U.S. Department of Justice
Washington, DC 20530

Supplemental Statement
Pursuant to Section 2 of the Foreign Agents Registration Act of 1938, as amended

OMB NO. 1105-0002

For Six Month Period Ending August 31, 1997
(Insert date)

I - REGISTRANT

1. (a) Name of Registrant EVELYN J. HEYWARD (b) Registration No. 04893
DOING BUSINESS AS
HEYWARD MARKETING
(c) Business Address(es) of Registrant
205 West 57th Street, TBA
New York, NY. 10019

2. Has there been a change in the information previously furnished in connection with the following:

(a)	If an individual:		
	(1) Residence address	Yes ☐	No ☑
	(2) Citizenship	Yes ☐	No ☑
	(3) Occupation	Yes ☐	No ☑
(b)	If an organization:		
	(1) Name	Yes ☐	No ☑
	(2) Ownership or control	Yes ☐	No ☑
	(3) Branch offices	Yes ☐	No ☑

(c) Explain fully all changes, if any, indicated in items (a) and (b) above.

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IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).

3. If you have previously filed Exhibit C[1], state whether any changes therein have occurred during this 6 month reporting period.
Yes ☐ No ☑

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

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COMMUNICATIONS UNIT

1 The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (a waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, U.S. Department of Justice, Washington, D.C. 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☐ No ☑

If yes, furnish the following information:

Name	Position	Date Connection Ended

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? Yes ☐ No ☐

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed

5. (a) Has any person named in item 4(b) rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☐

If yes, identify each such person and describe his service.

(b) Have any employee or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting? Yes ☐ No ☐

If yes, furnish the following information:

Name	Position or connection	Date terminated

(c) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☑

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed

6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(c) of the supplemental statement? Yes ☐ No ☐

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period?
Yes ☐ No ☑

If yes, furnish the following information:

Name of foreign principal — *Date of termination*

8. Have you acquired any new foreign principal[2] during this 6 month reporting period?
Yes ☐ No ☑

If yes, furnish following information:

Name and address of foreign principal — *Date acquired*

9. In addition to those named in Items 7 and 8, if any, list foreign principals[2] whom you continued to represent during the 6 month reporting period.

ICEP, Investimentos, Comércio e Turismo
Portuguese National Tourist Office

10. **EXHIBITS A AND B**

(a) Have you filed for each of the newly acquired foreign principals in Item 8 the following:

Exhibit A[3] Yes ☐ No ☐
Exhibit B[4] Yes ☐ No ☐

If no, please attach the required exhibit. no newly acquired principal

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes ☐ No ☒

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

2 The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)
3 The Exhibit A, which is filed on form CRM-157 (Formerly OBD-67) sets forth the information required to be disclosed concerning each foreign principal.
4 The Exhibit B, which is filed on Form CRM-155 (Formerly OBD-65) sets fourth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, and 9 of this statement? Yes ☑ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

for Portuguese National Tourist Office.
Please see details in attachment
Section III - Activities

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity[5] as defined below?

Yes ☐ No ☑

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places, of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals? Yes ☐ No ☑

If yes, describe fully.

5 The term "political activities" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government aforeign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) **RECEIPTS-MONIES**

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☑ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies[6]

Date	From Whom	Purpose	Amount
Please see attached list of payments from the foreign principal			

$15,221.98
Total

(b) **RECEIPTS - FUND RASING CAMPAIGN**

During this 6 month reporting period, have you received, as part of a fund raising campaign[7], any money on behalf of any foreign principal named in items 7, 8, and 9 of this statement? Yes ☐ No ☑

If yes, have you filed an Exhibit D to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____.

(c) **RECEIPTS-THINGS OF VALUE**

During this 6 month reporting period, have you received any thing of value[9] other than money from any foreign principal named in Items 7, 8, and 9 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes ☐ No ☑

If yes, furnish the following information:

Name of foreign principal	Date received	Description of thing of value	Purpose

6, 7 A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. (See Rule 201(e).)
8 An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fund raising campaign and transmitted for a foreign principal.
9 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) **DISBURSEMENTS-MONIES**

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign named in Items 7, 8, and 9 of this statement? Yes ☑ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☑

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount

Please see Attachment B
IV Financial Information

Total

(b) **DISBURSEMENTS-THINGS OF VALUE**

During this 6 month reporting period, have you disposed of anything of value[10] other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, and 9 of this statement?

Yes ☐ No ☑

If yes, furnish the following information:

Date disposed	Name of person to whom given	On behalf of what foreign principal	Description of thing of value	Purpose

(c) **DISBURSEMENTS-POLITICAL CONTRIBUTIONS**

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value[11] in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐ No ☑

If yes, furnish the following information:

Date	Amount or thing of value	Name of political organization	Name of candidate

10, 11 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials[12]?
Yes ☐ No ☑

IF YES, RESPOND TO THE REMAINING ITEMS IN SECTION V.

17. Identify each such foreign principal.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials?
Yes ☐ No ☑

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

☐ Radio or TV broadcasts
☐ Magazine or newspaper articles
☐ Motion picture films
☐ Letters or telegrams
☐ Advertising campaigns
☐ Press releases
☐ Pamphlets or other publications
☐ Lectures or speeches
☑ Other (specify) Not applicable - no political activity

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

☐ Public Officials
☐ Legislators
☐ Government agencies
☐ Newspapers
☐ Editors
☐ Civic groups or associations
☐ Libraries
☐ Educational institutions
☐ Nationality groups
☑ Other (specify) Not applicable - no political activity

21. What language was used in the informational materials:
☐ English
☐ Other (specify) not applicable

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☐ No ☐ not applicable

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?
Yes ☐ No ☐ not applicable

12 The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4 (b) of the Act.

VI--EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)	(Type or print name under each signature[13])
October 2, 1997	Evelyn J. Heyward EVELYN J. HEYWARD

13 This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

UNITED STATES DEPARTMENT OF JUSTICE
REGISTRATION UNIT
CRIMINAL DIVISION
WASHINGTON, D.C. 20530

NOTICE

Please answer the following questions and return this sheet in triplicate with your supplemental statement:

1. Is your answer to Item 16 of Section V (Political Propaganda - page 7 of Form CRM-154, formerly Form OBD-64 - Supplemental Statement):

   Yes _____ or No ✓

(If your answer to question 1 is "yes" do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

   Yes ✓ (non-political material) or No _____

(If your answer to question 2 is "yes" please forward for our review copies of all such material including: films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)

Evelyn J. Heyward
Signature

October 2, 1997
Date

EVELYN J. HEYWARD
Please type or print name of signatory on the line above

Deputy
Title

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CRM/ASSIGNMENT UNIT

SECTION III - ACTIVITIES

ITEM 11

My basic activities include:

. WRITING. The preparation of a newsletter, PORTUGAL UPDATE, which is published three or four times a year. I write the copy and the UPDATE is mailed by the Portuguese National Tourist Office to a list of travel writers, editors, travel agents, tour operators, incentive program managers, radio and TV shows, etc. - all dealing with travel.

From time to time I write special releases based on travel events and travel oriented areas of Portugal. These, too, are mailed by the Portuguese National Tourist Office. Copies of these UPDATES and releases written during this period are enclosed with this report.

On occasion I am asked to prepare notes for a speech to be presentedby the Director of the Portuguese National Tourist Office in New York at travel industry meetings and events.

I sometimes prepare special background material for an editor or a journalist who is working on a travel article about Portugal - either to prepare them with information for them to seek out on a forthcoming trip to Portugal, or to add to what information they already have. Because of my many years as consultant to the Portuguese National Tourist Office, people in the media contact me for my knowledge about Portugal.

. PRESS TRIPS. On occasion, the Portuguese National Tourist Office requests my input in designating writers to go to Portugal on press trips they are organizing

. SPECIAL PROJECTS. In 1996 and 1997, the Portuguese National Tourist Office placed tourism advertorials in the travel section of THE NEW YORK TIMES. I wrote the copy for the advertorial section. There were 3 ads in 1996 and 3 in 1997. Copies of these ads are being are being submitted with this report.

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These are our basic activities.....all travel oriented.

We do not engage in any activities dealing with politics.

EVELYN HEYWARD
DOING BUSINESS AS
HEYWARD MARKETING

FINANCIAL INFORMATION

PERIOD ENDING AUGUST 31, 1997

020233

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FTC/BCP/RECEIVED/WASH DC

ATTACHMENT B

IV - FINANCIAL INFORMATION

PERIOD ENDING AUGUST 31, 1997

		FEE	EXPENSES
MARCH 5, 1997	- MARCH FEE	$2,250	
"	- FEBRUARY EXP.		$166.25
APRIL 7, 1997	- APRIL FEE	$2,250	
"	- MARCH EXP.		167.20
MAY 7, 1997	- MAY FEE	$2,250	
"	- APRIL EXP.		165.98
JUNE 6, 1997	- JUNE FEE	$2,250	
"	- MAY EXP.		167.40
JULY 2, 1997	- JULY FEE	$2,610	
"	- JUNE EXP.		168.50
AUGUST 1, 1997	- AUGUST FEE	$2,610	
"	- JULY EXP.		166.65
		$14,220	$1,001.98

TOTAL: $15,221.98

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APRIL 1, 1997

PORTUGUESE NATIONAL TOURIST OFFICE
590 FIFTH AVENUE
NEW YORK, NY 10036

ATTENTION: JORGE FELNER DA COSTA

OUT-OF-POCKET EXPENSES INCURRED ON BEHALF OF THE PORTUGUESE NATIONAL TOURIST OFFICE FOR THE MONTH OF MARCH,1997

LONG DISTANCE TELEPHONE CALLS	30.45
POSTAGE	26.05
PRODUCTION - COPIES OF RELEASES, INFORMATION, ETC.	29.65
FEDERAL EXPRESS	25.15
MESSENGER	32.85
LOCAL TRANSPORTATION	23.05

TOTAL EXPENSES MARCH, 1997: $167.20

MAY 1, 1997

PORTUGUESE NATIONAL TOURIST OFFICE
590 FIFTH AVENUE
NEW YORK, NY 10036

ATTENTION: JORGE FELNER DA COSTA

OUT-OF-POCKET EXPENSES INCURRED ON BEHALF OF THE PORTUGUESE NATIONAL TOURIST OFFICE FOR THE MONTH OF APRIL, 1997

LONG DISTANCE TELEPHONE CALLS	31.20
POSTAGE	27.10
PRODUCTION - COPIES OF RELEASES, INFORMATION, ETC.	27.60
FEDERAL EXPRESS	24.10
MESSENGER	32.65
LOCAL TRANSPORTATION	23.30

TOTAL EXPENSES APRIL, 1997: $165.95

JUNE 1, 1997

PORTUGUESE NATIONAL TOURIST OFFICE
590 FIFTH AVENUE
NEW YORK, NY 10036

ATTENTION: JORGE FELNER DA COSTA

OUT-OF-POCKET EXPENSES INCURRED ON BEHALF OF THE PORTUGUESE NATIONAL TOURIST OFFICE FOR THE MONTH OF MAY, 1997

LONG DISTANCE TELEPHONE CALLS	31.75
POSTAGE	28.25
PRODUCTION - COPIES OF RELEASES, INFORMATION, ETC.	27.95
FEDERAL EXPRESS	25.40
MESSENGER	31.85
LOCAL TRANSPORTATION	22.20

TOTAL EXPENSES MAY, 1997: $167.40

July 1, 1997

PORTUGUESE NATIONAL TOURIST OFFICE
590 FIFTH AVENUE
NEW YORK, NY 10036

ATTENTION: JORGE FELNER DA COSTA

OUT-OF-POCKET EXPENSES INCURRED ON BEHALF OF THE PORTUGUESE NATIONAL TOURIST OFFICE FOR THE MONTH OF JUNE, 1997

LONG DISTANCE TELEPHONE CALLS	38.20
POSTAGE	29.25
PRODUCTION - COPIES OF RELEASES, INFORMATION, ETC.	26.60
FEDERAL EXPRESS	28.15
MESSENGER	26.65
LOCAL TRANSPORTATION	19.30

TOTAL EXPENSES JUNE, 1997 $168.15

August1, 1997

PORTUGUESE NATIONAL TOURIST OFFICE
590 FIFTH AVENUE
NEW YORK, NY 10036

ATTENTION: JORGE FELNER DA COSTA

OUT-OF-POCKET EXPENSES INCURRED ON BEHALF OF THE PORTUGUESE NATIONAL TOURIST OFFICE FOR THE MONTH OF JULY, 1997

LONG DISTANCE TELEPHONE CALLS	37.70
POSTAGE	28.75
PRODUCTION - COPIES OF RELEASES, INFORMATION, ETC.	26.10
FEDERAL EXPRESS	27.85
MESSENGER	26.15
LOCAL TRANSPORTATION	19.10

TOTAL EXPENSES JULY, 1997: $166.65

September 1, 1997

PORTUGUESE NATIONAL TOURIST OFFICE
590 FIFTH AVENUE
NEW YORK, NY 10036

ATTENTION: JORGE FELNER DA COSTA

OUT-OF-POCKET EXPENSES INCURRED ON BEHALF OF THE PORTUGUESE NATIONAL TOURIST OFFICE FOR THE MONTH OF AUGUST, 1997

LONG DISTANCE TELEPHONE CALLS	53.75
POSTAGE	43.75
PRODUCTION - COPIES OF RELEASES, INFORMATION, ETC.	46.30
FEDERAL EXPRESS	43.85
MESSENGER	41.15
LOCAL TRANSPORTATION	29

TOTAL EXPENSES AUGUST, 1997: $257.90