

DATE

(Name)

Under Secretary of State
for Public Diplomacy and Public Affairs
The United States Department of State
2201 C St., NW
Washington, D.C. 20520

Dear xxx,

On behalf of the Government of the Kingdom of Cambodia, I write to seek approval, subject to 22 U.S.C. § 2458a of the Mutual Educational and Cultural Exchange Act of 1961 (Public Law 87-256, as amended) and the regulations at 22 C.F.R. Part 64, to formally set in place a long-term exchange program known as “The United States and Cambodia Educational and Cultural Exchange Program.”

The Kingdom of Cambodia and the United States have a rich history of cooperation dating back decades. Through this proposed cultural exchange program it is our hope to continue with that history of friendship and bilateral cooperation and, importantly, strengthen the current U.S./Cambodian relationship. We are proud of our ancient history of science, philosophy, and phenomenal architecture. Regarding our modern history, we are still a young country born of a horrible circumstance. From the ashes of that dark time, however, Cambodia has flourished. Today we are a vibrant society with the fastest growing economy in Southeast Asia. Through these exchanges, we look forward to an opportunity to share our history and our success with Members of Congress and staff, and facilitate an open and transparent dialogue on current political issues that are of a mutual interest to our two nations

The program we propose would seek to create a formal, longstanding series of educational exchange trips for Members and staff to see firsthand the important pillars of the U.S.-Cambodia relationship, including but not limited to the following:

- Government
 - Meetings with Cabinet-level Ministers and Senior Defense Officials
- Bilateral and Multilateral Cooperative Initiatives
 - Health cooperative programs including World Health Organization programs
 - Demining activities
 - Mil-to-Mil activities
 - Multi-lateral development bank infrastructure initiatives
- Humanitarian and Labor Rights
 - Visits to manufacturing facilities
 - International Finance Corporation / International Labor Organization efforts
 - Child welfare and anti-trafficking activities
 - Educational programs
- Culture and History

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- Visits to and explanations of the history of Angkor Wat, one of the seven wonders of the world and a UNESCO designated World Heritage Site.
- Discussions of the genocidal atrocities of the Khmer Rouge and educational initiatives in place to ensure the horror of this time is not forgotten and will not be repeated, to include visits to the national monument to the victims of the Pol Pot regime located in a “killing field” outside of Phnom Penh and to the Tuol Sleng Genocide Museum located at the “S21” integration center in the heart of Phnom Penh, both of which are part of the UNESCO Memory of the World initiative.

We will include these activities in visits planned for Members of Congress and congressional staff no less than twice per year. We anticipate Members and staff will be on separate trips with 6-8 Members and 8-12 staff per visit, totaling 16 to 20 U.S. citizens annually. This trip will encompass 5 to 7 days, including travel time to and from Washington, D.C.

The Cambodian Ministry of Foreign Affairs and International Cooperation will sponsor the proposed exchange program, with support from the Cambodian Ministry of Public Works and Transport. The name and address of the host government contact in the United States with whom communication may be made with respect to the program is below:

NAME

The Royal Embassy of Cambodia in Washington, D.C.
4530 16th St., NW
Washington, DC 2001

TEL

EMAIL

Further, I formally request that Al Mottur, David Cohen and Ari Zimmerman, each employed by the law offices of Brownstein, Hyatt, Farber, Schreck, serve as our designated agents to assist in the formation, communication and logistics related to this exchange program. Also, that Jay Rodne and Doug Ericksen, each employed by Pac Rim Bridges, LLC also serve in the same capacity. Their contact information is below:

Brownstein, Hyatt, Farber, Schreck, LLC
1155 F St., NW suite 1200
Washington, DC 20004
Tel: (202) 296-7353

Doug Ericksen
Doug@pacrimbridges.com
Tel: (360) 920-3276

Jay Rodne
Jay@pacrimbridges.com
Tel: (425) 890-3336

Subject to your approval of this proposed exchange program, I attest that all program activities and travel will be funded by the host government and that no private funds will be used. Further, I attest that a grant under the program will not provide assistance with respect to any expenses incurred by or for any member of the family or household of participating federal employees.

Thank you for your time and attention to this request. We are available to answer any questions you may have regarding this matter, and look forward to your timely response.

Sincerely,