#### Received by NSD/FARA Registration Unit 02/05/2018 5:53:24 PM

U.S. Department of Justice

Washington, DC 20530

OMB No. 1124-0006; Expires May 31, 2020

# Exhibit A to Registration Statement Pursuant to the Foreign Agents Registration Act of

1938, as amended

INSTRUCTIONS. Furnish this exhibit for EACH foreign principal listed in an initial statement and for EACH additional foreign principal acquired subsequently. The filing of this document requires the payment of a filing fee as set forth in Rule (d)(1), 28 C.F.R. § 5.5(d)(1). Compliance is accomplished by filing an electronic Exhibit A form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required by the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 et seq., for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide this information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: <a href="https://www.fara.gov">https://www.fara.gov</a>. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: <a href="https://www.fara.gov">https://www.fara.gov</a>.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .49 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

Name and Address of Registrant	2. Registration No.	
Venable LLP 600 Massachusetts Ave, NW Washington DC 20001	•	5931
3. Name of Foreign Principal Embassy of the State of Qatar	4. Principal Address of Foreign Principa 2555 M Street, NW Washington, DC 20037	
5. Indicate whether your foreign principal is one of the follow	ring:	<u>.</u>
Government of a foreign country 1		
☐ Foreign political party		
☐ Foreign or domestic organization: If either, check of	one of the following:	
<del>-</del>	] Committee	
☐ Corporation	Voluntary group	
Association	Other (specify)	· .
☐ Individual-State nationality		
6. If the foreign principal is a foreign government, state:  a) Branch or agency represented by the registrant		
Embassy of the State of Qatar	·	
b) Name and title of official with whom registrant de	eals	
Ali Saad Al-Hajri, Deputy Chief of Mission	•	
7. If the foreign principal is a foreign political party, state: a) Principal address		
b) Name and title of official with whom registrant d	icals	·
c) Principal aim		

<sup>1 &</sup>quot;Government of a foreign country," as defined in Section 1(c) of the Act, includes any person or group of persons exercising sovereign de facto or de jure political jurisdiction over any country, ofter than the United States, or over any part of such country, and includes any subdivision of any such group and any group or agency to which such sovereign de facto or de jure authority or functions are directly or indirectly delegated. Such term shall include any faction or body of insurgents within a country assuming to exercise governmental authority whether such faction or body of insurgents has or has not been recognized by the United States.

0 16	the Country maintain the Country of Country of the	
8: 11	the foreign principal is not a foreign government or a foreign political party:  a) State the nature of the business or activity of this foreign principal.	•
	a) State the nature of the business of activity of this foreign principar.	
	b) Is this foreign principal:	
	Supervised by a foreign government, foreign political party, or other foreign principal	Yes □ No □
-	Owned by a foreign government, foreign political party, or other foreign principal	Yes No
	Directed by a foreign government, foreign political party, or other foreign principal	Yes 🗀 No 🗀
	Controlled by a foreign government, foreign political party, or other foreign principal	Yes No
	Financed by a foreign government, foreign political party, or other foreign principal	Yes 🗌 No 🖂
	Subsidized in part by a foreign government, foreign political party, or other foreign principal	Yes 🗆 No 🗆
	Subsidized in part by a toleigh government, loreigh political party, or other foreign principal	ies 🗆 No 🗆
9 Fx	plain fully all items answered "Yes" in Item 8(b). (If additional space is needed, a full insert page must	he used 1
, p.,	prominent opace at motion of the manifest opace a motion of the manifest opace and the mani	oc accury
	•	
10. If	the foreign principal is an organization and is not owned or controlled by a foreign government, foreign	political party or other
fe	oreign principal, state who owns and controls it.	
		•
	•	
	EXECUTION	
In	accordance with 28 U.S.C. § 1746, the undersigned swears or affirms under penalty of perjury that he/si	he has read the
	formation set forth in this Exhibit A to the registration statement and that he/she is familiar with the cont intents are in their entirety true and accurate to the best of his/her knowledge and belief.	ents thereof and that such
	· · · · · · · · · · · · · · · · · · ·	
Date	of Exhibit A Name and Title Signature	
7	Robert L. Smith, II, Sr. Policy Advisor, Venable	<b>1</b>
_	7-7:0	

#### Received by NSD/FARA Registration Unit 02/05/2018 5:53:22 PM

U.S. Department of Justice

Washington, DC 20530

OMB No. 1124-0004; Expires May 31, 2020

#### Exhibit B to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. Compliance is accomplished by filing an electronic Exhibit B form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required for the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 et seq., for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide the information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the Registration Unit in Washington, DC. Statements are also available online at the Registration Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .33 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Registration Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

Name of Registrant  Venable LLP		2. Registration No.			
		5931			
3. Na	nme of Foreign Principal				
Em	bassy of the State of Qatar				
	Check App	propriate Box:			
4. 🗷	The agreement between the registrant and the above-name checked, attach a copy of the contract to this exhibit.	ed foreign principal is a formal written contract. If this box is			
5. 🗆	foreign principal has resulted from an exchange of corresp	and the foreign principal. The agreement with the above-named condence. If this box is checked, attach a copy of all pertinent which has been adopted by reference in such correspondence.			
6. 🗖	The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.				

7. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Venable will provide government relations services for Qatar with regard to bilateral issues pertaining to the relationship between Qatar and the United States. In addition, Qatar has requested that Venable retain certain designated additional contractors to perform services on behalf of Qatar in connection with government relations services.

	•	•				
8.	Describe fully the ac	tivities the registrant enga	ges in or proposes to en	gage in on behalf of the	above foreign principal.	
	between Qatar and government, in add	the United States. Such s	ervices may include ou d that Venable retain ce	treach to the United St ertain designated addi	s pertaining to the relationsh ates Congress and federal tional contractors to perform	-
			•			•
		•		,		
		•				
		•				
				•		
9.	Will the activities on the footnote below?		gn principal include poli	tical activities as define	ed in Section 1(0) of the Act a	nd in
		uch political activities indi- ans to be employed to ach		gs, the relations, intere	sts or policies to be influenced	d
	Venable will provide between Qatar and government.	e government relations so the United States. Such s	ervices for Qatar with re ervices may include ou	gard to bilateral issue treach to the United St	s pertaining to the relationsh ates Congress and federal	ip
			•			
			- ,			
				•		
				•		
_			EXECUTIO	· · · · · · · · · · · · · · · · · · ·		<del> </del>
	•		EAECOTO	14.		
ìı	nformation set forth in	U.S.C. § 1746, the unders in this Exhibit B to the regin attrety true and accurate to	stration statement and the	nat he/she is familiar w	y that he/she has read the ith the contents thereof and th	at such
Da	ite of Exhibit B	Name and Title		Signature		
2	13/10	Robert L. Smith, II, Sr. Pol	<u> </u>	The	in	
any	agency or official of the Gov	vernment of the United States or ar	ry section of the public within th	ie United States with reference	, or that the person intends to, in any w to formulating, adopting, or changing t verument of a foreign country or a forei	the

### VENABLE

600 MASSACHUSETTS AVE., NW WASHINGTON, DC 20001 T-202.344.4000 F 202.344.8300 www.Venable.com

January 31, 2018

Embassy of the State of Qatar 2555 M Street, NW Washington, DC 20037 Robert L. Smith II Senior Policy Advisor T 202.344.4077 F 202.344.8300

RLSmithI@Venable.com

Re: Representation of the Embassy of the State of Qutar

To Whom It May Concern:

The purpose of this letter is to confirm the engagement by the Embassy of the State of Qatar ("Qatar") of Venable LLP ("Venable") to provide government relations services and to set for the term of those services.

Overview of Services: Venable shall provide government relations services for Qatar. In addition, Qatar has requested that Venable retain certain designated additional contractors to perform services on behalf of Qatar ("Contractors"). Venable will pay the Contractors as set forth below, but shall have no responsibility for monitoring or overseeing the Contractors.

Compensation and Monthly Term: Qatar agrees to pay Venable \$150,000 per month, which shall include the necessary funds to pay the Contractors ("Monthly Payment"). We agree that of this amount, Venable shall retain \$25,000 and the remainder shall be paid to the Contractors as specified below. In no event shall the amount to be paid to the Contractors cause Venable's monthly compensation to drop below \$25,000. Venable will not be paid for any expenses or seek reimbursement for any expenses; that is the full amount of its monthly compensation.

In the event that the amount of the payments to the Contractors as directed by Qatar is less than \$125,000 for any month for all Contractors, then Venable will retain that amount (the difference between \$125,000 and the amount paid to the Contractors at Qatar's direction) in its escrow account pending further direction from Qatar. Any such funds held in escrow and not obligated by instruction from Qatar will be returned to Qatar at the conclusion of our representation.

Venable will begin providing services upon signature of this Agreement. The first payment will be due within four business days of signature. Subsequent payments are due on or before the 1<sup>st</sup> of each month, which will be the start of Venable's monthly term ("Monthly Term"). If Venable does not receive its Monthly Payment by the 5<sup>th</sup> of each month, Venable is entitled to stop work until it receives the Monthly Payment.

### VENABLE ....

The Embassy of the State of Qatar January 31, 2018 Page 2

Contractors: The Contractors shall receive a fixed-monthly fee as directed by Qatar. Qatar shall direct the work of the Contractors. Venable will not pay the Contractors' monthly fee until it has received payment from Qatar, and the Contractors will have the right to suspend services if Qatar has not made the required payment to Venable. Venable shall have no obligation to supervise or otherwise oversee the work of the Contractors. Venable shall have no responsibility or duty for the selection of the Contractors, the services they provide, or the specific work assigned to them; they are responsible directly to Qatar for any issues arising from their services. If Qatar requests additional or different Contractors to be retained, Venable has the right to refuse to retain such Contractors and withdraw from this engagement.

The initial directions from Qatar to the Contractors will be given in writing, with copy to Venable, in advance of any work—before the beginning of the Monthly Term in which the services are to be performed—and any substantial or material changes in the scope of the services during that Monthly Term will also be reduced to writing and circulated among the parties. A form of the engagement letter that Venable will enter into with the Contractors is attached as Exhibit A to this Agreement.

Right to Termination: If Venable does not receive timely payment or its compensation falls below \$25,000 for any month, Venable shall be entitled to withdraw from this engagement and terminate its relationship with the Contractors without further approval of Qatar. In no event shall Venable have any financial responsibility or obligation to any of the Contractors beyond paying to the Contractors funds received from Qatar for such payment. This will be a condition in the retention agreement between Venable and each of the Contractors.

Term and Termination: This Agreement shall commence on the date signed and continue until terminated in writing by either Party. The Agreement may be terminated by either party at any time, without cause and without any liability, upon notice being provided. If terminated by Venable, Venable shall be obligated to provide services for the remainder of the Monthly Term. Venable shall be entitled to retain the Monthly Fee for the Monthly Term during which termination occurs.

Limitation on Authority: Except as directed by Qatar, Venable understands that it is not authorized by this Agreement to act as a representative, spokesperson, or agent on behalf of Qatar in any meeting or communication with any person, or in any public or private statement, or in communications with the media. This agreement is not intended to establish an employer-employee relationship, or principal-agent relationship, and Venable understands that it is not authorized to commit Qatar to any cost, contract, or other obligations, other than the retention of the Contractors.

### VENABLE

The Embassy of the State of Qatar January 31, 2018 Page 3

Limitation of Liability: In no event shall Venable be liable for any services provided or not provided by any of the Contractors. If Qatar is dissatisfied with any services provided by a Contractor, any dispute will be between Qatar on the one hand and the Contractor on the other hand. If Qatar directs Venable not to make a payment to a Contractor, Venable will comply with that direction but Qatar shall indemnify, defend and hold Venable harmless from any claim by a Contractor. The retainer agreement between Venable and each of the Contractors will specify this as well.

Arbitration: Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled exclusively by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the aware rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The place of arbitration shall be Washington, D.C. We urge you to consider carefully the provisions of this Paragraph for arbitration, as well as all of the provisions of this Agreement, and to seek the advice of an independent attorney before agreeing to this provision or to the entire Agreement, if you have any questions or concerns.

Agreement: Please confirm your agreement to the terms of Venable's engagement as set forth in this letter by signing below as indicated.

Very truly yours,

Robert L. Smith II Senior Policy Advisor

THE UNDERSIGNED HAS READ AND UNDERSTOOD THE FOREGOING LETTER AND AGREES TO RETAIN VENABLE LLP ON THE TERMS, CONDITIONS, AND LIMITATIONS SET FORTH HEREIN.

Embassy of the State of Qatar

Ву:

Title:

Date.

his of mission

## VENABLE LLP

The Embassy of the State of Qatar January 31, 2018 Page 4

**EXHIBIT A: ENGAGEMENT LETTER WITH CONTRACTORS** 

February 1, 2018

Mr. Robert L. Smith II Senior Policy Advisor Venable LLP 600 Massachusetts Avenue, NW Washington, DC 20001

Re: Representation of Embassy of the State of Oatar

Dear Mr. Smith:

This letter serves to confirm [Company]'s ("Company") engagement by Venable LLP ("Venable") on behalf of the Embassy of the State of Qatar ("Qatar") to provide government relations consulting services to Qatar, and to set forth the terms of that engagement. Venable shall act as a third-party payor under the terms of this Agreement, with Qatar as the client of the Company.

Company shall receive \$\_\_\_\_ per month to perform services ("Monthly Payment"). Company will not be paid for any expenses or seek reimbursement for any expenses; the amount specified above is the full amount of Company's monthly compensation. Company's monthly term shall begin on the 1st of each month and continue to the end of the month ("Monthly Term"). Company is expected to receive its Monthly Payment on or before the 5th of each month (after Venable is paid by Qatar). If Company does not receive its Monthly Payment by the 10th of each month, it shall stop work until it receives the Monthly Payment. In the event that no payment is made, Company shall not be entitled to compensation for that Monthly Term and therefore must not undertake work after the 10th if it has not been paid.

Venable shall have no liability or responsibility to make any payments to Company, including payments for any services or work performed by the Company, except as stated in this letter. Company acknowledges and agrees that Venable shall only be required to make payments to the Company if and only if Venable first receives the amount due the Company from Qatar. In other words, Venable will act only as a pass through for purposes of making payments to the Company from funds received by Venable from and expressly designated by Qatar for the Company. Payment of any compensation from Venable to the Company is expressly contingent upon Venable having received funds from Qatar for that purpose. In the event that Venable does not receive such funds, no payment will be made to Company. In no event shall Venable have any

Venable LLP February 1, 2018 Page 2

financial responsibility or obligation to Company beyond paying to Company funds it has received from Oatar for such payment.

Company's services are to be provided for the benefit of Qatar and will consist of government relations strategy and consulting as directed by Qatar. The initial directions from Qatar to Company will be given in writing to Company, with a copy to Venable, in advance of any work—before the beginning of the Monthly Term in which the services are to be performed—and any substantial or material changes in the scope of the services during that Monthly Term will also be reduced to writing and circulated among the parties.

This Agreement shall commence on the date signed and continue until terminated. Upon written notice, the Agreement may be terminated by either party at any time, without cause and without any liability, upon notice being provided. If terminated by Company, Company shall be obligated to provide services for the remainder of the Monthly Term. Company shall be entitled to retain the Monthly Fee for the Monthly Term during which termination occurs.

Company shall comply with all applicable laws and regulations governing this Agreement and the work it performs under this Agreement or any work order. Without limiting the foregoing, such laws shall include the Foreign Agents Registration Act; the applicable gift and ethics rules for the United States House of Representatives, the United States Senate, and officers and employees of the Executive Branch; and chapter 11 of title 18 of the United States Code. Venable shall have no responsibility for the Company's compliance. Company shall be responsible for filing all reports required under the Foreign Agents Registration Act, marking all informational materials with the required legend, and filling all informational materials with the Department of Justice. Company shall submit drafts of its reports related to its representation of Qatar to Venable for review at least 48 hours prior to submission to the Department of Justice and shall provide to Venable the text of the legend it will include on all informational materials for review. Review by Venable does not obligate Venable for Company's compliance; all compliance remains the sole responsibility of Company.

Except as directed by Qatar, Company understands that it is not authorized by this Agreement to act as a representative, spokesperson, or agent on behalf of Qatar in any meeting or communication with any person, or in any public or private statement, or in communications

Venable LLP February 1, 2018 Page 3

with the media. This agreement is not intended to establish an employer-employee relationship, or principal-agent relationship, and Company understands that it is not authorized to commit Qatar or Venable to any cost, contract, or other obligations.

Company agrees that if Qatar is dissatisfied with any services provided by Company, any dispute will be between Qatar on the one hand and Company on the other hand. If Qatar directs Venable not to make a payment to a Company, Venable will comply with that direction but Qatar shall be responsible for that decision. Company agrees that any claim it has regarding payment or performance of this Agreement is between Company and Qatar and not with Venable.

Company shall indemnify, defend, and hold harmless Venable and Qatar for any claims against or losses or damages, including attorneys' fees, suffered by Venable based on or arising out of the Company's performance of any work under this letter agreement or any work order issued hereunder.

Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled exclusively by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the aware rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The place of arbitration shall be Washington, D.C.

Please confirm your agreement to the terms of Venable's engagement as set forth in this letter by signing below as indicated.

Very truly yours,		
[Name] [Title]		
Date:	^	
	[Name] [Title]  Date:	