(\$9,381.41)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
11/6/97	303-7	5496	Charles S. Heath-exp. acct.		387.14	387.14
11/6/97	304-7	5497	Charles S. Heath-exp. acct.	LA Inaguration	2,329.14	2,329.14
11/6/97	305-7	5498	Charles S. Heath-exp. acct.	Elmira, NY	338.61	338.61
11/6/97	306-7	5499	Charles S. Heath-exp. acct.		295.05	295.05
13/6/97	307-7	5501	Emirates	Dubai-Star Clipper Cruise Line	4,296.95	4,296.95
16/6/97	308-7	5502	Peter G. Streng-exp. acct.	Int'l Police & Fire Games	1,406.62	1,406.62
10/7/97	309-7	5517	1628 Management Co., LLC-rent July		3,485.00	
			-electric		296.99	
			-U&O		120.35	3,902.34
9/7/97	310-7	5518	G&T Video Productions		397.50	397.50
9/7/97	311-7	5519	Central Parking System-co. car July fee		200.00	200.00
11/7/97	312-7	5520	Aries Limousine Service-CSH	LA Inaguration	82.00	82.00
11/7/97	313-7	5521	Aries Limousine Service-CSH	LA Inaguration	84.50	84.50
11/7/97	314-7	5522	Aries Limousine Service-CSH	Dubai-Star Clipper	114.75	114.75
11/7/97	315-7	5523	Federal Express-courier service		9.69	9.69
11/7/97	316-7	5524	United Parcel Service-courier service		83.00	83.00
11/7/97	317-7	5525	Replica-MCF business cards		151.30	151.30
11/7/97	318-7	5526	TNT Skypak Inc.	JAPZA	15.00	15.00
11/7/97	319-7	5527	Your Choice Coffee-office supplies		43.90	43.90

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date

7-14-97

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 016 PR7

Date: 22 July, 1997

Opening balance Imprest as of (Date): 22 July, 1997

\$(9,381.41)

Reimbursement Received during the Month:

Total Imprest:

\$(9,381.41)

Expenses during the current period (Details below):

\$10,350.90 ✓

Balance available as of (Date): 22 July, 1997

\$(19,732.31)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
22/7/97		5569	CSH Net Pay		2,700.00	2,700.00
22/7/97		5570	PGS Net Pay		1,317.20	1,317.20
22/7/97		5571	DMG Net Pay		713.44	713.44
22/7/97		5572	MCF Net Pay		990.51	990.51
22/7/97		5573	HSJ Net Pay		610.57	610.57
22/7/97		5574	PWK Net Pay		776.92	776.92
22/7/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,089.96	
			FICA		596.15	
			Medicare		139.42	
			Employer FICA		596.15	
			Employer Medicare		139.42	2,561.10
22/7/97		5575	PA Withholding Tax		269.23	269.23
			Philadelphia Withholding Tax		411.93	411.93
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,350.90

Requested by:

Approved by:

Date

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 017 PR7

Date: 5 August,1997

Opening balance Imprest as of (Date): 5 August, 1997	\$(19,732.31)
Reimbursement Received during the Month: Partical RFP 007-97	30,000.00 ✓
Total Imprest:	\$10,267.69
Expenses during the current period (Details below):	\$10,350.90 ✓
Balance available as of (Date): 5 August, 1997	(\$83.21)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
5/8/97		5586	CSH Net Pay		2,700.00	2,700.00
5/8/97		5587	PGS Net Pay		1,317.20	1,317.20
5/8/97		5588	DMG Net Pay		713.44	713.44
5/8/97		5589	MCF Net Pay		990.51	990.51
5/8/97		5590	HSJ Net Pay		610.57	610.57
5/8/97		5591	PWK Net Pay		776.92	776.92
5/8/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,089.96	
			FICA		596.15	
			Medicare		139.42	
			Employer FICA		596.15	
			Employer Medicare		139.42	2,561.10
5/8/97		5592	PA Withholding Tax		269.23	269.23
			Philadelphia Withholding Tax		411.93	411.93
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,350.90

Requested by: *PMA*

Date: 8/5/97

Approved by: *CRD*

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

U S OFFICE

REQUEST FOR PAYMENT

lo: 008-97 p. 2

Date: 5 August, 1997

Opening balance Imprest as of (Date): 5 August, 1997

(83.21)

Reimbursement Received during the Month:

\$0.00

Total Imprest:

(83.21)

Expenses during the current period (Details below):

\$25,447.12 ✓

Balance available as of (Date): 5 August, 1997

(25,530.33)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/8/97	388-7	5600	Staples, Inc.-office supplies		300.15	300.15
1/8/97	389-7	5601	United Parcel Service-courier service		237.75	237.75
1/8/97	390-7	5602	AT&T-long distance phone serv.		727.66	727.66
1/8/97	391-7	5603	Federal Express-courier serv.		15.30	15.30
1/8/97	392-7	5604	Aries Limousine Service-DG & SW	Dubai Tourism Certification Prog.	114.75	114.75
1/8/97	393-7	5605	Barthco International, Inc.		136.84	136.84
1/8/97	394-7	5606	Bell Atlantic NYNEX Mobile-mobile phone chgs.		212.88	212.88
1/8/97	395-7	5607	Your Choice Coffee		92.83	92.83
1/8/97	396-7	5608	United Parcel Service-courier serv.		11.00	11.00
1/8/97	397-7	5609	Federal Express Corp.-courier serv.		198.00	198.00
1/8/97	398-7	5610	1628 Management Co., LLC-rent		3,528.56	
			-electric		302.68	
			-U&O		120.35	3,951.59
1/8/97	399-7	Deposit	Donna M. Gonzalez-per. chgs.		(19.31)	(19.31)
1/8/97	400-7	Deposit	Donna Micalizzi-medical ins.		(263.60)	(263.60)
1/8/97	401-7	Deposit	Marian C. Florence-per. chgs.		(33.76)	(33.76)
1/8/97	402-7	Deposit	Marian C. Florence-cash advance		(500.00)	(500.00)
1/8/97	403-7	5611	National Premium Show	ITME Chicago	3,650.00	3,650.00
30/7/97	404-7	5612	G & T Video Productions		79.50	79.50

TOTAL REIMBURSEMENT REQUESTED

25,447.12

Requested by:

Date

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 008-97

Date: 5 August, 1997

Opening balance Imprest as of (Date): 5 August, 1997

(83.21)

Reimbursement Received during the Month:

\$0.00

Total Imprest:

(83.21)

Expenses during the current period (Details below):

\$25,447.12

Balance available as of (Date): 5 August, 1997

(25,530.33)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/7/97	371-7	5577	Independence Blue Cross-med. ins. for staff July		2,058.08	2,058.08
18/7/97	372-7	5578	Charles S. Heath-exp. acct.		560.58	560.58
17/7/97	373-7	5579	Charles S. Heath-exp. acct.		313.38	313.38
18/7/97	374-7	5580	Charles S. Heath-exp. acct.	MKTG visit DDXB, Cunard, Sea Ai	1,510.89	1,510.89
18/7/97	375-7	5581	Charles S. Heath-exp. acct.	FAM Trip DXB Star Clipper	1,369.15	1,369.15
10/7/97	376-7	5582	Charles S. Heath-exp. acct.		422.70	422.70
17/7/97	377-7	5583	Charles S. Heath-exp. acct.		370.82	370.82
24/7/97	378-7	5584	Peter G. Streng-exp. acct.	World Police/Fire Games CAN	3,473.22	3,473.22
24/7/97	379-7	5585	Peter G. Streng-exp. acct.	New York Mktg visits	1,526.74	1,526.74
25/7/97	380-7	5593	United States Postal Service-reorder postage for mach.		1,000.00	1,000.00
1/8/97	381-7		U.S. Office-xfer fee (reimbursement June exp.)		20.00	20.00
1/8/97	382-7	5594	Marian C. Florence-exp. acct.		54.75	54.75
1/8/97	383-7	5595	Marian C. Florence-exp. acct.		38.40	38.40
1/8/97	384-7	5596	Marian C. Florence-exp. acct.	Business World Expo Montreal	2,006.28	2,006.28
1/8/97	385-7	5597	Marian C. Florence-exp. acct.		219.95	219.95
1/8/97	386-7	5598	Independence Blue Cross-med. ins. for staff August		1,775.12	
			-DAM reimbursement for JULY's ins.		(282.96)	1,492.16
1/8/97	387-7	5599	Ikona Office Solutions-mo. fee		92.00	
			-tax		6.44	98.44

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 018 PR7

Date: 19 August, 1997

Opening balance Imprest as of (Date): 19 August, 1997	(25,530.33)
Reimbursement Received during the Month: RFP 5 & 19 Aug PR	20,701.80 ✓
Total Imprest:	(4,828.53)
Expenses during the current period (Details below):	\$10,350.90 ✓
Balance available as of (Date): 19 August, 1997	(15,179.43)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
5/19/97		5618	CSH Net Pay		2,700.00	2,700.00
5/19/97		5619	PGS Net Pay		1,317.20	1,317.20
5/19/97		5620	DMG Net Pay		713.44	713.44
5/19/97		5621	MCF Net Pay		990.51	990.51
5/19/97		5622	HSJ Net Pay		610.57	610.57
5/19/97		5623	PWK Net Pay		776.92	776.92
5/19/97		EFTPS	Core States Bank			
			Federal Withholding Tax		1,089.96	
			FICA		596.15	
			Medicare		139.42	
			Employer FICA		596.15	
			Employer Medicare		139.42	2,561.10
5/19/97		5624	PA Withholding Tax		269.23	269.23
			Philadelphia Withholding Tax		411.93	411.93
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,350.90

Requested by: PMA [Signature]
 Approved by: CSH [Signature]

Date: 8/19/97
 Date: _____