

For Six Month Period Ending FEB 28 1999
(Insert date)

I - REGISTRANT

1. (a) Name of Registrant
GOVERNMENT OF DUBAI

(b) Registration No.
4217

(c) Business Address(es) of Registrant
SUITE 1950
8 PENN CENTER
PHILADELPHIA, PA 19103

2. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address	Yes ☐	No ☒
(2) Citizenship	Yes ☐	No ☒
(3) Occupation	Yes ☒	No ☐

(b) If an organization:

(1) Name	Yes ☐	No ☒
(2) Ownership or control	Yes ☐	No ☒
(3) Branch offices	Yes ☐	No ☒

(c) Explain fully all changes, if any, indicated in items (a) and (b) above.

PREVIOUS REGISTRANT CHARLES S. HEATH HAS
LEFT THE COMPANY.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐ No ☒

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (a waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☒ No ☐

If yes, furnish the following information:

Name	Position	Date Connection Ended
CHARLES S. HEATH	DIRECTOR	04 JANUARY 99

- (b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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5. (a) Has any person named in item 4(b) rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☒

If yes, identify each such person and describe his service.

- (b) Have any employee or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting? Yes ☒ No ☐

If yes, furnish the following information:

Name	Position or connection	Date terminated
CHARLES S. HEATH	DIRECTOR	04 JANUARY 99

- (c) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☐

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(c) of the supplemental statement? Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period?

Yes ☐No ☒

If yes, furnish the following information:

Name of foreign principal

Date of termination

8. Have you acquired any new foreign principal² during this 6 month reporting period?

Yes ☐No ☒

If yes, furnish following information:

Name and address of foreign principal

Date acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principals² whom you continued to represent during the 6 month reporting period.

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM + COMMERCE MARKETING
JEBEL ALI FREE ZONE AUTHORITY

10. EXHIBITS A AND B

(a) Have you filed for each of the newly acquired foreign principals in Item 8 the following:

Exhibit A³Yes ☐No ☐Exhibit B⁴Yes ☐No ☐

If no, please attach the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period?

Yes ☐No ☒

If yes, have you filed an amendment to these exhibits?

Yes ☐No ☒

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, and 9 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

WE PROVIDED GENERAL MARKETING AND DIRECT MAIL DISTRIBUTION OF
TOURISM + COMMERCE MATERIAL
SEE ATTACHED ACTIVITY REPORTS

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places, of delivery, names of speakers and subject matter.

SEE ATTACHED ACTIVITY REPORTS

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes ☐ No ☒

If yes, describe fully.

⁵ The term "political activities" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government, a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS-MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies⁶

Date	From Whom	Purpose	Amount
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ALL MONIES RECEIVED WERE DIRECT OFFICE OPERATING REIMBURSEMENT EXPENSES, INCLUDING SALARIES, FOR ACTIVITIES REQUIRING REGISTRATION

SEE ATTACHED LEDGER

\$ 369,662.36
Total

(b) RECEIPTS - FUND RAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fund raising campaign⁷, any money on behalf of any foreign principal named in items 7, 8, and 9 of this statement? Yes ☐ No ☒

If yes, have you filed an Exhibit D to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal	Date received	Description of thing of value	Purpose
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^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. (See Rule 201(e).)

⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fund raising campaign and transmitted for a foreign principal.

⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign named in Items 7, 8, and 9 of this statement? Yes ☒ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
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NORMAL OPERATING EXPENSES

SEE ATTACHED LEDGER SHOWING VENDORS, SUPPLIERS, ETC, AND THEIR CORRESPONDING EXPENSES

Total

(b) DISBURSEMENTS-THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, and 9 of this statement?

Yes ☐No ☒

If yes, furnish the following information:

Date disposed	Name of person to whom given	On behalf of what foreign principal	Description of thing of value	Purpose
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(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐No ☒

If yes, furnish the following information:

Date	Amount or thing of value	Name of political organization	Name of candidate
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10, 11 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like

V - INFORMATIONAL MATERIALS

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials¹²?
 Yes ☒ No ☐

IF YES, RESPOND TO THE REMAINING ITEMS IN SECTION V.

17. Identify each such foreign principal.

GOVERNMENT OF DUBAI DEPARTMENT OF TOURISM + COMMERCE MARKETING
 JEBEL ALI FREE ZONE AUTHORITY

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

☐ Radio or TV
 broadcasts

☒ Magazine or
 newspaper
 articles

☐ Motion picture films

☒ Letters or telegrams

☒ Advertising
 campaigns

☒ Press releases

☒ Pamphlets or other
 publications

☒ Lectures or speeches

☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

☐ Public Officials

☒ Newspapers

☒ Libraries

☐ Legislators

☒ Editors

☒ Educational institutions

☒ Government agencies

☒ Civic groups or associations

☐ Nationality groups

☐ Other (specify) _____

21. What language was used in the informational materials:

☒ English

☐ Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act? Yes ☒ No ☐

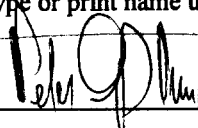
¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI--EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

29 MARCH 99

(Type or print name under each signature¹³)
PETER G. STRENG

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

177-1146

MONTHLY ACTIVITY REPORT

February, 1999

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

Name: Arabian Travel Market

Date: 04-07 May

Place: Dubai

Forward names of travel professionals as candidates to invite to ATM as part of hosted buyers groups.

Name: Seatrade 1999

Date: 09-12 March

Place: Miami, Florida

Developed a promotional direct mail piece aimed at building traffic to Dubai's Seatrade booth. Near 500 pieces of the "Message In A Bottle" were sent to Seatrade attendees. This promotional piece was timed to coincide with the release of the new Kevin Costner movie, "Message In A Bottle".

DOMESTIC PROJECTS

Name: Media Publicity

Researched audience makeup of television shows such as "Wheel of Fortune" and "The Price Is Right" and concluded they are not the correct target for a major travel prize on TV.

Name: Nonprofits In Travel Conference

Date: 27 February - 03 March

Place: Washington, D.C.

Attended this conference, aimed at alumni and study groups. Exhibited with a small tabletop display and selected brochures.

1999 FEB -1 11 4:05

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Freegate Tourism, Inc. (USTOA Operator)

Re-initiated talks about possible inclusion of Dubai into 1999/2000 brochure as part of a deluxe program.

Wide World of Golf

Assisted with information packets for planned trip to Dubai with PGA players.

Queensburry Viagens

Forwarded Dubai shells to this Brazilian Tour Operator featuring Dubai as a stopover on the way back from the Maldives.

LPGA (Ladies Professional Golf Association)

Initiated contact with organizers of major tour events for the LPGA and sourcing possibility of bringing the LPGA to Dubai.

Odyssey Tours

Assisted this tour operator with plans and material for their planned millennium group to Dubai.

Regent Beverly Wilshire Reception

Began planning for reception and presentation at one of California's most prestigious hotels. Exclusive invitation list will include high end net worth corporate and tourism participants.

Tourism Seminar

San Diego

Participated in tourism seminar in conjunction with Emirates Airlines. Seminar was given to a group of Mesa College professors, planning a trip to the Middle East, and including Dubai.

Forward a list of tour operators in the West Coast that feature Dubai in their programs to Ms. von Magius Mogelhoj of Pannell Kerr Forster in London for their Dubai research visitor survey.

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Information forwarded to Mr. Phil Ball of **Pacific Explores** in Simi Valley, California scheduled to take a group to Dubai during June 14 and 15. Summer Surprises Festival.

We received an inquiry for tourism information on Dubai from Mr. David **Malko of Al-Marbed Tourism & Travel Co.** in Baghdad, Iraq. A fax was sent to head office requesting that they follow-up with this company and send the appropriate materials.

Mr. Scott Hess of **Hess International** in Long Beach, California is interested in how his company could begin conducting business in Dubai. A complete business package was mailed. Further discussion followed.

A business package was forwarded to Mr. Lawrence Ho with **SSI Products, Inc.** in Arcadia, California interested in importing and trading home theater systems to Dubai.

Appropriate materials were faxed to **Carlson Wagonlit Travel** in Vancouver, BC, Canada who requested information about visa requirements and a visa application for the UAE Embassy in Washington, D.C..

Discussed Dubai and JAFZA business regulation with the Assistant Brand Manager of the **Kellogg Company**, exploring the possibility of establishing a Middle East presence. Offered to travel to their headquarters for presentation/discussion.

Discussed setting up a business in Dubai with the Senior VP International **Matol Corporation**, a Canadian corporation that manufactures and distributes nutritious products. They are looking for a financial partner. Referred to Dubai Canadian Trade Office. Will follow-up.

MEDIA/INFO

American Airlines

Dubai "Out of This World" segment produced for "60 Minutes" TV show last year was shown on American Airlines inflight programming throughout the month.

Aeroflot Russian Airlines

The producers of this airline's worldwide inflight entertainment product requested a copy of Dubai tourism tape, which they planned to translate into Russian to be shown on Board the airline worldwide. Declined on the suggestion of DTCM Moscow office.

USA Today

Article on Dubai featured in Friday travel section on 19th February. Distributed worldwide.

Los Angeles Times

Dubai tourism feature article appeared in Sunday travel section of this leading newspaper. Distribution approximately 1,500,000.

Business Traveler Magazine

Assisted staff writer Lori Lincoln with Dubai itinerary. Traveling to Dubai, preparing story for publication.

Forwarded press release on new Royal Mirage - Sun International Hotel to leading travel trade publications.

Sent requested information to William Miller, the editor of **Washington International Business Report**. Phoned and offered assistance.

ADMINISTRATION

Renate Graham joined Los Angeles staff as full-time representative of the Dubai account. Mrs. Graham is a former Dubai resident who has worked in the tourism operation sector.

[illegible]

Codes
Da: Date
AS: Assistant's Initials
Wv: Written Response
O: Oral Response
FL: Follow-up
T: Tourist Information
M: Media Contact

Media & Information:

Database Update:

1. Newsletter Contacts (1748 labels)
2. Dubai Reunion DB (675 labels)
3. Jebel Ali Database (65 labels)
4. Media Reps Base (294 labels)

Telephone Inquiries:

60 Total Commerce Inquiries
24 By Company
1 Commercial Directory Offers
17 Trade Show & Exhibitions

12 Jebel Ali Inquiries
15 By Individual
3 OSIC requests
18 Media/Advertising

Administration:

Commerce/Promotion Mailings:

1. Jebel Ali Update mailing - January issue (65 labels)
2. Trade & Industry mailing - (8 labels)

MONTHLY ACTIVITY REPORT

January, 1999

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

Name: Dubai Familiarization - Leading Hotels of the World
Date: 29 January - 5 February
Place: Dubai
Accompanied familiarization trip of seven journalist and a hotel rep on familiarization trip to Dubai. Complimentary air provided by Malaysia Airways. Journalists included writers for Robb Report, Honeymoon Magazine, Successful Meetings, Incentive Magazine, a photojournalist and two freelancers.

Name: Seatrade Arabian Gulf & Indian Ocean Cruise Symposium
Date: 26-28 January
Place: Dubai
Coordinated domestic and international air travel for American and European participants to this first ever conference in Dubai. Processed visas as required.

Name: Seatrade 1999
Date: 9 - 12 March
Place: Miami, Florida
Confirmed participation, booked hotel and air reservations for participants at this large, annual cruise conference. Began discussion with decorators concerning stand design and cost. Decision made with Head Office to use design similar to last year.

Name: Dubai Focus
Date: June
Finalized dates and began planning venue selection for this 3 city roadshow on Dubai, which will include co-participants from several government agencies.

DOMESTIC PROJECTS

Name: SATH (Society for the Advancement of Travel to the Handicapped) Conference
Date: 5 - 12 January
Place: Fort Lauderdale
Attended and exhibited at this annual conference for handicapped travelers. Coordinated with association director to have Dubai presentation reprinted in their quarterly magazine.

Name: Non-Profits In Travel Conference
Date: 26 February - 3 March
Place: Washington, D. C.

Name: ASTA CruiseFest
Date: 18-21 March
Place: Miami

Name: Beyond Borders
Date: 5 - 6 April
Place: New York

Submitted pre-authorizations and received approval to participate in three trade shows and conferences. Exploring the possibility of Dubai sponsorship at 2000 Non-Profits conference. Also working with association management concerning holding event in Dubai.

Name: National Manufacturing Week
Date: 16 - 19 March
Place: Chicago
Began assisting JAFZA personnel with their participation in the National Design Engineering show. Prepaid hotel and advertisements on their behalf. Ordered mailing labels. Arranged to assist them with marketing visits and on their show stand. Attempting to set joint marketing appointments.

MARKETING VISITS

Royal Caribbean - Explored future joint collaboration between RCI and DTCM office. RCI developed a new golf brochure "Golf Ahoy" in which Dubai Creek Golf and Yacht Club will be featured. This brochure is distributed to entire database of RCI.

Silversea Cruises - Discussed plans for future including the acquisition of 2 new ships for delivery in 2000 and 2001 and 2 ships on option for 2002 - 2003. Dubai will remain on itineraries.

ABMPP - American Board of Medical Psychotherapists Physicians, finalizing dates for visit to Dubai, offered all assistance.

Victor Emmanuel Tours - Met with tour operator specialization in Birdwatching Tours around the world concerning this Dubai niche market. Their 300 page brochure is distributed to Tour Operators throughout the USA and Canada.

Leading Hotels of the World - Confirmed 350 Pax Annual Sales Conference at the Jebel Ali Hotel for 1st week in June, 1999. Provided suggestions for airlines and ground transportation and special events for spouse program.

Federal Express /Dubai - Discussed the possibility if the "Y2K Presidents' Club" to be held in Dubai, following initial discussions held at IT&ME in 1998.

All About Travel - College Admittance Directors Group confirmed, 22 person group, recruiting students for 1999-2000. Will be in Dubai 23-24 April.

African Travel - Met with company president and discussed ways to publicize his planned Dubai Shopping Festival package. Looking into possible media trips to be at and write about DSS, planning for 2000 programs.

Wisconsin World Trade Center - Discussed the possibility of their planned Governor's Trade Mission traveling to Dubai. Also presented the possibility of Wisconsin opening a Middle East regional office, using North Carolina as an example.

Liberty Import-Export - Followed-up on behalf of JAFZA with this company who had submitted an application for space and been approved but done nothing since.

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Mohammed bin Khades Project - Provided audio visual and printed material for presentations on social-cultural aspects of the UAE and Dubai, presented at Duke University Medical Center.

Emirates Airline - Met with Emirates Airline Los Angeles, Chicago and New York sales personnel to discuss matters of continual co-operation.

ADMINISTRATION

Met with management, Dubai staff in West Coast office. Interviewed personnel to handle Dubai account on a full time basis within their office.

Dubai Reunion
Houston
July, 1999

Mailed out announcements and information on planned Dubai Reunion to 420 former Dubai residents residing in the USA and Canada. We will attend, bringing Dubai updated information and video. Plan organizing a free Dubai trip for two to be raffled at the final Banquet - will coordinate with airlines and hotels.

Transfer of Responsibility for North America DTCM office to Peter G. Streng upon Chuck Heath's relocation to Head Office as Director, Projects. Press release prepared. Notified US Justice Department, banks, suppliers, etc.

MEDIA/INFO

Mailout included with 14 million Mastercard bills featuring "2 for 1" African Travel program for Dubai Shopping Festival - \$2,500.00 for 2.

Aeroflot Russian Airline

Discussed with the producers of their airlines worldwide inflight international product concerning the possibility of including Dubai in some onboard material. Will continue follow-up.

Assisted writer Gregg Zoroya, updating information for an article in USA Today Friday travel section. Article prepared some time ago, continually updated. probably will appear in February.

Media & Information:

Database Update:

1. Newsletter Contacts (1748 labels)
2. Cruise Line DB (449 labels)
3. Dubai Reunion DB (665 labels)
4. Jebel Ali Database (65 labels)

Telephone Inquiries:

- 73 Total Commerce Inquiries**
- 23 By Company
- 3 Commercial Directory Offers
- 17 Trade Show & Exhibitions

- 5 Jebel Ali Inquiries
- 6 By Individual
- 3 OSIC requests
- 16 Media/Advertising

Administration:

1. Jebel Ali Update mailing - December issue (65 labels)
2. Dubai Reunion mailing (665 labels)
3. Jebel Ali Update mailing - January issue (65 labels)
4. Dubai Shopping Fest., Dubai World Cup, Destination Dubai mailing (66 labels)

DA as WH/CH/FL Name	Title	Company	Address	State	Zip	Telephone	Assistance
51 DG X	T.A. Berggren	Potage Travel Soc., Inc.	136 E. Main St., P.O. Box 794, Kent	OH	44240		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
7 DG X	Natasha Cord	Aerotek Russian Int. Air	225 N. Michigan Ave., Ste. 2304, Chicago	IL	60601		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
7 DG X	Margaret Lerman	Outbound Traveler	433 Washington St., Providence	RI	2465		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
13 DG X	Jean Thompson		172 Scribner Dr., Haver	NS	83132		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
13 DG X	Ma. Pickering	(DOW 89)	19429 Kettig St., Reseda	CA	91335		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
13 DG X	Lois Taylor	(DWC 89)	5305 Hollister, Houston	TX	77040		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
13 DG X	Lois Taylor	Pakistan Travel Svcs	1200 N. French St., Wilmington	DE	19884		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
13 DG X	Sharon Sherwood	Carson Wapport	150-408 Granville, Vancouver	CN	W6C1T4		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
13 DG X	Jenna Pearson	Sales Ex	3555 Timmons Ln. Ste. 1100, Houston	TX	77027		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
13 DG X	Maegan	Int. Tours	305 East Main St., Timmon	UT	84337		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
14 DG X	Patricia Pogg	Council Travel	6 Hamilton Place, 4th Fl, Boston	MA	2108		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
15 DG X	Sandra Johnson		18 North Main, Providence	PA	19139		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	Jennifer Dickson	Director	24730 Mainway, S. Field	MI	48034		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	Marion Pogg	Battery Tours	103-3540 W. 41st Ave., Vancouver BC	CN	V6N3S8		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	Norman Schwartz	Freemans writer	321 S. Vincennes Blvd., Apt. 504, LA	CA	90048		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	Edna	See-Air Holiday	733 Summer St., Hartford	CT	06101		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	David Sullivan	McCord Travel	821 North Clark St., Chicago	IL	60610		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	Renee Sarno		1958 Ridge Rd., Homewood	IL	60430		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	Pat Burdard	Al About Travel	5331 Johnson Dr., Mission	KS	66205		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
20 DG X	Chris Gervano		18042 Northridge Dr., Saltas	CA	93808		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
21 DG X	Adams J. Towor		P.O. Box 305, Salt Harbor	FL	34965		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
22 DG X	Richard J. Schaefer	CAIT	P.O. Box 722, Woodbury	NY	80981		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
22 DG X	Jeanne Rogers	President	One Main Plz., Ste. 414, Bang Crmnd	PA	19004		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
22 DG X	Ed Savard		P.O. Box 8217, W. Hollywood	CA	90069		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
25 DG X	Lois		(faded furnished apt. veritas)	VA	22033		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
26 DG X	North Brich		4301 Wilson Blvd., Ste. 1008, Arlington	SC	29670		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
26 DG X	Susan Aziz	Paradise Blm.	802 E. Queen St., Pasadena	MA	2114		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
27 DG X	James Tegen	(carnel rcaes)	177 N. Westington St., Boston	IL	60430		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
27 DG X	Sue Gertner	Travel Brokers Travel	16355 Highland Ave., Homewood	PA	17860		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
27 DG X	Tim Timco	Natl. Travel Co.	Reed Industrial Pk 2, Paines	CA	95070		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
27 DG X	Marlene Hertz		13146 Via Anita Ct., Saratoga	CA	95070		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
27 DG X	Nancy Hodgson		8833 Lombard Pl., #221, San Diego	CA	92122		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
28 DG X	Jim Pearson		1161 Plymouth Ct., Carol Stream	IL	60188		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
28 DG X	John Al Bazzid		5108 Versada Ave., Apt. B, Charleston	WV	25304		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
29 DG X	Eddy Escottier	(E. Africa excur)	725 Richard Ave., Verlan	OH	44125		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
29 DG X	George Macswan		1331 Brassie St., Welcote	PA	18105		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
29 DG X	Roger Sarte		10080 Holmdale Dr., Boca	ID	83709		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd
29 DG X	S. Richter	Peck-Judith Travel	562 Merritt, Ste. 312, San Francisco	CA	94104		dest 80city mapofpdr/usenrday freashdr/rthn seedm/usenrzd

Codes
 D: Date
 At: Assistant's Initials
 W: Written Response
 O: Oral Response
 PU: Follow-up
 T: Tourism Information
 M: Made Contact

MONTHLY ACTIVITY REPORT

December, 1998

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

Name: International Golf Travel Market
Date: 4-6 December, 1998
Place: Fort Lauderdale
Attended and exhibited at this first time event, along with 5 co-participants from Dubai. Using our 10' x 20' portable display stand the Dubai presence was the largest of the show. Results very favorable.

DOMESTIC PROJECTS

Name: USTOA Annual Conference and Marketplace
Date: 9-11 December, 1998
Place: Puerto Rico
Attended this annual event to meet with the elite of American tour operators. Sponsored the Golf Tournament with 140 players. Dubai mentioned in all print material and repeatedly from video. Presented trophies to winners of tournament at the closing banquet.

Name: Leading Hotels of the World Familiarization
Date: 29 January - 05 February
Place: Dubai
Finalized ground arrangements for this familiarization trip of eight travel journalists. In association with Malaysia Airlines, and the Jebel Ali and the Al Bustan Rotana Hotels.

Name: Meeting Professional International
Date: March 18, 1999
Place: Philadelphia
Confirmed our participation and offered two Dubai gifts for the associations annual silent auction to benefit Make-A-Wish foundation. Also volunteered to serve on committees at the annual World Congress, scheduled to take place in Philadelphia this year.

Page 2

Name: PATA (Pacific Area Travel Association)
Date: 9 February, 1999
Planned presentation for delivery at February monthly dinner of this high profit travel organization. Emirates will co-op sponsorship.

SEATRADE DUBAI

Name: Seatrade Arabian Gulf & Indian Ocean Cruise Symposium
Date: 26-28 January, 1999
Place: Dubai
Liaison with sponsoring airlines and hotels re-travel and accommodations for guest speakers at this conference. Assisted with travel plans for others. Processed visas for some of the participants. Liaison with Seatrade London office.

MARKETING

UTC - Gave presentation to sales and office staff of this tour operator, with new product to Dubai.

PerryGolf - This largest of American Golf Tour operator is planning combination Dubai - Malaysia trip. Assisted with hotel, ground activity and golfing suggestion.

Matices - Made a marketing action plan to assist this Buenos Aires based tour operator in selling their new Dubai product. FIT '99 trade show booked. Proposal and media plan prepared.

Reception - Beverly Hills

Met with management staff of the Regent Beverly Hills Hotel to plan a Dubai reception for the affluent Beverly Hills/West Los Angeles market. The hotel will assist access to their mailing list.

Sony Records

Met with company vice president concerning the recruiting of a well know personality to travel to Dubai. The trip would be filmed for Broadcast on a program such as Entertainment Tonight.

Comdex '99

Completed following of requested information from this world's largest computer show.

AceRoyal Inc.

Assisted the owners of this company with information on Dubai and Jebel Ali in preparation for his December trip to explore business opportunities in Dubai and the Gulf area.

Compurom

This company is planning to open a Middle East regional office in Dubai. Discussed at length regulation concerning registration, licenses, living and office space rental.

Execon Consulting

Toronto, Canada

Researched information for several projects this company plans to locate in Dubai. Company president is planning a January trip to Dubai.

MONTHLY ACTIVITY REPORT

November, 1998

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

Name: Comdex '98
Date: 17-20 November, 1998
Place: Las Vegas
First time for Dubai to exhibit at this world's largest computer show, using a purpose built stand with Dubai commercial graphics and our video showing on multiple screens continuously. Sixty senior executives attended our Discover Dubai Breakfast. Dubai was featured on Comdex TV news and in the Condex daily newspaper. Booked tentative exhibit space for 1999 show.

Name: International Golf Travel Market
Date: 4-6 December, 1998
Place: Fort Lauderdale
Ordered signage, furniture, and decoration for our booth. Confirmed hotel accommodation for stand participants and finalized Dubai trip prize draw in association with Emirates, Jebel Ali Hotel and Alpha Tours.

TRADE SHOWS

Name: USTOA Annual Conference
Date: 9-11 December, 1998
Place: Puerto Rico
Contacted attendees at this high profile event to advise of our repeated attendance and sponsorship of the prestigious golf tournament. Prepared tournament prize signage and arranged for winners trophies to be shipped from Dubai.

Page 2

Name: Non Profile In Travel Conference
Date: 27 February - 03 March, 1999
Place: Washington, D.C.
Forwarded pre-authorization and received approval to participate in this conference. Booked space accordingly.

MARKETING VISIT

Great Golf Resorts of the World - Met with Richard Summers, President of GGROTW and discussed possible inclusion of Dubai Golf into the guide and their magazines.

ABMPP - American Board of Medical Psychotherapists and Psychodiatrics Physicians - Spoke with Dr. Kenneth Anchor, President, concerning Dubai as the venue for the 2001 Int'l Medical Congress.

Spectacular Sports Specialist - James Amerson, Marketing Manager is putting together a 24 - 30 page brochure that will target the Incentive and Corporate markets . Discussed featuring Dubai in this new brochure.

Assisted Kelly Duncan (ARCO, Los Angeles) with final arrangements for Arco's VIP visit to Dubai.

Assisted Charles Harper Vice-President of Nantucked Industries with in depth information pertaining to his site search for a Middle East plant complex.

Discussed locating in the Jebel Ali Free Zone with Frank Casale, President of Casale International, who is actively seeking a Middle East set.

MEDIA and INFORMATION

TravelAgent Magazine - Lark Gould - Chief Bureau on West Coast planned a visit to Dubai, Nov., '98. Canceled due to "unrest" in the area. Offered to assist with future plans.'

Page 3

Adventure in Travel TV Show - Sent "Destination Dubai" video for this new program which starts on January 2, 1999. They will include a segment with mention of our department on the last Saturday of January, 1999.

Open World Magazine - Sent slides for an article which will appear in the December 1998 issue of this magazine specializing on travel for the physically challenged. This is a result of DNA's speech at the ASTER World Congress.

November 1998 Tourism Ass't Given

DATE	FW	OFF	FULL NAME	COMPANY	T	M	ST	ASSISTANCE
				NOVEMBER				
4	DG	x	Jan Kelley	Fisher Travel (Trvl Wkly Ad)	x		NY	dest/tours/her/sh saeed/museum/bird/cruise/at a/ent/zcrd/EK
4	PB	x	Sacha St Germain	Pacesetter Travel		x	Ont	3x dest/40 postcards
5	DG	x	Sherwood Bain			x	MA	tours/her/zcrd/at a gl
9	PB	x	Mathews Weoner			x	CA	4 paks:dest/tour/bird/her/zcrd/at a/cruise
9	PS	x	Theodore Kontes	Festival Cruises (Seatrade '98)	x		Gre	her/sh saeed/museum/dest/tours/cruise/bird/ent/at a/zcrd
9	PB	x	Jamie Alexander	Travel Int'l. Promotions		x	TX	tourism video
9	HJ	x	Patricia Hayden	Int'l. Cultural Consulting		x	TX	5x:zcrd/dest/ent/in fig/her/means bus/tours
9	PB	x	Cheryl Bunker	Advantage Travel & Incentive		x	MN	5 dest/1 video/10 at a gl/10 zcrd/1 tours/1 bird/1 golf
9	PB		Roger M. Solomon	Worldwide Travel Marketing		x	GA	dest/sh saeed/museum/zcrd/at a/bird/her/incen/cruise/golf
13	DG	x	Fran Baloochi			x	CA	her/tour/at a /zcrd/emp svcs
13	DG	x	Margaret Schrader			x	DE	her/tour/at a/zcrd
13	DG	x	Tracy	Indian River Travel, Inc.		x	FL	tours/her/cruise/at a/Z crd/ent/dest
13	PB	x	Mrs. Scottie Higgins			x	ME	golf/bird/dest/2 at a/2 zcrd/glt incen/cruise/her/Marriott
13	PS	x	Barbara Ettor	Editor Management Review		x	NY	slides
16	DG	x	Ginger Weaver	Liberty Travel (Trvl Agent re)		x	PA	dest/bird/at a/zcrd/dest/her/sh saeed/museum/cruise/enter
17	DG	x	Elizabeth Lefft			x	NY	dest
18	DG	x	Karen Koon	Lets Go Travel		x	WA	zcrd/her/dest/at a/enter/cruise
18	DG	x	Mary Todt	Travel World (Travel Agent re)		x	NJ	dest/zcrd
18	DG	x	Rita Jan Dovovan CTG	Jet Set Travels		x	PA	at a/zcrd/her/sh saeed/museum/dest/bird/enter/cruise
20	DG	x	Laurie Amato	Lets Go Travel (Trvl Agent at)		x	NJ	dest/NA tour cps

November 1998 Tourism Ass't. Given

DATE	FR	WI	OF	FU	NAME	COMPANY	T	M	ST	ASSISTANCE
20	DG		x		April Landers		x		GA	DXB shopping centers
20	PB		x		Monique Christensen		x		CA	4 posters
20	PB	x			Ann Steinbach	Carlson Wagonlit Travel	x		IL	dest/wtr/cruise/touir/hert/museum/sh saeed/zcrd/at a/bird/gc
23	CH		x		Gregg Zoroya	USA Today		x	VA	Jumeirah Bch slides
23	PS		x		Jennie Schnitzer	Signs of The Times	x		CH	slides (WTC, sand skiing, cityscape)
24	DG		x		Rose Marie Moyes		x		MA	at a gl/zcrd/hert/dest/bird/ent/tour ops broch
24	PS		x		David Wachtel		x		NY	dest/hert/at a/zcrd/bird/ent/tours ops broch
25	HJ		x		Tim Parker	KLI	x		NY	tour video
30	DG		x		Yosef Musleh	(DSF 99)	x		IN	DSF '98 into
30	DG		x		Jennifer Dickow	(DSF 99)	x		MI	hert/at a gl/zcrd/enter/DSF 98
30	PB		x		Yasser Eskander	Spiekermann Travel Svc	x		MI	5x DSF 98

MONTHLY ACTIVITY REPORT

December, 1998

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

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Date: March 18, 1999
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Confirmed our participation and offered two Dubai gifts for the associations annual silent auction to benefit Make-A-Wish foundation. Also volunteered to serve on committees at the annual World Congress, scheduled to take place in Philadelphia this year.

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Date: 26-28 January, 1999
Place: Dubai
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Execon Consulting

Toronto, Canada

Researched information for several projects this company plans to locate in Dubai. Company president is planning a January trip to Dubai.

MONTHLY ACTIVITY REPORT

October, 1998

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

Name: Disabled Travel - Society for the Advancement of Travel to the Handicapped

Date: 13 October, 1998

Place: Los Angeles

Addressed the annual forum and sat on a panel on handicapped travel detailing actions that are being taken in Dubai to more easily attract this travel market. Requests received for reprints of the talk, which will be used in print articles.

Name: Comdex '98 Phila.

Date: 17-20 November, 1998

Place: Las Vegas

Continued preparations for DTCM's first participation in this world's largest Information Technology show. Finalized plans for our Discover Dubai Breakfast and mailed out sound card invitations. Booked travel and hotel accommodations.

DOMESTIC PROJECTS

Name: ASTA World Travel Congress

Date: 14-18 October, 1998

Place: Los Angeles

In cooperation with Emirates, exhibited at this large annual trade show geared to American travel agents. Special built 20' x 20' stand used with Dubai/Emirates loop video being shown thruout.

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Page 2

Name: ITME
Date: 13-16 October, 1998
Place: Chicago
Using our 10' x 20' portable display stand next to the 10' x 20' Emirates space, we created a sizable Dubai presence at the show, geared to the incentive and meeting travel planners.

Name: Tourexpo '98
Date: 29 October - 1 November, 1998
Place: Las Vegas
This show continues to grow! - and this is our second time exhibiting. Used our 10' x 20' portable display stand with customized Dubai graphics and our tourism video showing thruout.

Name: USTOA Annual Conference
Date: 9-11 December
Place: Puerto Rico
Planned our participation at this high profile annual event. Confirmed our continued sponsorship of the annual golf tournament.

Name: USA - Dubai Roadshow
Date: 4-8 October, 1999
Place: Finalized dates for this 4 city roadshow. Began researching venues and facilities.

Name: MPI (Meeting Professionals International)
Date: Investigating the possibility of establishing an MPI chapter in Dubai.
Place: Working with the organizations headquarters and Health Canada.

MARKETING VISITS

International Golf Safaris - Provided assistance with regards to a Golf Group of 30 Pax who will be sailing on a RCI ship.

Post Haste Travel Services - Provided assistance with regards to a inspection trip to Dubai in November, 1998.

Provided background material and information to **Mr. Peter Greenberg**, noted travel corespondent regarding his December VIP trip to Dubai. Mr.

Page 3

Greenberg is coordinating his arrangements through a number of contacts in Dubai and in other countries he plans to visit.

Ms. Lark Ellen Gould of the West Coast office of **Travel Agent** magazine called in search of information about new hotel developments in Dubai for an upcoming article.

Assisted Mr. Farid Malek in Los Angeles, CA, inquiring about the status of his **Jebel Ali Free Trade Zone** application which had been pre-approved two or three years ago. He wanted to find out if he need to re-apply.

Mr. Syed A. Ahmed, of **Car Audio Dynamics Inc.** in Houston, Texas, requested information on doing business in Dubai. This is in anticipation of his November trip to Dubai. Offered all assistants.

Assisted Mr. Sam Saloom in Orange County, CA, inquiring about the **Jebel Ali Free Trade Zone** and opportunities for his export company.

Discussed setting up in Dubai with the president of **Alto Products**, an Alabama based automotive distributor, who is conducting a site search for a distribution/warehouse facility.

Discussed Dubai business climate and **JAFZA** with William Miller the editor of **Washington International Business Report** for possible article. Mr. Miller is interested in visiting Dubai both free zones.

Assisted the Senior V.P. International of **Matel World Corporation** a Canadian company manufacturing and distributing nutritional products. They are currently looking to develop a market in the Gulf Region through a master license.

Media & Information:

Database Update:

1. Newsletter Contacts (1769 labels)
2. Food Marketing DB (220 labels)
3. Montreal'98 DB (66 labels)
4. ArabHealth'98 DB (35 labels)
5. Jebel Ali Update DB (65 labels)

Telephone Inquiries:

121 Total Commerce Inquiries
32 By Company
04 Commercial Directory Offers
20 Trade Show & Exhibitions

14 Jebel Ali Inquiries
18 By Individual
09 OSIC requests
24 Media/Advertising

Administration:

1. ArabHealth'98 marketing mailing (35 labels)
2. Jebel Ali Update Mailing (132 labels)
3. Dubai Dry-docks Mailing (11 labels)

MONTHLY ACTIVITY REPORT

September, 1998

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

Name: 1st Arabian Gulf/Indian Ocean Cruise Conference Phila.
Date: January 26-28, 1999
Place: Dubai
Confirmed speakers for this conference and began coordinating their travel plans with sponsoring airlines.

Name: Cruise Promotion Europe Phila.
Date: 6-26 September, 1998
Place: U.K., Germany, Italy, Dubai
In the U.K. met with representatives of large cruise lines such as P&O Cruises, Royal Caribbean and TTG Middle East.
Met with freelance journalist, Tony Priesley, concerning Dubai's developing cruise industry and attended the Dubai Society dinners along with representatives from our London office.
Also met with leading cruise lines in Germany, including Hapag-Lloyd Peter Dielmann and See Touristik, Consulted with representatives of Tebodin, leading cruising consultants, concerning the cruise industry in Dubai and the plans for Dubai's cruise terminal. During this trip four new cruise stops were confirmed for Dubai.

Name: Seatrade Europe Phila.
Date: 15-18 September, 1998
Place: Genoa, Italy
Charles Heath attended their large exposition along with representatives from Dubai and our Italy office. During the course of the expo met with high level representatives of Costa Cruises, Festival Cruises and Kristina Cruises as well as the Mediterranean shipping company. Publicized the Dubai Seatrade Conference (January '99) and met with the organizers.

TRADE FAIRS

Name: International Business World Expo Phila.
Date: 21-25 September, 1998
Place: Montreal, Canada
Exhibited at this large commercial exposition using our 10' x 10' portable display stand with Dubai business graphics and our French language video showing throughout. French and English language material distributed.

Name: American Travel Market Phila.
Date: 10-12 September, 1998
Place: Orlando, Florida
Exhibited in this sophomore effort, organized by the same organizers as the prestigious World Travel Market and Arabian Travel Market. Results disappointing - not recommended for 1999.

Name: Ritz Carlton Roadshow Phila.
Date: 14-16 September, 1998
Place: Boston - New York
Took part in this 2 city - 3 show tour, aimed at large travel and tours professionals and corporate travel executives, representing our destination and the new Ritz Carlton Dubai. Grand prize giveaway at each show was a trip to Dubai, in association with Emirates.

DOMESTIC PROJECTS

Dubai Familiarization - Silverseas Phila.
Accompanied John Stoll, the Director of Silversea Cruise line on a 3 day visit to Dubai. Met with port management ship handling and distention management companies.

North American Famtrip
Accompanied the North American Famtrip while in Dubai which consisted of Meeting Planners, Incentive House and Airline Representatives. As a result of this trip, the following groups are under negotiation as follows:

Marketing Communications Consultants - 250 rooms for 10 nights split between the Marriott Hotel and Renaissance Hotel for March 1999.

Page 3

Seven Seas Enterprises - 30 rooms for 7 nights at the Jumeirah Beach Hotel for March 1999 during the Dubai World Cup.

Health Canada - Looking at bringing the **"International Immunization Congress 2001"** for the first time ever outside the USA and Canada to Dubai in 2001.

Universal Travel Systems (USA)

Welcomed this Famtrip at the DTCM Office in Dubai and jointly with Awadh Seghayer did the Tourism presentation and answered various queries.

Matices Famtrip

While at the Radisson-SAS Hotel, gave the welcome presentation to this group. Matices is a Tour Operator in Buenos Aires actively promoting Dubai as a new destination.

McGettigan Partners

Has requested space and availability for 7 nights March 10 - 16, 2000 at the Jumeirah Beach Hotel totaling 2325 Roomnights, actin on behalf of SmithKline Beecham in the USA.

Assisted ARCO with booking 300 persons cocktail reception on December 1, 1998 at the Hyatt Regency hotel in conjunction with Oil and Gas Show.

ISRAM a large USTOA member Tour Operator based in New York has produced the 1999 Tour Brochure including a full page for Dubai promoting a 4 days 3 nights package to Dubai. Met with these concerning the joint promotion of the tour package. (See copy attached)

Travel Agent magazine

Provided media support to Lark Ellen Gould of Travel Agent magazine who is assigned to several articles on Dubai over the next several months.

USA Today

Assisted USA Today reporter regarding an proposed upcoming feature on Dubai.

Assisted Ms. Beth Cullum with The Ritz-Carlton Magazine in Phoenix, Arizona with an article about Dubai which was scheduled to appear in the publication. Slides were also provided.

MONTHLY ACTIVITY REPORT

August, 1998

NORTH AMERICA OFFICES

HEAD OFFICE PROJECTS

Name: 1st Arabian Gulf/Indian Ocean Cruise Conference Phila.
Date: January 26-28, 1999
Place: Dubai
Sent invitations to potential speakers, mailed preliminary brochure to cruise lines, finalized sponsorships.

Name: Cruise Promotion Europe Phila.
Date: September 6-26, 1998
Place: UK, Germany, Italy, Dubai
Began communicating with above offices to schedule meeting with select cruise lines, Seatrade Media Conference, and fam trip for Silversea Cruises.

TRADE FAIRS

Name: Montreal International Business World Expo Phila.
Dates: 21-25 September, 1998
Place: Montreal, Canada
Finalized plans to exhibit at this business exhibition geared to Canadian companies interested in expanding. Booked space, ordered brochures (including those in French language), and collateral material. Planned travel and accommodation.

Name: MPI - Networking Golf Tournament Phila.
Dates: August 3, 1998
Place: Philadelphia, PA
Attended the 5th Annual Golf Tournament. Networking opportunities were given during lunch. It seems that MPI is looking to organize events in the Middle East. No concrete word has been given.

Name: Comdex/Fall 1998-Las Vegas LA

Dates: 17-20 November, 1998

Place: Las Vegas, Nevada

LA office continues to devote considerable attention to coordination of DTCM's upcoming participation in Comdex, the world's largest IT convention. Ms. Cathy Van Meter, Marketing Assistant, is monitoring all aspects of our involvement and will be making a site visit soon in anticipation of our hosted breakfast on November 17.

DOMESTIC PROJECTS

New York Marketing Trip

August 4 - 6, 1998

New York and Connecticut

Introduction Sales trip to major tour operators based in the New York Area. Excellent opportunities have arisen, and are being followed-up. See report attached.

Travel Plans International

An Incentive/Tour Operator in Illinois is looking at producing a specialized program to the middle east and is very interested in Dubai. Follow-up contact is in October and meeting at ITME. Specializes in small groups.

Sea Air Holidays

Discussing the possibility of a joint American Express and Sea Air Holidays package to Dubai. American Express is to come with a contact person.

Ritz Carlton - New York

Jointly working on a Corporate Planners Famtrip to Dubai with Emirates, Continental Airlines and Ritz Carlton Dubai. Dates to be advised and itinerary will be arranged through DTCM office. Looking at 10 planners.

Zeegrahm Expeditions

Looking into chartering the Monet in 200 and would like to expand packages into the area. Follow-up is scheduled for October.

Magic Tours and Travel

New emphasis on Iran with packages and Tours to be developed in the future. Would like to offer Dubai in combination with Iran. Would like to offer the Monet as an option.

Global Destinations

Has finally produced a dedicated brochure in 15000 copies. We will distribute them through ASTA Trade Shows. The program includes a Golf Package, Shopping Festival Package and a City Package.

Malaysia Airlines

Attended the opening for the South East offices in Fort Lauderdale.

Spectacular Sports

Tour Operator specialized in sporting events and packages. Received the information pack on Dubai. He was invited for the Fam trip in September but had to decline due to bad timing. Very interested in further expanding Golf packages.

ISRAM

Is producing a dedicated page for Dubai as an extension to the Egypt Program. ISRAM is the largest tour operator to Egypt from the US. In January 1999 they will include a page in the Jordan program and offer Dubai as an extension. We may see a dedicated brochure later along the line.

Viaggiare

Meeting held with Marco Chelo to re-emphasize the need to develop packages to Dubai and featured in a brochure. The concern was that none of the Ground Operators had returned with a quotation for the ground arrangements. The concerned were notified and quotations were received. Commitment from Viaggiare has been given and a dedicated brochure will be developed before the end of the year.

Global Journeys

Business to Egypt has dramatically decrease due to the shootings in Luxor. This has led them to think of new destinations such as Dubai. Nothing concrete has evolved as yet. A Famtrip for 3 pax to Dubai and Yemen is planned from October 7-10, 1998. These are Birdwatching specialists from non-profit organizations who would plan trip to the Middle East including Dubai.

Ritz Carlton - New York International Sales Office

Presentation together with Emirates Airlines was given to Mikki Mitrovich, Anne Digregory, Alexis Romer and Thomas Gundersen who are all in charge of different areas in the North East of the US and in different market segments. A Famtrip is planned in coordination with Continental Airline, Emirates and the Ritz in October or November '98. A list of potential clients is under review.

Free attendance at the Annual Ritz Carlton "Trade Show" in Boston and New York in September 1998 has been offered to Emirates and DTCM. This Trade Show is organized for the top Ritz Carlton users and will be used for the launch of the Ritz Carlton Dubai. Six round-trip tickets have been offered by Emirates as raffle prizes including a desert safari and city tour to be offered by DTCM.

Diversified Destinations

Meeting held with Dieter von Lehsten. Discussed follow-up from MPI - WEC '98 and possible database exchange for Travel Writers. No specific business. DDI has confirmed Famtrip arrangement for "Global Journeys". A cost of US\$ 250.00- p.p. will be charged to the participants.

SATH - Open World

This meeting was held in view of our move towards the "Physically Challenged Markets" instructions as per DG. Laurel van Horn is the Editor in Chief of above magazine geared towards the Disabled and in charge of organizing the Society for the Advancement of Travel for the Handicapped (SATH).

The word is "It is NOT difficult" for a destination to become disabled friendly. Attendance at SATH from January 6 - 10, 1998 is a good start to make contacts.

Malaysia Airlines

Introduction to Sheri Cook was given. We discussed and finalized the details for the Sept. 1998 Meeting Planners Famtrip. AD50 Business Class tickets were confirmed.

Contact details were given for Overseas Adventures in MA, Saga Holidays and McVeigh Associates on Long Island. This is to be followed-up

Sea Air Holidays

Well known TO all has finalized his brochure to Dubai and Muscat in April 1998. We discussed the opportunity to do joint promotions with the American Express Platinum Card. Follow-up with Amex is underway. Contact details will be available August 28, 1998.

Holiday Makers, a Swiss Tour Operator not unknown to Dubai has been appointed to promote the Monet on the Swiss market through his Brochure.

ISRAM

The largest Tour Operator to Egypt has confirmed the October 1998/1999 season inclusion of Dubai as an extension from Egypt. In January 1999 they are looking to include Dubai as an extension from Amman, Jordan. ISRAM is known to be a leading Tour Operator with new destination. They produce 150,000 brochure and distribute them amongst 15,000 travel agencies throughout the nation.

They will be planning a number of Famtrips from the US with Emirates Airline in conjunction with Egypt. The first one looks to be January 19-22, 1999. ISRAM has asked for our assistance with the visas for their Famtrips.

Zeus Tours

John Peters has 2 projects.

1. The building of a Cruise Ship for maximum 49 passengers in the form of a Dhow to be based in Dubai for 6 months and in Zanzibar for the other 6 months. He is looking for an investor for 1 million dollars and he would invest one million dollars. Ideally is looking at a Ground Operator in Dubai to invest and run the chartering part.
2. Develop a full fledged tourism program to Dubai with brochure. He is looking to get out in a big way with 54 presentations in 3 months in COOP with EK and DTCM throughout the US and Canada. Famtrips to Dubai for his reservation staff and agents. He would ideally like to do PR promotions in collaboration with a perfume, or brand name clothes

Although John has never been to Dubai he is very enthusiastic and is ready to attack the project. A follow-up meeting is scheduled on August 19, 1998 in New York together with Emirates.

John has shown keen interest in going to Seatrade from January 26 - 28, 1999 in Dubai.

The Advanced Group (Alexandria, VA USA)

Assisted Robert McMurray with information and contacts in his plans to establish a company there. His company creates advanced technologies to bring new global products to market.

Motor World Corporation (Lochine, QC Canada)

Spoke with Michael Tremblay, vice-president, international, concerning their interest in establishing a Dubai presence. His company manufactures and distributes nutritional products and is looking for a master license. Directed to Canada Trade Office in Dubai.

Liberty Import/Export

Continued dialogue with Maher Metiwally regarding his establishing an office/warehouse in JAFZA. Presently completing paperwork for legalization.

Inventex

Obtained information costing from JAFZA on behalf of Sobhi Hussein. Spoke with Mr. Hussein, who seems unwilling to go forward for the present. Will follow up.

State of North Carolina

Confirmed arraignments for hosting the governor of North Carolina and his delegation, planning to visit Dubai to open his state's trade office. A last minute change of plans caused their mission to be downscaled and arrangements were handled through the U.S. Embassy.

LAC Corporation Marketing Visit

Had productive meeting with Amy Browne, marketing manager at LCA, an LA based apparel company, in advance of her second trip to Dubai. LCA is studying the possibility of staging Middle East operations in Dubai which may include warehousing and distribution at first.

Bushnell Sports Optics and Dubai co-promotion

Met with marketing representatives of Bushnell, the world's leading manufacturer of sports optics and the market leader in binoculars for birdwatching. Purpose was to explore possible joint programs that would promote Dubai among Bushnell customers. Subsequent feedback from

Bushnell was that the company's 1998/99 worldwide marketing plans included a major focus on launching new product lines and that no joint effort supporting binocular product line with Dubai was likely for the foreseeable future.

Peter Greenberg, Travel Reporter

Had several discussions with network TV reporter and host of new Cable TV travel show, Peter Greenberg, about a possible December 1998/January 1999 group tour to Dubai with senior executives from the US TV and film industry. A review of extensive special requirements that would accompany Mr. Greenberg's visit that would impact DTCM offices in the US and Dubai, prompted us to decline direct assistance at this time. Mr. Greenberg said he may still include Dubai as the last leg of his tour and pursue his own arrangements.

Sony (Epic Records)

L.A. office continues to coordinate efforts with Sony (Epic Records) executives in New York to identify a major Sony recording artist who would visit Dubai with a TV crew from one of the US's most popular weekly entertainment TV shows such as Entertainment Tonight or Access Hollywood. Layoffs and corporate reorganizations at Sony have greatly slowed down the process, but our main contact, Mr. Craig Bruhn, Vice President, still remains in a secure position.

Discover Dubai Breakfast

West Coast office coordinated two breakfast meetings in the L.A. area on August 19 and 20 in conjunction with Emirates Airlines and African Travel's CEO, Mr. Dave Herbert, a major tour operator. The meetings attracted more than 40 Southern California travel agents who, prior to the meeting, had little or no exposure to Dubai. The events were eye openers, and Emirates Airlines' Akbar Hussein reports that direct business always results from the meetings and that he continues to support them. L.A. staff made a presentation, showed videos, and shared the podium with Emirates and African Travel.

MEDIA & INFO

Began research and prepared a report identifying opportunities to promote Dubai as a destination for disabled/incapacitated tourists. Coordinated information from Dubai Airport and leading hotels. Have been invited to sit on a panel dealing with this subject at the upcoming ASTA World Congress in Los Angeles.

Continued organizing Dubai presence at upcoming trade shows-

ASTA World Congress	Los Angeles, October
Travel Agent Tourexpo	Las Vegas, October
International Golf Market	Ft. Lauderdale, December

USTOA Annual Conference & Marketplace Puerto Rico, December
Confirmed that Dubai will again sponsor the high-profile golf tournament at the event.

Assistance given:

Commercial	232
Tourism	520
Media	17

Direct Mail Update:

Newsletter	1769
Jebel Ali Update	68

AUGUST 1998 ASSISTANCE GIVEN REPORT

[illegible]

AUGUST 1998 INDIVIDUAL WRITTEN RESPONSES REPORT

DATE	NAME	AFFILIATION	STATE	ASSISTANCE TENDERED
		AUGUST		
01	S. Iskander		CA	at a, bus dxb, dest, ent, us-dxb news, emp svcs
03	R. Halaml		Canada	alz, at a, ent, in flgs, /a gde, /a up, /a w/w
05	K. Maternowska		AR	at a, bus dxb, ent, us-dxb news, emp svcs
10	K. Al-Jamal		OR	at a, emp svcs
10	S. Iskander		CA	at a, emp svcs
10	M. Bahadgi		VA	at a, bus dxb, ent, in flgs, us-dxb news
14	E. Whitehead		AZ	bus dxb, fcts, golf, wtr, bird, safaris, hert, at a
18	S. Husaln		VA	at a, us-cos in dxb
18	A. Mousaulzadeq		VA	at a, us cos in dxb
24	K. Josh		PA	at a, bus dxb, ent, hert, in flgs
31	M. Ja-Jarbo		CA	at a, bus dxb, ent, us-dxb, lists
31	I. Ijaz		VA	at a, bus dx, ent, in flgs, us-dxb news
		TOTAL ENTRIES: 12		
		STATE DEMOGRAPHICS:		CANADA-1; OR-1; CA-3; PA-1; VA-3;
				AZ-1; AR-1

August 1998 Tourism Ass't. Given

D4	FF	WI	OF	FUI	NAME	COMPANY	ST	T	M	ASSISTANCE
						AUGUST 1998				
3	DG	x			O.V. Smiset	(Oregonian Newspaper respor	CR	x		hert/tours&sat/at a/zcrd/golf/wtr/bird/tour dxb
6	PS		x		Sigfred Richert	Peck-Judah	CA	x		slides (camels/city caps)
6	CH		x		Werner Zehnder	Zegrahm Expeditions	WA	x		at a/bird/cruise/dest/golf/glt inct/hert/museum/sk saeed/safe
6	HJ		x		Audrey Goense	Morley Travel	MI	x		at a/bird/dest/golf/hert/museum/sh saeed/safaris/wtr
6	CH		x		Roseanne Toritto	Cruise Industry News	NY	x		at a/bird/cruise/golf/hert/museum/safaris/sh saeed/wtr
10	HJ		x		David Lane	Howard University	NY	x		at a/bird/bus dxb/ent/golf/hert/museum/sh saeed/safaris/wtr/u
10	DG	x			Clarence C. Kegel		PA	x		at a/zcrd/wtr/golf/bird/tours&sat/hert
10	DG		x		Jennifer Winierecki		MD	x		hert/safaris/wtr/golf/bird/at a/zcrd
10	PS		x		Alistair Geddes	Global Destinations	VA	x		slides
10	DG	x			Naveen Sachdev MD	(Oregonian Newspaper respor	CR	x		golf/wtr/safaris/hert/at a/zcrd/bird/Jumeirah Hotel
11	PS		x		Josephine Boulius	Emirates Air-NY	NY	x		dest video
11	HJ		x		Ibrahim Sayed	Judge Group	PA	x		2 Dest video
11	DG		x		Marcia Harrison		MA	x		cruise/safaris/hert/at a/zcrd/dest/venter/golf/wtr/bird/Al Maha
12	DG		x		Jay Paris	Outbound Traveler Magazine	MA	x		cruise slides
16	HJ		x		Marian Kohler		PA	x		at a/zcrd/ent/golf/hert/wtr
16	HJ		x		Eugene Sweezer		NH	x		at a/zcrd/ent/golf/hert/wtr
16	HJ		x		Eugenia MacDonald		NJ	x		at a/zcrd/ent/golf/hert/wtr
17	PB		x		Ben Benfield	The Benfield Gp.	GA	x		Bird/hert/wtr/safaris/golf/at a/zcrd/glt inctent
18	PB		x		Bonnie Nichols	Emirates Air-TX	TX	x		2x-hert/sh saeed/dest/golf/safaris/at a/zcard/wtr/glt inctent
18	PB		x		Matt Brodley	Matt Brodley Salon	CH	x		dest video/at a/safaris/dest/zcrd/golf/wtr/bird/hert/glt inctent

August 1998 Tourism Ass't. Given

D/F	FW	OF	FULL NAME	COMPANY	ST	T	M	ASSISTANCE
18	CH	x	Jim Cramer	US-Arab C of C	DC	x		cruise resort
19	DG	x	Michael Gallagher	(Oregonian Newspaper respor	CR	x		at a gl/zcrd
19	DG	x	Colonel R.J. Lonsytl	(Oregonian Newspaper respor	CR	x		dest/zcrd/hotel rates
19	DG	x	R.C. Dunlap	(Oregonian Newspaper respor	CR	x		zcrd/at a/tour dxb/UAE visa appl.
19	DG	x	Diane Wood		SC	x		grd ops/safaris/hert/bird/golf/wtr/dest/at a/zcrd
20	PB	x	Janice Ameroon	Spectacular Sports Specialist	LA	x		at a/zcrd/in figs/grt incen/hert/bird/golf/wtr/cruise/safaris/de
20	DG	x	Fred Kronouge	About Travel	CH	x		at a/zcrd/dest/wtr/golf/bird/enter/cruise/hert/safaris/sh saee
21	PB	x	Rodney Ezrapour	Magic Tours & Travel Inc.	NY	x		safaris/golf/wtr/grt incen/at a/sh saeed/hert/museum/dest/zc
21	PS	x	Sandy Isenberg	Marriott Lodging	FL	x		safaris/enter/conf&exhib/at a/dest/zcrd/sh saeed/museum/grt i
24	HJ	x	Nick Deramo	United Arab Shipping Co.	NJ	x		cruise/wtr/golf/bird/marriott hotel/ritz carlton hotel
24	PB	x	Patty Chirstakos	Canadian Airlines	Ont	x		150x-at a gl/50x-zcrd
25	PS	x	Greg Phillips	CNN Travel News Unit	GA	x		4x-at a/hert/grt incen/wtr/dest/17x-zcrd/3 posters/postcards
25	PS	X	Larry Frank	Pian B. LLC	CA	x		museum/sh saeed/zcrd/dest/cruise/at a/golf/wtr/bird/ent
25	DG	x	Anik Zanasco		FL	x		safaris/tour dxb/Al Maha/Jumeirah Bch/Emirates Air
26	PB	x	Jennifer Huizenga	Travel Plans Intl.	IL	x		museum/sh saeed/zcrd/dest/cruise/at a/golf/wtr/bird/ent
31	HJ	x	Maxwell Pollock Die	(enquiry from H.O.)	CH	x		safaris/tour dxb/Al Maha/Jumeirah Bch/Emirates Air

Assistance Given

August 3

Mr. Dick Laughlin of Portland, Oregon was interested in finding out about companies in Dubai involved in the auto trade and export business. A list was acquired from OSIC through head office and forwarded to Mr. Laughlin.

August 4

Susan Delapena of Has Camino Travel in South Pasadena called and requested tourism brochures for clients interested in visiting Dubai. A package of information was forwarded.

August 5

Mr. Jacques Nasar of Donegal International in Glendora, Calif. called for information regarding the Jebel Ali Free Trade Zone and the costs of conducting business in Dubai. We assisted Mr. Nasar with information and provided him with the direct phone number for JAFZA at his request.

August 6

Mr. Rachid Sayouty from the Los Angeles Chamber of Commerce requested information about video game accessories companies and organizations for a client interested in conducting business in Dubai. A list was acquired from OSIC and then forwarded to Mr. Sayouty to pass along to his client.

August 12

Mr. Anup Khemlani of Anucci Fragrances in Torrance, Calif. called for contact information for the UAE Embassy in Washington D.C.

August 17

Ms. Cori Synder from JBL Professional in Northridge, Calif. called and requested general tourism information for potential interest in organizing a company meeting/conference in Dubai.

August 20

Mr. Thad Wolinski of San Diego, Calif. requested general tourism information on Dubai. A package of materials and brochures was sent.

August 24

Ms. Nina Carroll of Carlson Wagonlit Travel in Glendale, Calif. requested information about visa requirements and application forms. An application was faxed.

August 25

Mr. Ken Zaher in Orange County, Calif. requested a copy of the visa application for the UAE Embassy as well as their contact information.

August 27

Becky Johnston of Meetings Plus in Lafayette, Calif. requested information about tourist safety in the Middle East around the time of the Nairobi embassy bombings. She wanted to find out if the State Department had posted any warnings. We reported that the area was safe and that indeed, no such warning was issued.

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 001-99 P. 6

Date: 18 February, 1999

Opening balance Imprest as of (Date): 18 February, 1999

\$38,318.73

Reimbursement Received during the Month:

Total Imprest:

\$38,318.73

Expenses during the current period (Details below):

\$55,717.02

Balance available as of (Date): 18 February, 1999

(\$17,398.29)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
18/2/99	080-9	7849	Peter G. Streng-exp. acct.		24.40	24.40
18/2/99	081-9	7850	Peter G. Streng-exp. acct.	Boston Discover Dubai Presentatio	1,658.24	1,658.24
18/2/99	082-9	7851	Pauline Berge-exp. acct.	Lead. Hotels of the World-Fam Tri	524.10	524.10
18/2/99	083-9	7852	Bell Atlantic PA-final bill CSH home fax phone		230.41	230.41
18/2/99	084-9	7853	Charles F Kremp Florist		61.43	61.43
18/2/99	085-9		U.S. Office-x-fer fees (reimb. RFP 013-98)		20.00	20.00
18/2/99	086-9		U.S. Office-x-fer fees (reimb. PR 5 & 19 Jan. '99)		20.00	20.00
18/2/99	087-9		U. S. Office-x-fer fees (reimb. PR 2 & 16 Feb. '99)		20.00	20.00
18/2/99	088-9	7854	Comcast Metrophone-co. car phone		583.57	583.57
18/2/99	089-9	7855	Federal Express-courier service		238.14	238.14
18/2/99	090-9	7856	Lindan M. Toole Consulting Ltd-exhibit s	Travel & Leisure Show Tronto, C.	1,175.70	1,175.70
18/2/99	091-9	7857	Your Choice Coffee		86.43	86.43
18/2/99	092-9	7858	United Parcel Service-courier service	Philadelphia Office LA Office	36.75 84.50	121.25
				Boston Discover Dubai Presentatio Seatrade '99	140.50 38.50	300.25
18/2/99	093-9	Deposit	Charles S. Heath-per. chgs.	Holton Furniture	(3,050.25)	(3,050.25)
18/2/99	094-9	Deposit	Charles S. Heath-per. chgs.	Holton Furniture	(578.00)	(578.00)
18/2/99	095-9	Deposit	Las Vegas Hilton	Funds distursed by LA Office	(651.82)	(651.82)
18/2/99	096-9	Deposit	Charles S. Heath-per. chgs.		(85.12)	(85.12)

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Approved by:

Date

Date

2/18/99

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 001-99 P. 5

Date: 18 February, 1999

Opening balance Imprest as of (Date): 18 February, 1999

\$38,318.73

Reimbursement Received during the Month:

Total Imprest:

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Expenses during the current period (Details below):

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Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
18/2/99	066-9	7835	Bell Atlantic-PA-local phone calls for business		519.20	519.20
18/2/99	067-9	7836	Pitney Bowes-postage meter rental		303.09	
			-reset charges		38.00	
			-taxes		21.22	362.31
18/2/99	068-9	7837	Staples Business Advantage-supplies		30.68	
			-refund		(15.41)	
			-refund		(3.32)	11.95
18/2/99	069-9	7838	Pauline Berge-exp. acct.	Lead. Hotels of the World-Fam Tri	611.44	611.44
18/2/99	070-9	7839	Pauline Berge-exp. acct.	MPI monthly meeting	64.00	64.00
18/2/99	071-9	7866	Parkway Corporation-March co. car parking		210.00	210.00
18/2/99	072-9	7859	Pauline Berge-exp. acct.		69.25	69.25
18/2/99	073-9	7842	Pauline Berge-exp. acct.		9.68	9.68
18/2/99	074-9	7843	AT&T-long distance phone chgs.		103.38	103.38
18/2/99	075-9	7844	Staples Business Advantage-supplies for office		3.32	3.32
18/2/99	076-9	7845	Aries Limousine Service-PCB		172.50	
			-PGS		84.50	257.00
18/2/99	077-9	7846	United Parcel Service-courier service	LA Office	824.75	
				USTOA	71.00	
				Philadelphia Office	66.25	962.00
18/2/99	078-9	7847	Staples Business Advantage-stand for printer & scanner for office		116.63	116.63
18/2/99	079-9	7848	Staples Business Advantage-supplies for office		276.93	276.93

TOTAL REIMBURSEMENT REQUESTED

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Approved by:

Date

Date

2/18/99

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

U S OFFICE

REQUEST FOR PAYMENT

Io: 001-99 P. 4

Date: 18 February, 1999

Opening balance Imprest as of (Date): 18 February, 1999

\$38,318.73

Reimbursement Received during the Month:

Total Imprest:

\$38,318.73

Expenses during the current period (Details below):

\$55,717.02

Balance available as of (Date): 18 February, 1999

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Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
18/2/99	051-9	7820	Your Choice Coffee-supplies for office		23.63	23.63
18/2/99	052-9	7821	Ikon Office Solutions-copy machine fee		104.86	104.86
18/2/99	053-9	7822	United Parcel Service-courier service	Non Profit in Travel Conference Philadelphia Office	12.00 186.75	198.75
18/2/99	054-9	7823	Golf Tourism Association		500.00	500.00
18/2/99	055-9	7824	Pauline Berge-exp. acct.		8.36	8.36
18/2/99	056-9	7825	Aries Limousine Service-PCB	SATH	90.25	90.25
18/2/99	057-9	7826	Aries Limousine Service-PCB	SATH	90.25	90.25
18/2/99	058-9	7827	United Parcel Service-courier service	Philadelphia Office	6.25	6.25
18/2/99	059-9	7828	United Parcel Service-courier service	SATH	627.05	
				Lead Hotels of World-Fam Trip Philadelphia Office	5.75 12.00	644.80
18/2/99	060-9	7829	United Parcel Service-courier service	Philadelphia Office	174.60	
				LA Office	9.75	184.35
18/2/99	061-9	7830	State Farm Ins. Fire & Casualty-co car cast./unbrella ins.		151.00	151.00
18/2/99	062-9	7831	Replica		200.73	200.73
18/2/99	063-9	7832	Your Choice Coffee		68.83	68.83
18/2/99	064-9	7833	United Parcel Service-courier service	SATH	270.30	
				LA Office	112.00	
				Philadelphia Office	64.75	447.05
18/2/99	065-9	7834	Chuck Heath-reimb-Home fax Bell Atlantic PA		315.70	315.70

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

to: 001-99 P. 3

Date: 18 February, 1999

Opening balance Imprest as of (Date): 18 February, 1999

\$38,318.73

Reimbursement Received during the Month:

Total Imprest:

\$38,318.73

Expenses during the current period (Details below):

\$55,717.02

Balance available as of (Date): 18 February, 1999

(\$17,398.29)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/2/99	033-9	7795	Peter G. Streng-exp. acct.		139.07	139.07
8/2/99	034-9	7796	Peter G. Streng-exp. acct.		70.27	70.27
8/2/99	035-9	7797	Peter G. Streng-exp. acct.	Seatrade '99	1,800.00	1,800.00
8/2/99	036-9	7798	Peter G. Streng-exp. acct.	ASTA-membership renewal	745.00	745.00
8/2/99	037-9	7799	Peter G. Streng-exp. acct.		42.37	42.37
8/2/99	038-9	7800	Peter G. Streng-exp. acct.		21.95	21.95
8/2/99	039-9	7801	Peter G. Streng-exp. acct.		52.40	52.40
8/2/99	040-9	7802	Kansas City Life Insurance Co.-PGS life ins.		1,047.60	1,047.60
8/2/99	041-9	7803	Donna M. Gonzalez-exp. acct.		142.00	142.00
8/2/99	042-9	7804	G&T Video Productions		79.50	79.50
8/2/99	043-9	7805	The Ohio Casualty Group-business & auto ins partical payment		202.82	202.82
8/2/99	044-9	7806	Luis Ajamil	Seatrade Arabian Gulf & Indian Ocean Cruise Symposium	121.48	121.48
8/2/99	045-9	7807	G&T Video Productions		39.75	39.75
8/2/99	046-9	7808	Parkway Corp-Jan & Feb co car parking		420.00	420.00
8/2/99	047-9	7816	AT&T-long distance phone calls		1,249.99	1,249.99
18/2/99	048-9	7817	National Manufacturing Week 1999-REC	Jebel Ali Free Zone-bill back	4,000.00	4,000.00
18/2/99	049-9	7818	United States Postal Service-re-order postage for office machine		2,000.00	2,000.00
18/2/99	050-9	7819	Pyramid Club-Jan. & Feb. dues		230.00	
			-late chgs.		24.15	254.15

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Approved by:

Date

Date

2/18/99

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 001-99 P. 2

Date: 18 February, 1999

Opening balance Imprest as of (Date): 18 February, 1999

\$38,318.73

Reimbursement Received during the Month:

Total Imprest:

\$38,318.73

Expenses during the current period (Details below):

\$55,717.02

Balance available as of (Date): 18 February, 1999

(\$17,398.29)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
20/1/99	017-9	7773	PATA	Pacific Asia Travel Association	1,000.00	1,000.00
21/1/99	018-9	7774	Peter G. Streng-cash advance		500.00	500.00
21/1/99	019-9	7775	Pitney Bowes-postage meter rental		298.50	
			-reset chgs.		28.50	
			-taxes		20.90	347.90
29/1/99	020-9	7776	PA Unemployment Comp Fd-4th Qtr tax 1998		690.67	690.67
5/2/99	021-9	7783	The National Premium Show-space rental ITME 1999		1,850.00	1,850.00
5/2/99	022-9	7784	Independence Blue Cross-med. ins. February		1,118.88	1,118.88
5/2/99	023-9	7785	Paul Revere Insurance Group-disability ins 6 mos.		1,171.26	1,171.26
5/2/99	024-9	7786	Hatfield Philips, Inc.-rent February		3,572.13	
			-electric		238.23	
			-U&O		103.79	3,914.15
8/2/99	025-9	7787	Peter G. Streng-exp. acct.	Interview App/Marketing visits	5,164.78	5,164.78
8/2/99	026-9	7788	Peter G. Streng-exp. acct.	Interview App/Marketing visits	737.55	737.55
8/2/99	027-9	7789	Peter G. Streng-exp. acct.		25.00	25.00
8/2/99	028-9	7790	Peter G. Streng-exp. acct.		24.45	24.45
8/2/99	029-9	7791	Peter G. Streng-exp. acct.		46.46	46.46
8/2/99	030-9	7792	Peter G. Streng-exp. acct.		21.95	21.95
8/2/99	031-9	7793	Peter G. Streng-exp. acct.		10.24	10.24
8/2/99	032-9	7794	Peter G. Streng-exp. acct.		52.10	52.10

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Approved by:

Date

Date

2/18/99

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 001-99

Date: 18 February, 1999

Opening balance Imprest as of (Date): 18 February, 1999

\$38,318.73

Reimbursement Received during the Month:

Total Imprest:

\$38,318.73

Expenses during the current period (Details below):

\$55,717.02

Balance available as of (Date): 18 February, 1999

(\$17,398.29)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
4/1/99	001-9	7736	Pauline C. Bergé-cash advance	SATH	300.00	300.00
4/1/99	002-9	7737	UAE Embassy-visa PCB		30.00	30.00
5/1/99	003-9	7738	Hatfield Philps, Inc.- rent January		3,572.13	
			-Electric		265.07	
			-U & O		103.79	3,940.99
20/1/99	004-9	7739	TLC, Inc.	Non-Profits in Travel Conference	1,535.00	1,535.00
20/1/99	005-9	7740	Peter G. Streng-exp. acct.	SATH	5,670.00	5,670.00
20/1/99	006-9	7741	Pauline C. Bergé- exp. acct.	SATH	3,723.09	3,723.09
20/1/99	007-9	7762	Independence Blue Cross-Medical ins. January		1,746.25	
			-Credit MCF Dec.		(483.43)	1,262.82
20/1/99	008-9	7763	Niklas Sardana-Malaysia Airlines		80.80	80.80
20/1/99	009-9	7764	Sheri Cook-Malyasia Airlines		40.40	40.40
20/1/99	010-9	7765	Malaysia Airlines-airport tax	Leading Hotels of the World	282.80	282.80
20/1/99	011-9	7766	Donna M. Gonzalez-exp. acct.		142.00	142.00
20/1/99	012-9	7767	Pauline C. Bergé-cash advance	Leading Hotels of the World-Dubai	500.00	500.00
20/1/99	013-9	7769	G&T Video Productions		125.88	125.88
20/1/99	014-9	7770	CICA-dental & vision ins partical		1,099.38	1,099.38
20/1/99	015-9	7771	The Ohio Casualty Group-business & auto ins partical payment		200.82	200.82
20/1/99	016-9	7772	Lexus Financial Services-co. car lease payment		466.58	
			-late chg.		23.34	489.92

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date

2/18/99

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

REQUEST FOR PAYMENT

No: 004 PR9

Date: 16 February, 1999

Opening balance Imprest as of (Date): 16 February, 1999

\$45,334.12

Reimbursement Received during the Month:

\$45,334.12

Total Imprest:

\$7,015.39

Expenses during the current period (Details below):

\$38,318.73

Balance available as of (Date): 16 February, 1999

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
16/2/99		7809	PGS Net Pay		1,486.77	1,486.77
16/2/99		7810	DMG Net Pay		740.68	740.68
16/2/99		7811	HSJ Net Pay		623.08	623.08
16/2/99		7812	PWK Net Pay		785.40	785.40
16/2/99		7813	PCB Net Pay		1,053.74	1,053.74
16/2/99			Core States Bank			
			Federal Withholding Tax		849.90	
			FICA		403.74	
			Medicare		99.79	
			Employer FICA		403.74	
			Employer Medicare		99.79	1,856.96
16/2/99		7814	PA Withholding Tax		182.33	182.33
			Philadelphia Withholding Tax		286.43	286.43
			PA Unemployment Tax		0.00	0.00

7,015.39

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Approved by:

Date

Date

2/16/99

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

REQUEST FOR PAYMENT

No: 003 PR9

Date: 2 February, 1999

Opening balance Imprest as of (Date): 2 February, 1999

\$38,561.81

Reimbursement Received during the Month: PR 2 & 16 February '99

\$13,787.70

Total Imprest:

\$52,349.51

Expenses during the current period (Details below):

\$7,015.39

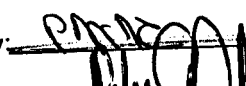
Balance available as of (Date): 2 February, 1999

\$45,334.12

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
2/2/99		7777	PGS Net Pay		1,486.77	1,486.77
2/2/99		7778	DMG Net Pay		740.68	740.68
2/2/99		7779	HSJ Net Pay		623.08	623.08
2/2/99		7780	PWK Net Pay		785.40	785.40
2/2/99		7781	PCB Net Pay		1,053.74	1,053.74
2/2/99			Core States Bank			
			Federal Withholding Tax		849.90	
			FICA		403.74	
			Medicare		99.79	
			Employer FICA		403.74	
			Employer Medicare		99.79	1,856.96
2/2/99		7782	PA Withholding Tax		182.33	182.33
			Philadelphia Withholding Tax		286.43	286.43
			PA Unemployment Tax		0.00	0.00

7,015.39

TOTAL REIMBURSEMENT REQUESTED

Requested by: 

Date: 2/2/99

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING

REQUEST FOR PAYMENT

Jo: 002 PR9

Date: 19 January, 1999

Opening balance Imprest as of (Date): 19 January, 1999

\$45,577.20

Reimbursement Received during the Month:

Total Imprest:

\$45,577.20

Expenses during the current period (Details below):

\$7,015.39

Balance available as of (Date): 19 January, 1999

\$38,561.81

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
19/1/99		7754	PGS Net Pay		1,486.77	1,486.77
19/1/99		7755	DMG Net Pay		740.68	740.68
19/1/99		7756	HSJ Net Pay		623.08	623.08
19/1/99		7757	PWK Net Pay		785.40	785.40
19/1/99		7758	PCB Net Pay		1,053.74	1,053.74
19/1/99			Core States Bank			
			Federal Withholding Tax		849.90	
			FICA		403.74	
			Medicare		99.79	
			Employer FICA		403.74	
			Employer Medicare		99.79	1,856.96
19/1/99		7759	PA Withholding Tax		182.33	182.33
			Philadelphia Withholding Tax		286.43	286.43
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

7,015.39

Requested by:

Approved by:

Date

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Jo: 001 PR9

Date: 5 January, 1999

Opening balance Imprest as of (Date): 5 January, 1999

(39,329.87)

Reimbursement Received during the Month: PR 5 & 19 Jan '99
RFP 013-98

\$13,787.70

\$77,891.68

\$52,349.51

Total Imprest:

Expenses during the current period (Details below):

\$6,772.31

Balance available as of (Date): 5 January, 1999

\$45,577.20

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
5/1/99		7730	PGS Net Pay		1,356.98	1,356.98
5/1/99		7731	DMG Net Pay		740.68	740.68
5/1/99		7732	HSJ Net Pay		623.08	623.08
5/1/99		7733	PWK Net Pay		785.40	785.40
5/1/99		7734	PCB Net Pay		1,053.74	1,053.74
5/1/99		EFTPS	Core States Bank			
			Federal Withholding Tax		786.67	
			FICA		389.74	
			Medicare		96.52	
			Employer FICA		389.74	
			Employer Medicare		96.52	1,759.19
5/1/99		7735	PA Withholding Tax		176.01	176.01
			Philadelphia Withholding Tax		277.23	277.23
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

6,772.31

Requested by:

Date

1/5/99

Approved by:

Date

Date _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

to: 013-98 P. 6

Date: 31 December, 1998

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
31/12/98	727-8	7746	Comcast Metrophone-co. car cellular phone CSH		1,011.83	1,011.83
31/12/98	728-8	7747	Aries Limousine Service-PCB		90.25	
			-PGS		114.75	205.00
31/12/98	729-8	7748	Barthco International, Inc.		349.00	349.00
31/12/98	730-8	7749	Your Choice Coffee		45.13	45.13
31/12/98	731-8	7750	G&T Video Productions		171.19	171.19
31/12/98	732-8	7751	Bright Sign Co., Inc.	USTOA	1,781.55	1,781.55
31/12/98	733-8	7752	Bright Sign Co., Inc.	USTOA	601.34	601.34
31/12/98	734-8		U.S. Office-x-fer fees (reimb. PR 8&22 Dec & RFP 012-98)		20.00	20.00
31/12/98	735-8	Deposit	FICA Tax Refund/Overpayment		(890.17)	(890.17)
31/12/98	736-8	Deposit	Pauline C. Berge-re-paid cash advance		(500.00)	(500.00)
31/12/98	737-8	Deposit	Peter G. Streng-re-paid cash advance		(1,000.00)	(1,000.00)
31/12/98	738-8	Deposit	Charles S. Heath-per. chgs.		(67.11)	(67.11)
31/12/98	739-8	Deposit	USAA Claims-re-fund ins. claim		(378.42)	(378.42)
31/12/98	740-8	Deposit	Peter G. Streng-per. chgs.		(32.84)	(32.84)
31/12/98	741-8	Deposit	Donna M. Gonzalez-per. chgs.		(33.82)	(33.82)
31/12/98	742-8	Deposit	Heathe S. Jones-per. chgs.		(35.12)	(35.12)
31/12/98	743-8	EFTSP	FUTA Tax-EFTPS		336.00	336.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Approved by:

Date

Date

12-31-98

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 013-98 P. 5

Date: 31 December, 1998

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

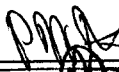
Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
31/12/98	712-8	7719	Staples		46.61	46.61
31/12/98	713-8	7720	Staples		196.32	196.32
31/12/98	714-8	7721	Your Choice Coffee		61.58	61.58
31/12/98	715-8	7722	United Parcel Service-courier service	International Golf Travel Mkt. Phila. Office	1,011.90 89.10	1,101.00
31/12/98	716-8	7723	United Parcel Service-courier service	USTOA	600.35	
				International Golf Travel Mkt. Phila. Office	112.80 329.75	1,042.90
31/12/98	717-8	7724	United Parcel Service-courier service		153.50	153.50
31/12/98	718-8	7725	United Parcel Service-courier service	Comdex '98	160.25	
				Phila. Office	99.75	260.00
31/12/98	719-8	7726	Federal Express-courier service	USTOA Phila. Office	74.72 1,439.31	1,514.03
31/12/98	720-8	7727	Federal Express-courier service		104.75	104.75
31/12/98	721-8	7728	Aries Limousine Service-CSH	CSH Move to Dubai	108.50	108.50
31/12/98	722-8	7729	Benner Data Services, Inc.-Flexware up-grade		1,990.00	1,990.00
31/12/98	723-8	7742	Staples		15.41	15.41
31/12/98	724-8	7743	United Parcel Service-courier service	USTOA	23.00	
				Phila. Office	141.35	164.35
31/12/98	725-8	7744	United Parcel Service-courier service		14.00	14.00
31/12/98	726-8	7745	Federal Express-courier service	ITME '98 Phila. Office	49.00 25.00	74.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:




Date

12-31-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 013-98 P. 4

Date: 31 December, 1998

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
31/12/98	694-8	7701	AT&T-long distance phone chgs.		1,736.57	1,736.57
31/12/98	695-8	7702	Ikon Office Solutions-December		104.86	104.86
31/12/98	696-8	7703	Staples Business Advantage-office supplies		219.74	219.74
31/12/98	697-8	7704	Peter G. Streng-exp. acct.		74.00	74.00
31/12/98	698-8	7705	Peter G. Streng-exp. acct.	USTOA	7.48	7.48
31/12/98	699-8	7706	Peter G. Streng-exp. acct.		247.31	247.31
31/12/98	700-8	7707	Peter G. Streng-exp. acct.		35.67	35.67
31/12/98	701-8	7708	Bestway Tours & Safaris-Canadian brochure mailing		1,315.95	1,315.95
31/12/98	702-8	7709	United States Tour Operators Associatic	USTOA	22,437.15	22,437.15
31/12/98	703-8	7710	Peter G. Streng-exp. acct.		24.95	24.95
31/12/98	704-8	7711	Peter G. Streng-exp. acct.		237.49	237.49
31/12/98	705-8	7712	ABS Canon-fax machine cart. re-fill		103.74	103.74
31/12/98	706-8	7713	All American Life Insurance Co.-PCB		215.80	215.80
31/12/98	707-8	7714	Charles F. Kremp Florist		56.13	56.13
31/12/98	708-8	7715	Replica		213.54	213.54
31/12/98	709-8	7716	Replica		445.66	445.66
31/12/98	710-8	7717	Replica		407.40	407.40
31/12/98	711-8	7718	Peter G. Streng-exp. acct.	Computer,scanner, printer, cable, shipping/handling & tax	3,065.54	3,065.54

TOTAL REIMBURSEMENT REQUESTED

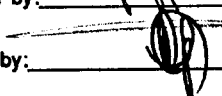
Requested by:



Date

12-31-98

Approved by:



Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 013-98 P. 3

Date: 31 December, 1998

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
22/12/98	677-8	7686	Pauline Berge-exp. acct.	ITME '98	353.10	353.10
22/12/98	678-8	7687	Pauline Berge-exp. acct.	International Golf Travel Mkt.	3.50	3.50
22/12/98	679-8	7688	Pauline Berge-exp. acct.	USTOA Annual Conference	450.00	450.00
22/12/98	680-8	7689	Pauline Berge-exp. acct.	International Golf Travel Mkt.	165.00	165.00
22/12/98	681-8	7690	Pauline Berge-exp. acct.	International Golf Travel Mkt.	178.92	178.92
30/12/98	682-8	7691	Priscilla W. Knringer-cashier check for CSH		3,618.25	
			-Bank fee		10.00	3,628.25
30/12/98	683-8	7692	United States Postal Service-re-order postage for office machine		1,000.00	1,000.00
22/12/98	684-8		Charles S. Heath-re-paid cash advance		(2,000.00)	(2,000.00)
22/12/98	685-8		Charles S. Heath-re-paid per. chgs.		(253.48)	(253.48)
31/12/98	686-8	7693	Bell Atlantic-PA-local phone chgs. 751-9750 Nov.		261.55	261.55
31/12/98	687-8	7694	Bell Atlantic-PA-local phone chgs. 751-9750 Dec.		251.29	251.29
31/12/98	688-8	7695	Bell atlantic-PA-home fax phone 794-3368		427.61	427.61
31/12/98	689-8	7696	Nathan Florence		250.00	250.00
31/12/98	690-8	7697	Pauline Berge-exp. acct.		21.50	21.50
31/12/98	691-8	7698	Staples Business Advantage-office supplies		5.64	5.64
31/12/98	692-8	7699	Pyramid Club-CSH		166.16	166.16
31/12/98	693-8	7700	Pyramid Club-PGS Dec. dues		115.00	115.00

TOTAL REIMBURSEMENT REQUESTED

Requested by:

[Signature]

Date

12-31-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 013-98 P. 2

Date: 31 December, 1998

Opening balance Imprest as of (Date):

Reimbursement Received during the Month:

Total Imprest:

Expenses during the current period (Details below):

Balance available as of (Date):

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
2/12/98	659-8	Deposit	Pauline C. Berge-re-pay cash advance		(1,200.00)	(1,200.00)
3/12/98	660-8	Deposit	Government of Canada-reimbursement on taxes		(291.61)	(291.61)
3/12/98	661-8	Deposit	Marian C. Florence-re-pay medical insurance November		(483.43)	(483.43)
15/12/98	662-8	7665	Donna Gonzalez-exp. acct.		145.50	145.50
15/12/98	663-8	7666	Donna Gonzalez-exp. acct.	ITME '98	862.45	862.45
15/12/98	664-8	7671	SATH - Society for the Advancement of Travel for the Handicapped		834.00	834.00
15/12/98	665-8	7672	Peter G. Streng-exp. acct.		142.00	142.00
15/12/98	666-8	7673	Peter G. Streng-exp. acct.	UAE Nat'l Day Recep. Wash., D.C.	717.57	717.57
15/12/98	667-8	7674	Peter G. Streng-exp. acct.		222.99	222.99
15/12/98	668-8	7675	Peter G. Streng-exp. acct.		59.92	59.92
15/12/98	669-8	7676	Peter G. Streng-exp. acct.	Comdex '98	7,921.75	7,921.75
15/12/98	670-8	7677	Peter G. Streng-exp. acct.	International Golf Travel Mkt.	2,420.49	2,420.49
15/12/98	671-8	7678	Peter G. Streng-exp. acct.	Comdex '98	45.00	45.00
15/12/98	672-8	7679	Peter G. Streng-exp. acct.	USTOA Annual Conference	3,698.67	3,698.67
15/12/98	673-8	7680	Pauline Berge-exp. acct.	International Golf Travel Mkt.	1,834.55	1,834.55
15/12/98	674-8	7681	Pauline Berge-exp. acct.	USTOA Annual Conference	1,268.84	1,268.84
15/12/98	675-8	7684	Pauline Berge-exp. acct.		91.50	91.50
15/12/98	676-8	7685	Lexus Financial Services-co. car lease December		466.58	466.58

TOTAL REIMBURSEMENT REQUESTED

Requested by:

[Signature]

Date

12-31-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Vo: 013-98

Date: 31 December, 1998

Opening balance Imprest as of (Date): 31 December, 1998

\$38,561.81

Reimbursement Received during the Month:

Total Imprest:

\$38,561.81

Expenses during the current period (Details below):

\$77,891.68

Balance available as of (Date): 31 December, 1998

(\$39,329.87)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
23/11/98	643-8	7642	Charles S. Heath-cash advance		1,000.00	1,000.00
23/11/98	644-8	7643	Pyramid Club-transfer membership to PGS		100.00	100.00
23/11/98	645-8	7644	Commonwealth of PA-co. car reg. fee		36.00	36.00
23/11/98	646-8	7645	U.A.E. Embassy-visa appl Ronald Murphy	Cruise Symposium	30.00	30.00
30/11/98	647-8	7646	CF Consolidated Freightways	Comdex show	110.95	110.95
30/11/98	648-8	7654	Pauline Berge-cash advance	USTOA & Int'l Golf Trvl. Mkt.	500.00	500.00
1/12/98	649-8	7655	Charles S. Heath-exp. acct.	CSH & Family Malaysia airline tickets to Dubai	6,945.00	6,945.00
2/12/98	650-8	7656	Peter G. Streng-cash adv.	USTOA & Int'l Golf Trvl. Mkt.	500.00	500.00
8/12/98	651-8	7667	U.A.E. Embassy-visa appl Peter Cox	Cruise Symposium	30.00	30.00
10/12/98	652-8	7668	Hatfield Philips-rent December		3,572.13	
			-electric		228.13	
			-U&O		103.79	3,904.05
10/12/98	653-8	7669	United States Postal Service-re-order postage for off. machine		1,000.00	1,000.00
14/12/98	654-8	7670	Charles S. Heath-exp. acct.	Rec'd ck. 7670	170.92	
			-re-paid cash advance partical	Did not rec'd ck.	154.85	325.77
14/12/98	655-8		Charles S. Heath -exp. acct.	Did not rec'd ck. use to re-pay cash advance partical plus amt. above \$1000.00	845.15	845.15
14/12/98	656-8		Charles S. Heath-re-paid cash advance	Vo.#654-8 & 655-8	(1,000.00)	(1,000.00)
3/12/98	657-8	Deposit	Marian C. Florence-reimbursement medical exp. September		(483.43)	(483.43)
2/12/98	658-8	Deposit	Peter G. Streng-re-pay cash advance		(1,000.00)	(1,000.00)

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date 12-31-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 027 PR8

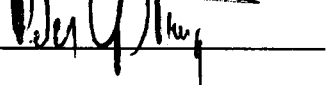
Date: 22 December, 1998

Opening balance Imprest as of (Date): 22 December, 1998	\$4,071.50
Reimbursement Received during the Month: PR 8 & 22 Dec. '98	\$20,929.24
RFP 012-98	\$24,025.69
Total Imprest:	\$49,026.43
Expenses during the current period (Details below):	\$10,464.62
Balance available as of (Date): 22 December, 1998	\$38,561.81

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
12/22/98		7657	CSH Net Pay		3,692.31	3,692.31
12/22/98		7658	PGS Net Pay		1,356.98	1,356.98
12/22/98		7659	DMG Net Pay		740.68	740.68
12/22/98		7660	HSJ Net Pay		623.08	623.08
12/22/98		7661	PWK Net Pay		785.40	785.40
12/22/98		7662	PCB Net Pay		1,053.74	1,053.74
12/22/98		EFTPS	Core States Bank			
			Federal Withholding Tax		786.67	
			FICA		389.74	
			Medicare		96.52	
			Employer FICA		389.74	
			Employer Medicare		96.52	1,759.19
12/22/98		7663	PA Withholding Tax		176.01	176.01
			Philadelphia Withholding Tax		277.23	277.23
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,464.62

Requested by: 
 Approved by: 

Date: 12/22/98
 Date: 22 December 98

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 026 PR8

Date: 8 December, 1998

Opening balance Imprest as of (Date): 8 December, 1998

\$14,536.12

Reimbursement Received during the Month:

Total Imprest:

\$14,536.12

Expenses during the current period (Details below):

\$10,464.62

Balance available as of (Date): 8 December, 1998

\$4,071.50

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
8/12/98		7647	CSH Net Pay		3,692.31	3,692.31
8/12/98		7648	PGS Net Pay		1,356.98	1,356.98
8/12/98		7649	DMG Net Pay		740.68	740.68
8/12/98		7650	HSJ Net Pay		623.08	623.08
8/12/98		7651	PWK Net Pay		785.40	785.40
8/12/98		7652	PCB Net Pay		1,053.74	1,053.74
3/12/98		EFTPS	Core States Bank			
			Federal Withholding Tax		786.67	
			FICA		389.74	
			Medicare		96.52	
			Employer FICA		389.74	
			Employer Medicare		96.52	1,759.19
8/12/98		7653	PA Withholding Tax		176.01	176.01
			Philadelphia Withholding Tax		277.23	277.23
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,464.62

Requested by: PRR

Date: 12-8-98

Approved by: C8B

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 012-98 P. 3

Date: 24 November, 1998

Opening balance Imprest as of (Date): 24 November, 1998

(33,743.16)

Reimbursement Received during the Month: RFP 011-98

\$72,304.97

Total Imprest:

\$38,561.81

Expenses during the current period (Details below):

\$24,025.69

Balance available as of (Date): 24 November, 1998

\$14,536.12

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
24/11/98	627-8	7631	Replica		21.36	21.36
24/11/98	628-8	7632	Pitney Bowes-repair postage machine		295.32	295.32
24/11/98	629-8	7633	Bell Atlantic PA-local phone calls 751-9750		276.86	276.86
24/11/98	630-8	7634	United Parcel Service-courier Service	ITME	326.25	
				Tour Expo '98	65.90	
				LA Office	23.50	
				Phila. Office	42.75	458.40
24/11/98	631-8	7635	Federal Express-courier service		1,187.38	1,187.38
24/11/98	632-8	7636	Independence Blue Cross-medical insurance December		2,229.68	2,229.68
24/11/98	633-8	7637	Ikon Office Solutions		104.86	104.86
24/11/98	634-8	7638	All American Life Insurance-premium PWK		160.50	160.50
24/11/98	635-8	7639	Parkway Corporation-parking fee co. car December		210.00	210.00
24/11/98	636-8	7640	Your Choice Coffee		85.78	85.78
24/11/98	637-8	Deposit	Donna M. Gonzalez-per. chgs.		(22.66)	(22.66)
24/11/98	638-8	Deposit	Heather S. Jones-re-pay cash advance		(200.00)	(200.00)
24/11/98	639-8	Deposit	Pauline C. Bergé-per. chgs.		(169.50)	(169.50)
24/11/98	640-8	Deposit	Pauline C. Bergé-per. chgs.		(550.83)	(550.83)
24/11/98	641-8	Deposit	Donna M. Gonzalez-re-pay cash advance		(500.00)	(500.00)
24/11/98	642-8	7641	Pauline C. Bergé-exp. acct.	USTOA & Int'l Golf Trav. Mkt. '98	1,034.32	1,034.32

TOTAL REIMBURSEMENT REQUESTED

24,025.69

Requested by:

PMA
QAA

Date

11/24/98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 012-98 P. 2

Date: 24 November, 1998

Opening balance Imprest as of (Date): 24 November, 1998

(33,743.16)

Reimbursement Received during the Month: RFP 011-98

\$72,304.97

Total Imprest:

\$38,561.81

Expenses during the current period (Details below):

\$24,025.69

Balance available as of (Date): 24 November, 1998

\$14,536.12

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
24/11/98	612-8	7619	Pauline C. Bergé-exp. acct.		13.14	13.14
24/11/98	613-8	7620	United Parcel Service-courier service	US Office	11.50	
				Tour Expo '98	484.55	496.05
24/11/98	614-8	7621	Bell Atlantic Mobile-mobile phone charges		275.83	275.83
24/11/98	615-8	7622	Federal Express-courier service		24.42	24.42
24/11/98	616-8	7623	Pyramid Club-November dues		115.00	
			-Dinner		239.00	
			-late charge		12.65	366.65
24/11/98	617-8	7624	United Parcel Service- courier serv.	Tour Expo '98	700.70	
				U.S. Office	74.45	775.15
24/11/98	618-8	7625	Federal Express-courier service		79.37	79.37
24/11/98	619-8	7626	Replica		694.43	694.43
24/11/98	620-8	7627	Your Choice Coffee		12.73	12.73
24/11/98	621-8	7628	United Parcel Service-courier service		188.25	188.25
18/11/98	622-8	7615	Charles S. Heath-exp. acct.		315.14	315.14
18/11/98	623-8	7616	Charles S. Heath-exp. acct.		520.74	520.74
18/11/98	624-8	7617	Charles S. Heath-exp. acct.		435.08	435.08
24/11/98	625-8	7629	Charles S. Heath-exp. acct.		157.00	157.00
24/11/98	626-8	7630	Comcast Metrophone-co. car cellular phone chgs.		561.10	561.10

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Approved by:

Date 11/24/98

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

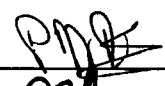
No: 012-98

Date: 24 November, 1998

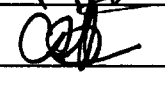
Opening balance Imprest as of (Date): 24 November, 1998	(33,743.16)
Reimbursement Received during the Month: RFP 011-98	\$72,304.97
Total Imprest:	\$38,561.81
Expenses during the current period (Details below):	\$24,025.69
Balance available as of (Date): 24 November, 1998	\$14,536.12

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
27/10/98	595-8	7586	Peter G. Streng-cash advance	Tour Expo '98	500.00	500.00
12/11/98	596-8	7594	Peter G. Streng-cash advance	Comdex '98	500.00	500.00
16/11/98	597-8	7595	Peter G. Streng-exp. acct.	ASTA '98 World Congress	70.90	70.90
16/11/98	598-8	7596	Peter G. Streng-exp. acct.		48.15	48.15
16/11/98	599-8	7597	Peter G. Streng-exp. acct.	Las Vegas/Los Angeles	6,129.04	6,129.04
16/11/98	600-8	7598	Peter G. Streng-exp. acct.	1998 USTOA Annual Conference	1,200.00	1,200.00
16/11/98	601-8	7606	Pauline C. Bergé-exp. acct.		91.50	91.50
16/11/98	602-8	7607	Donna M. Gonzalez-exp. acct.		142.00	142.00
18/11/98	603-8	7608	The Ohio Casualty Group-bus. & co. car ins.		405.64	405.64
18/11/98	604-8	7609	Lexus Financial Services-co. car lease Nov.		466.58	
			-late charge		23.33	489.91
18/11/98	605-8	7610	Charles S. Heath-exp. acct.	HO Cruise Trip-Frankfurt German	254.00	254.00
18/11/98	606-8	7611	Charles S. Heath-exp. acct.	HO Cruise Trip-Rostock Germany	202.47	202.47
18/11/98	607-8	7612	Charles S. Heath-exp. acct.	HO Cruise Trip-Bremen Germany	1,066.40	1,066.40
18/11/98	608-8	7613	Charles S. Heath-exp. acct.	HO Cruise Trip-Genoa Italy	3,193.50	3,193.50
18/11/98	609-8	7614	Charles S. Heath-exp. acct.	HO Cruise Trip-Misc.	155.63	155.63
24/11/98	610-8		U.S. Office-x-fer fees (reimb. PR 10 & 24 Nov '98)		20.00	20.00
24/11/98	611-8		U.S. Office x-fer fees (reimb. RFP 011-98)		20.00	20.00

TOTAL REIMBURSEMENT REQUESTED

Requested by: 

Date: 11/24/98

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 024 PR8

Date: 24 November, 1998

Opening balance Imprest as of (Date): 24 November, 1998	(44,490.24)
Reimbursement Received during the Month: PR 10 & 24 Nov. '98	\$21,494.16
Total Imprest:	(22,996.08)
Expenses during the current period (Details below):	\$10,747.08
Balance available as of (Date): 24 November, 1998	(33,743.16)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
24/11/98		7599	CSH Net Pay		2,700.00	2,700.00
24/11/98		7600	PGS Net Pay		1,356.98	1,356.98
24/11/98		7601	DMG Net Pay		740.68	740.68
24/11/98		7602	HSJ Net Pay		623.08	623.08
24/11/98		7603	PWK Net Pay		785.40	785.40
24/11/98		7604	PCB Net Pay		1,053.74	1,053.74
24/11/98		EFTPS	Core States Bank			
			Federal Withholding Tax		1,242.68	
			FICA		618.66	
			Medicare		150.06	
			Employer FICA		618.66	
			Employer Medicare		150.06	2,780.12
24/11/98		7605	PA Withholding Tax		279.39	279.39
			Philadelphia Withholding Tax		427.69	427.69
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,747.08

Requested by: 

Date 11-24-98

Approved by: 

Date _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 024 PR8

Date: 10 November, 1998

Opening balance Imprest as of (Date): 10 November, 1998	(33,743.16)
Reimbursement Received during the Month:	
Total Imprest:	(33,743.16)
Expenses during the current period (Details below):	\$10,747.08
Balance available as of (Date): 10 November, 1998	(44,490.24)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
10/11/98		7587	CSH Net Pay		2,700.00	2,700.00
10/11/98		7588	PGS Net Pay		1,356.98	1,356.98
10/11/98		7589	DMG Net Pay		740.68	740.68
10/11/98		7590	HSJ Net Pay		623.08	623.08
10/11/98		7591	PWK Net Pay		785.40	785.40
10/11/98		7592	PCB Net Pay		1,053.74	1,053.74
10/11/98		EFTPS	Core States Bank			
			Federal Withholding Tax		1,242.68	
			FICA		618.66	
			Medicare		150.06	
			Employer FICA		618.66	
			Employer Medicare		150.06	2,780.12
10/11/98		7593	PA Withholding Tax		279.39	279.39
			Philadelphia Withholding Tax		427.69	427.69
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,747.08

Requested by: *PM*

Date: 11/10/98

Approved by: *CB*

Date: _____

REQUEST FOR PAYMENT

Date: 27 October, 1998

(28,009.04)

\$21,494.16

\$45,076.69

\$38,561.81

\$72,304.97

(\$33,743.16)

(\$33,743.16)

72,304.97

Requested by:

Date_____

Approved by:

Date _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 011-98 P. 4

Date: 27 October, 1998

Opening balance Imprest as of (Date): 27 October, 1998

(28,009.04)

Reimbursement Received during the Month: PR 13 & 27 October, 1998
RFP 010-98

\$21,494.16

\$45,076.69

\$38,561.81

Total Imprest:

Expenses during the current period (Details below):

\$72,304.97

Balance available as of (Date): 26 October, 1998

(\$33,743.16)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
26/10/98	569-8	7561	Replica		927.55	927.55
26/10/98	570-8	7562	Replica		8.03	8.03
26/10/98	571-8	7563	Ikon Office Solutions		103.79	103.79
26/10/98	572-8	7564	Federal Express-courier service	World Business Expo-Montreal	41.57	41.57
26/10/98	573-8	7565	Barthco International, Inc.		169.50	169.50
26/10/98	574-8	7566	Comcast Metrophone-co. car cellular phone		228.64	228.64
26/10/98	575-8	7567	Federal Express-courier service		69.25	69.25
26/10/98	576-8	7568	Federal Express-courier service	Philadelphia Office	945.52	
				Dubai Fam Trip	1,622.29	
				World Business Expo-Montreal	511.78	3,079.59
26/10/98	577-8	7569	Bell Atlantic Mobile		764.88	764.88
26/10/98	578-8	7570	Parkway Corporation-November parking co. car fee		210.00	210.00
26/10/98	579-8	7571	United Parcel Service-courier service	LA	123.00	
				ASTA World Trav. Congress	94.50	
				US Office Phila.	38.75	256.25
26/10/98	580-8	7572	Barthco International, Inc.		204.17	204.17
26/10/98	581-8	7573	Barthco International, Inc.		87.52	87.52
26/10/98	582-8	7574	Aries Limousine Service		344.50	344.50
26/10/98	583-8	7575	AT&T-long distance phone charges		1,082.07	1,082.07
26/10/98	584-8	7576	Bell Atlantic-PA-local phone chargesfor office		238.96	238.96
26/10/98	585-8	7577	Bell Atlantic-PA-home fax phone September		126.04	126.04
TOTAL REIMBURSEMENT REQUESTED						

Requested by: 

Date: 10-27-98

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 011-98 P. 3

Date: 27 October, 1998

Opening balance Imprest as of (Date): 27 October, 1998

(28,009.04)

Reimbursement Received during the Month: PR 13 & 27 October, 1998
RFP 010-98

\$21,494.16

\$45,076.69

\$38,561.81

Total Imprest:

\$72,304.97

Expenses during the current period (Details below):

Balance available as of (Date): 26 October, 1998

(\$33,743.16)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
26/10/98	554-8	7548	Aries Limousine Service		114.75	114.75
26/10/98	555-8	7549	Your Choice Coffee		44.00	44.00
26/10/98	556-8	7550	Your Choice Coffee		12.73	12.73
26/10/98	557-8	7551	Staples Business Advantage		224.98	224.98
26/10/98	558-8	7552	Federal Express-courier service		10.09	10.09
26/10/98	559-8	7553	United Parcel Service-courier service		29.75	29.75
26/10/98	560-8	7541	Charles S. Heath-exp. acct.	HO Cruise Trip-London	1,321.05	
			-re-paid cash advance	Vo# 452-8,Ck #7432,RFP010-98	2,000.00	
			-re-paid per. chgs.	TO end of July	253.48	3,574.53
23/10/98	561-8	7542	Charles S. Heath-exp. acct.		258.20	258.20
26/10/98	562-8	7554	Hatfield Phelps, Inc.-rent		3,572.13	
			-electric		279.39	
			-U&O		103.79	3,955.31
26/10/98	563-8	7555	Pyramid Club		126.50	126.50
26/10/98	564-8	7556	Your Choice Coffee		95.23	95.23
26/10/98	565-8	7557	Aries Limousine Service		386.00	386.00
26/10/98	566-8	7558	United Parcel Service-courier service		18.50	18.50
26/10/98	567-8	7559	United Parcel Service-courier service	ITME	1,500.25	
				ASTA	214.00	
				Philadelphia Office	73.50	1,787.75
26/10/98	568-8	7560	Replica		908.32	908.32

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date 10-27-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 011-98 P. 2

Date: 27 October, 1998

Opening balance Imprest as of (Date): 27 October, 1998

(28,009.04)

Reimbursement Received during the Month: PR 13 & 27 October, 1998
RFP 010-98

\$21,494.16

\$45,076.69

\$38,561.81

Total Imprest:

Expenses during the current period (Details below):

\$72,304.97

Balance available as of (Date): 26 October, 1998

(\$33,743.16)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
21/10/98	536-8	7530	Peter G. Streng-exp. acct.	USTOA Tour Expo '98	1,394.00	1,394.00
21/10/98	537-8	7531	Peter G. Streng-exp. acct.	ASTA World Conference LA	7,633.68	7,633.68
21/10/98	538-8	7532	Peter G. Streng-exp. acct.		142.00	142.00
21/10/98	539-8	7533	Heather S. Jones-exp. acct.	World Business Expo Montreal	175.47	175.47
21/10/98	540-8	7534	Pauline C. Bergé-exp. acct.	Dubai	3,053.08	3,053.08
21/10/98	541-8	7535	Pauline C. Bergé-exp. acct.(Give aways)	USTOA Tour Expo '98	1,955.00	1,955.00
21/10/98	542-8	7536	Pauline C. Bergé-exp. acct.	ITME-Chicago	4,018.06	4,018.06
21/10/98	543-8	7537	Pauline C. Bergé-exp. acct.		8.55	8.55
21/10/98	544-8	7538	Pauline C. Bergé-exp. acct.	International Golf Travel Market	945.00	945.00
21/10/98	545-8	7539	Pauline C. Bergé-exp. acct.		80.75	80.75
21/10/98	546-8	7540	Lexus Financial Ser.-co. car lease Oct.		466.58	466.58
26/10/98	547-8		US Office-x-fer fee (reimb. PR Oct. 13 & 27 '98)		20.00	20.00
26/10/98	548-8		US Office-x-fer fee (reimb. RFP 010-98)		20.00	20.00
26/10/98	549-8	7543	The Ohio Casualty Group-partical bus. & auto ins.		202.82	202.82
26/10/98	550-8	7544	Independence Blue Cross-medical ins. November		2,229.68	2,229.68
26/10/98	551-8	7545	McLaughlin & Morgan-partical payment		2,000.00	2,000.00
26/10/98	552-8	7546	Columbia Mutual Life Insurance Co.-semi-annual CSH		1,475.00	1,475.00
26/10/98	553-8	7547	Mr. Louis Guliano-hotel expense	Dubai fam trip	122.78	122.78

TOTAL REIMBURSEMENT REQUESTED

Requested by: 

Date: 10-27-98

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 011-98

Date: 27 October, 1998

Opening balance Imprest as of (Date): 27 October, 1998

(28,009.04)

Reimbursement Received during the Month: PR 13 & 27 October, 1998
RFP 010-98

\$21,494.16

\$45,076.69

\$38,561.81

Total Imprest:

Expenses during the current period (Details below):

\$72,304.97

Balance available as of (Date): 26 October, 1998

(\$33,743.16)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
7/10/98	518-8	7496	Donna M. Gonzalez-exp. acct.		142.00	142.00
7/10/98	519-8	7497	Donna M. Gonzalez-exp. acct.	ITME-Chicago	1,607.90	1,607.90
7/10/98	520-8	7498	Donna M. Gonzalez-exp. acct.	ITME-Chicago	878.96	878.96
8/10/98	521-8	7506	Donna M. Gonzalez-cash advance	ITME-Chicago	500.00	500.00
8/10/98	522-8	7507	Pauline C. Bergé-cash advance	ITME-Chicago	500.00	500.00
19/10/98	523-8	7508	Consolidate Freightways-shipping chgs.	ITME-Chicago	212.07	212.07
21/10/98	524-8	7517	Charles S. Heath-exp. acct.	Mktg. Visits Boston	968.30	968.30
21/10/98	525-8	7518	Charles S. Heath-exp. acct.		661.49	661.49
3/10/98	526-8	7519	Charles S. Heath-exp. acct.		1,387.63	1,387.63
18/10/98	527-8	7521	Charles S. Heath-exp. acct.		872.38	872.38
21/10/98	528-8	7522	Charles S. Heath-exp. acct.	West Coast Mktg. Visit	2,941.40	2,941.40
19/10/98	529-8	7523	Charles S. Heath-exp. acct.		706.97	706.97
21/10/98	530-8	7524	Charles S. Heath-exp. acct.	HO Cruise Trip	379.40	379.40
21/10/98	531-8	7525	Charles S. Heath-exp. acct.	Dubai	1,311.79	1,311.79
21/10/98	532-8	7526	Charles S. Heath-exp. acct.	Mktg. Visit & DXB Sem. NY City	1,943.67	1,943.67
21/10/98	533-8	7527	Peter G. Streng-exp. acct.	World Business Expo Montreal	2,636.92	2,636.92
21/10/98	534-8	7528	Peter G. Streng-exp. acct.	World Business Expo Montreal	821.57	821.57
21/10/98	535-8	7529	Peter G. Streng-exp. acct.	World Business Expo Montreal	101.45	101.45

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Approved by:

Date

Date

10-27-98

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

No: 023 PR8

Date: 27 October, 1998

Opening balance Imprest as of (Date): 27 October, 1998

(17,261.96)

Reimbursement Received during the Month:

Total Imprest:

(17,261.96)

Expenses during the current period (Details below):

\$10,747.08

Balance available as of (Date): 27 October, 1998

(28,009.04)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
27/10/98		7509	CSH Net Pay		2,700.00	2,700.00
27/10/98		7510	PGS Net Pay		1,356.98	1,356.98
27/10/98		7511	DMG Net Pay		740.68	740.68
27/10/98		7512	HSJ Net Pay		623.08	623.08
27/10/98		7513	PWK Net Pay		785.40	785.40
27/10/98		7514	PCB Net Pay		1,053.74	1,053.74
27/10/98		EFTPS	Core States Bank			
			Federal Withholding Tax		1,242.68	
			FICA		618.66	
			Medicare		150.06	
			Employer FICA		618.66	
			Employer Medicare		150.06	2,780.12
27/10/98		7515	PA Withholding Tax		279.39	279.39
			Philadelphia Withholding Tax		427.69	427.69
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,747.08

Requested by:

Date 10-27-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 022 PR8

Date: 13 October, 1998

Opening balance Imprest as of (Date): 13 October, 1998

(6,514.88)

Reimbursement Received during the Month:

Total Imprest:

(6,514.88)

Expenses during the current period (Details below):

\$10,747.08

Balance available as of (Date): 13 October, 1998

(17,261.96)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
13/10/98		7499	CSH Net Pay		2,700.00	2,700.00
13/10/98		7500	PGS Net Pay		1,356.98	1,356.98
13/10/98		7501	DMG Net Pay		740.68	740.68
13/10/98		7502	HSJ Net Pay		623.08	623.08
13/10/98		7503	PWK Net Pay		785.40	785.40
13/10/98		7504	PCB Net Pay		1,053.74	1,053.74
13/10/98		EFTPS	Core States Bank			
			Federal Withholding Tax		1,242.68	
			FICA		618.66	
			Medicare		150.06	
			Employer FICA		618.66	
			Employer Medicare		150.06	2,780.12
13/10/98		7505	PA Withholding Tax		279.39	279.39
			Philadelphia Withholding Tax		427.69	427.69
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

10,747.08

Requested by:

Date 10-13-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 021 PR8

Date: 29 September, 1998

Opening balance Imprest as of (Date): 29 September, 1998

\$2,576.03

Reimbursement Received during the Month:

Total Imprest:

\$2,576.03

Expenses during the current period (Details below):

\$9,090.91

Balance available as of (Date): 29 September, 1998

(\$6,514.88)

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
29/9/98		7448	CSH Net Pay		2,700.00	2,700.00
29/9/98		7449	PGS Net Pay		1,356.98	1,356.98
29/9/98		7450	DMG Net Pay		740.68	740.68
29/9/98		7451	HSJ Net Pay		623.08	623.08
29/9/98		7452	PWK Net Pay		785.40	785.40
29/9/98		EFTPS	Core States Bank			
			Federal Withholding Tax		990.84	
			FICA		523.27	
			Medicare		127.75	
			Employer FICA		523.27	
			Employer Medicare		127.75	2,292.88
29/9/98		7453	PA Withholding Tax		236.31	236.31
			Philadelphia Withholding Tax		355.58	355.58
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

9,090.91

Requested by:

Date 9/29/98

Approved by:

Date

DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 010-98 P. 5

Date: 25 September, 1998

Opening balance Imprest as of (Date): 25 September, 1998

\$16,055.08

Reimbursement Received during the Month: RFP 008-98
RFP 009-98

\$22,345.64

\$9,252.00

Total Imprest:

\$47,652.72

Expenses during the current period (Details below):

\$45,076.69

Balance available as of (Date): 25 September, 1998

\$2,576.03

[illegible]

TOTAL REIMBURSEMENT REQUESTED

45,076.69

Requested by:

Date _____

9-25-98

Approved by:

Date _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

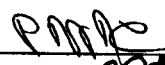
Io: 010-98 P. 4

Date: 25 September, 1998

Opening balance Imprest as of (Date): 25 September, 1998	\$16,055.08
Reimbursement Received during the Month: RFP 008-98	\$22,345.64
RFP 009-98	\$9,252.00
Total Imprest:	\$47,652.72
Expenses during the current period (Details below):	\$45,076.69
Balance available as of (Date): 25 September, 1998	\$2,576.03

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
25/9/98	503-8	7487	Hatfield Philips, Inc.-delayed August rent inc.		43.57	
			-Oct. rent		3,572.13	
			-electric		272.56	
			-U & O		103.79	3,992.05
25/9/98	504-8	7488	Aries Limousine Service-CSH	LA-Marketing Visists	114.75	
			-CSH	LA-Marketing Visists	114.75	
			-CSH	European Cruise/Dubai Trip	114.75	
			-PCB	Dubai Meet Plan Inc Fam Trip	169.50	513.75
25/9/98	505-8	7489	Federal Express-courier service	14th Int'l Bus World Exh Montreal	37.40	
				European Cruise/Dubai Trip	159.92	
				Dubai Meet Plan Inc Fam Trip	27.62	
				Philadelphia Office	215.96	440.90
25/9/98	506-8	7490	Federal Express-courier service		80.75	80.75
25/9/98	507-8	7491	Federal Express-courier service		74.29	74.29
25/9/98	508-8	7492	A T & T-long distance phone charges		1,839.46	1,839.46
25/9/98	509-8	7493	Independence Blue Cross-medical ins. staff October		2,229.68	2,229.68
25/9/98	510-8	7494	United Parcel Service-courier service	American Travel Market-Orlando	400.75	
				Philadelphia Office	170.50	571.25
25/9/98	511-8	7495	CICA-partical payment dental ins staff		1,032.78	
			-Credit MCF		(83.44)	
			-administrative fees		15.00	964.34
25/9/98	512-8	Deposit	Pauline C. Berge-per. chgs.		(6.25)	(6.25)

TOTAL REIMBURSEMENT REQUESTED

Requested by: 

Date 9-25-98

Approved by: 

Date _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 010-98 P. 3

Date: 25 September, 1998

Opening balance Imprest as of (Date): 25 September, 1998

\$16,055.08

Reimbursement Received during the Month: RFP 008-98
RFP 009-98

\$22,345.64

\$9,252.00

\$47,652.72

Total Imprest:

\$45,076.69

Expenses during the current period (Details below):

Balance available as of (Date): 25 September, 1998

\$2,576.03

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
25/9/98	487-8	7473	United Parcel Service-courier service		84.00	84.00
25/9/98	488-8	7474	Replica		74.37	74.37
25/9/98	489-8	7475	Emirates-CSH airline ticket	European Cruise/Dubai Trip	5,987.40	5,987.40
25/9/98	490-8	7476	Pyramid Club-September dues		115.00	115.00
25/9/98	491-8	7477	United Parcel Service-courier serv.	Philadelphia Office	87.25	
				American Travel Market-Orlando	250.25	
				Dubai Meet Plan Inc Fam Trip PCB	56.75	394.25
25/9/98	492-8	7478	Your Choice Coffee		64.88	64.88
25/9/98	493-8		U.S. Office-x-fer fee (reimb. RFP 009-98)	Dubai Meet Plan Inc Fam Trip PCB	20.00	20.00
25/9/98	494-8		U.S. Office-x-fer fee (reimb. RFP 008-98)		20.00	20.00
25/9/98	495-8	7479	Ikon Office Solution-copy machine		118.24	118.24
25/9/98	496-8	7480	Peter G. Streng-exp. acct.	Ritz Carlton Dubai Launch Receptic	2,076.04	2,076.04
25/9/98	497-8	7481	Peter G. Streng-exp. acct.		16.16	16.16
25/9/98	498-8	7482	Peter G. Streng-exp. acct.		142.00	142.00
25/9/98	499-8	7483	Peter G. Streng-exp. acct.-air tick. HSJ	14th Int'l Bus World Exh Montreal	683.54	683.54
25/9/98	500-8	7484	Parkway Corporation-co. car park. Oct.		210.00	210.00
25/9/98	501-8	7485	United Parcel Service-courier service	American Travel Market-Orlando	809.25	
				Philadelphia Office	23.00	832.25
25/9/98	502-8	7486	Bell Atlantic Mobile-mobile phone charges		856.67	856.67

TOTAL REIMBURSEMENT REQUESTED

Requested by:

Date 9-25-98

Approved by:

Date

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

Io: 010-98 P. 2

Date: 25 September, 1998

Opening balance Imprest as of (Date): 25 September, 1998

\$16,055.08

Reimbursement Received during the Month: RFP 008-98

\$22,345.64

RFP 009-98

\$9,252.00

Total Imprest:

\$47,652.72

Expenses during the current period (Details below):

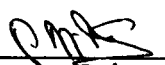
\$45,076.69

Balance available as of (Date): 25 September, 1998

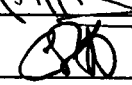
\$2,576.03

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
21/9/98	469-8	7456	G & T Video Productions		213.06	213.06
21/9/98	470-8	7457	G & T Video Productions		72.08	72.08
25/9/98	471-8		U.S. Office-x-fer fees(reimb. PR 1,15 & 29 Sept)		20.00	20.00
25/9/98	472-8	7458	Replica		18.08	18.08
25/9/98	473-8	7459	Replica-printing supplies for office		50.83	50.83
25/9/98	474-8	7460	Your Choice Coffee		46.58	46.58
25/9/98	475-8	7461	Bell Atlantic-PA-local phone calls 215-751-9750		326.24	326.24
25/9/98	476-8	7462	UBM Computer Center-computer repairs		112.35	112.35
25/9/98	477-8	7463	AT&T-long distance phone chgs. Sept.		2,093.71	2,093.71
25/9/98	478-8	7464	United Parcel Service-courier service		33.75	33.75
25/9/98	479-9	7465	United Parcel Service-courier service		134.75	134.75
25/9/98	480-8	7466	Federal Express-courier service		21.00	21.00
25/9/98	481-8	7467	Comcast Metrophone-co. car cellular phone		788.82	788.82
25/9/98	482-8	7468	Internat'l Golf Travel Market-booth space	Int'l Golf Travel Market 1998	3,000.00	3,000.00
25/9/98	483-8	7469	Peter G. Streng-exp. acct.	14th Int'l Bus World Exh Montreal	532.00	532.00
25/9/98	484-8	7470	Peter G. Streng-exp. acct.	American Travel Market	1,418.12	1,418.12
25/9/98	485-8	7471	Peter G. Streng-exp. acct.		142.00	142.00
25/9/98	486-8	7472	Peter G. Streng-exp. acct.		31.88	31.88

TOTAL REIMBURSEMENT REQUESTED

Requested by: 

Date: 9-25-98

Approved by: 

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 010-98

Date: 25 September, 1998

Opening balance Imprest as of (Date): 25 September, 1998

\$16,055.08

Reimbursement Received during the Month: RFP 008-98

\$22,345.64

RFP 009-98

\$9,252.00

Total Imprest:

\$47,652.72

Expenses during the current period (Details below):

\$45,076.69

Balance available as of (Date): 25 September, 1998

\$2,576.03

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/9/98	452-8	7432	Charles S. Heath-cash advance	European Cruise/Dubai Trip	2,000.00	2,000.00
3/9/98	453-8	7433	Hallmark Insurance Brokers Ltd.	14th Int'l Bus World Exh Montreal	84.00	84.00
3/9/98	454-8	7434	Hatfield Philips, Inc.-rent September		3,572.13	
			-electric		287.19	
			-U&O		103.79	3,963.11
3/9/98	455-8	7435	Donna M. Gonzalez-exp. acct.		142.00	142.00
3/9/98	456-8	7436	Pauline Berge-cash advance	Meet Planners & Incent. Fam Trip	700.00	700.00
3/9/98	457-8	7437	Parkway Corporation-co. car parking Sept.		210.00	210.00
3/9/98	458-8	7438	Pauline Berge-exp. acct.tickets to Newa	Meet Planners & Incent. Fam Trip	2,545.61	2,545.61
3/9/98	459-8	7439	Pauline Berge-exp. acct AtlasVan Lines		1,846.18	1,846.18
3/9/98	460-8	7440	Pauline Berge-exp. acct		112.36	112.36
3/9/98	461-8	7441	Pauline Berge-exp. acct		23.00	23.00
3/9/98	462-8	7442	Marian C. Florence-speeches for AM Trav Mkt & ASTA		188.66	188.66
11/9/98	463-8	7443	Bell Atlantic-PA-home fax phone		341.71	341.71
11/9/98	464-8	7444	Lexus Financial Services-co. car Sept. payment		466.58	466.58
11/9/98	465-8	7445	The Ohio Casualty Group-business owner & auto ins partical payment		202.82	202.82
21/9/98	466-8	7446	Peter G. Streng-exp. acct.	American Travel Market-Orlando	5,095.40	5,095.40
21/9/98	467-8	7447	Heather S. Jones-cash advance	14th Int'l Bus World Exh Montreal	200.00	200.00
21/9/98	468-8	7455	G&T Video Productions		63.60	63.60

TOTAL REIMBURSEMENT REQUESTED

Requested by: *Pmk*

Date: 9-25-98

Approved by: *CSH*

Date: _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

o: 020 PR8

Date: 15 September, 1998

Opening balance Imprest as of (Date): 15 September, 1998

\$25,145.99

Reimbursement Received during the Month:

Total Imprest:

\$25,145.99

Expenses during the current period (Details below):

\$9,090.91

Balance available as of (Date): 15 September, 1998

\$16,055.08

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
15/9/98		7425	CSH Net Pay		2,700.00	2,700.00
15/9/98		7426	PGS Net Pay		1,356.98	1,356.98
15/9/98		7427	DMG Net Pay		740.68	740.68
15/9/98		7428	HSJ Net Pay		623.08	623.08
15/9/98		7429	PWK Net Pay		785.40	785.40
15/9/98		EFTPS	Core States Bank			
			Federal Withholding Tax		990.84	
			FICA		523.27	
			Medicare		127.75	
			Employer FICA		523.27	
			Employer Medicare		127.75	2,292.88
15/9/98			PA Withholding Tax		236.31	236.31
			Philadelphia Withholding Tax		355.58	355.58
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

9,090.91

Requested by: _____

Date 9-15-98

Approved by: _____

Date _____

lo: 009-98

Opening balance Imprest as of (Date): 1 September, 1998

\$34,397.99

Reimbursement Received during the Month:

Total Imprest:

\$34,397.99

Expenses during the current period (Details below):

\$9,252.00

Balance available as of (Date): 1 September, 1998

\$25,145.99

TOTAL REIMBURSEMENT REQUESTED

9,252.00

Requested by: _____

Date 9-1-98

Approved by: _____

Date _____

GOVERNMENT OF DUBAI, DEPARTMENT OF TOURISM AND COMMERCE MARKETING
U S OFFICE
REQUEST FOR PAYMENT

lo: 019 PR8

Date: 1 September, 1998

Opening balance Imprest as of (Date): 1 September, 1998	\$16,216.17
Reimbursement Received during the Month: PR 1, 15 & 29 Sept.'98	\$27,272.73
Total Imprest:	\$43,488.90
Expenses during the current period (Details below):	\$9,090.91
Balance available as of (Date): 1 September, 1998	\$34,397.99

Date	Serial #	Check #	Paid to & Purpose	Accounting Head	Amount	Total
1/9/98		7420	CSH Net Pay		2,700.00	2,700.00
1/9/98		7421	PGS Net Pay		1,356.98	1,356.98
1/9/98		7422	DMG Net Pay		740.68	740.68
1/9/98		7423	HSJ Net Pay		623.08	623.08
1/9/98		7424	PWK Net Pay		785.40	785.40
1/9/98		EFTPS	Core States Bank			
			Federal Withholding Tax		990.84	
			FICA		523.27	
			Medicare		127.75	
			Employer FICA		523.27	
			Employer Medicare		127.75	2,292.88
1/9/98			PA Withholding Tax		236.31	236.31
			Philadelphia Withholding Tax		355.58	355.58
			PA Unemployment Tax		0.00	0.00

TOTAL REIMBURSEMENT REQUESTED

9,090.91

Requested by: 

Date: 9-1-98

Approved by: 

Date: _____