Received by NSD/FARA Registration Unit 09/30/2021 2:35:43 PM

OMB No. 1124-0006; Expires July 31, 2023

U.S. Department of Justice
Washington, DC 20530

Exhibit A to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. Furnish this exhibit for EACH foreign principal listed in an initial statement and for EACH additional foreign principal acquired subsequently. The filing of this document requires the payment of a filing fee as set forth in Rule (d)(1), 28 C.F.R. § 5.5(d)(1). Compliance is accomplished by filing an electronic Exhibit A form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required by the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide this information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the FARA Unit in Washington, DC. Statements are also available online at the FARA Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov.

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .22 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, FARA Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant
Tully Rinckey, PLLC

2. Registration Number
7020

3. Primary Address of Registrant
2001 L Street, NW, Suite 902, Washington, DC 20036

4. Name of Foreign Principal
Republic of Yemen

5. Address of Foreign Principal
2319 Wyoming Avenue NW
Washington, DC 20008

6. Country/Region Represented
YEMEN

7. Indicate whether the foreign principal is one of the following:

- [x] Government of a foreign country [1]
- [ ] Foreign political party
- [ ] Foreign or domestic organization: If either, check one of the following:
  - [ ] Partnership
  - [ ] Corporation
  - [ ] Association
  - [ ] Committee
  - [ ] Voluntary group
  - [ ] Other *(specify)* _____
- [ ] Individual-State nationality _____

8. If the foreign principal is a foreign government, state:

a) Branch or agency represented by the registrant
Ministry of Defense

b) Name and title of official with whom registrant engages
Maj. Hisham Al-Mqdashi, Assistant Defense Attache

1 "Government of a foreign country," as defined in Section 1(e) of the Act, includes any person or group of persons exercising sovereign de facto or de jure political jurisdiction over any country, other than the United States, or over any part of such country, and includes any subdivision of any such group and any group or agency to which such sovereign de facto or de jure authority or functions are directly or indirectly delegated. Such term shall include any faction or body of insurgents within a country assuming to exercise governmental authority whether such faction or body of insurgents has or has not been recognized by the United States.

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9. If the foreign principal is a foreign political party, state:
   a) Name and title of official with whom registrant engages

   b) Aim, mission or objective of foreign political party

10. If the foreign principal is not a foreign government or a foreign political party:
   a) State the nature of the business or activity of this foreign principal.

   b) Is this foreign principal:

Supervised by a foreign government, foreign political party, or other foreign principal	Yes ☐	No ☐
Owned by a foreign government, foreign political party, or other foreign principal	Yes ☐	No ☐
Directed by a foreign government, foreign political party, or other foreign principal	Yes ☐	No ☐
Controlled by a foreign government, foreign political party, or other foreign principal	Yes ☐	No ☐
Financed by a foreign government, foreign political party, or other foreign principal	Yes ☐	No ☐
Subsidized in part by a foreign government, foreign political party, or other foreign principal	Yes ☐	No ☐

11. Explain fully all items answered "Yes" in Item 10(b).

12. If the foreign principal is an organization and is not owned or controlled by a foreign government, foreign political party or other foreign principal, state who owns and controls it.

EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
09/29/2021	Gregory Melus	/s/Gregory Melus
09/29/2021	Daniel Meyer	/s/Daniel Meyer

EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
September 29, 2021	Gregory Melus	
September 29, 2021	Daniel P. Meyer	

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U.S. Department of Justice

Washington, DC 20530

Exhibit B to Registration Statement Pursuant to the Foreign Agents Registration Act of 1938, as amended

INSTRUCTIONS. A registrant must furnish as an Exhibit B copies of each written agreement and the terms and conditions of each oral agreement with his foreign principal, including all modifications of such agreements, or, where no contract exists, a full statement of all the circumstances by reason of which the registrant is acting as an agent of a foreign principal. Compliance is accomplished by filing an electronic Exhibit B form at https://www.fara.gov.

Privacy Act Statement. The filing of this document is required for the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, for the purposes of registration under the Act and public disclosure. Provision of the information requested is mandatory, and failure to provide the information is subject to the penalty and enforcement provisions established in Section 8 of the Act. Every registration statement, short form registration statement, supplemental statement, exhibit, amendment, copy of informational materials or other document or information filed with the Attorney General under this Act is a public record open to public examination, inspection and copying during the posted business hours of the FARA Unit in Washington, DC. Statements are also available online at the FARA Unit's webpage: https://www.fara.gov. One copy of every such document, other than informational materials, is automatically provided to the Secretary of State pursuant to Section 6(b) of the Act, and copies of any and all documents are routinely made available to other agencies, departments and Congress pursuant to Section 6(c) of the Act. The Attorney General also transmits a semi-annual report to Congress on the administration of the Act which lists the names of all agents registered under the Act and the foreign principals they represent. This report is available to the public in print and online at: https://www.fara.gov .

Public Reporting Burden. Public reporting burden for this collection of information is estimated to average .32 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, FARA Unit, Counterintelligence and Export Control Section, National Security Division, U.S. Department of Justice, Washington, DC 20530; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

1. Name of Registrant	2. Registration Number
Tully Rinckey, PLLC	7020

3. Name of Foreign Principal
Republic of Yemen

Check Appropriate Box:

4. ☒ The agreement between the registrant and the above-named foreign principal is a formal written contract. If this box is checked, attach a copy of the contract to this exhibit.

5. ☐ There is no formal written contract between the registrant and the foreign principal. The agreement with the above-named foreign principal has resulted from an exchange of correspondence. If this box is checked, attach a copy of all pertinent correspondence, including a copy of any initial proposal which has been adopted by reference in such correspondence.

6. ☐ The agreement or understanding between the registrant and the foreign principal is the result of neither a formal written contract nor an exchange of correspondence between the parties. If this box is checked, give a complete description below of the terms and conditions of the oral agreement or understanding, its duration, the fees and expenses, if any, to be received.

7. What is the date of the contract or agreement with the foreign principal? 09/22/2021

8. Describe fully the nature and method of performance of the above indicated agreement or understanding.

Registrant will provide legal services to the Republic of Yemen regarding the negotiation and execution of contracts for the procurement of telecommunications goods and services. Additionally registrant will provide legal services regarding the identification of potential sources of public funding to support the procurement.

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9. Describe fully the activities the registrant engages in or proposes to engage in on behalf of the above foreign principal.

Registrant will provide legal services to the Republic of Yemen regarding the negotiation and execution of contracts for the procurement of telecommunications goods and services. Additionally registrant will provide legal services regarding the identification of potential sources of public funding to support the procurement.

10. Will the activities on behalf of the above foreign principal include political activities as defined in Section 1(o) of the Act[1].

Yes ☒ No ☐

If yes, describe all such political activities indicating, among other things, the relations, interests or policies to be influenced together with the means to be employed to achieve this purpose. The response must include, but not be limited to, activities involving lobbying, promotion, perception management, public relations, economic development, and preparation and dissemination of informational materials.

Registrant will provide legal services for economic development regarding the identification of public sources of public funding to support the acquisition of telecommunications goods and services.

11. Prior to the date of registration[2] for this foreign principal has the registrant engaged in any registrable activities, such as political activities, for this foreign principal?

Yes ☐ No ☒

If yes, describe in full detail all such activities. The response should include, among other things, the relations, interests, and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored, or delivered speeches, lectures, social media, internet postings, or media broadcasts, give details as to dates, places of delivery, names of speakers, and subject matter. The response must also include, but not be limited to, activities involving lobbying, promotion, perception management, public relations, economic development, and preparation and dissemination of informational materials.

Set forth below a general description of the registrant's activities, including political activities.

Set forth below in the required detail the registrant's political activities.

Date	Contact	Method	Purpose

12. During the period beginning 60 days prior to the obligation to register[3] for this foreign principal, has the registrant received from the foreign principal, or from any other source, for or in the interests of the foreign principal, any contributions, income, money, or thing of value either as compensation, or for disbursement, or otherwise?

Yes ☒ No ☐

If yes, set forth below in the required detail an account of such monies or things of value.

Date Received	From Whom	Purpose	Amount/Thing of Value
09/22/2021	Principal	Legal services.	$ 3,000.00
			$ 3,000.00

13. During the period beginning 60 days prior to the obligation to register[4] for this foreign principal, has the registrant disbursed or expended monies in connection with activity on behalf of the foreign principal or transmitted monies to the foreign principal?

Yes ☐ No ☒

If yes, set forth below in the required detail and separately an account of such monies, including monies transmitted, if any.

Date	Recipient	Purpose	Amount

1 "Political activity," as defined in Section 1(o) of the Act, means any activity which the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

2,3,4 Pursuant to Section 2(a) of the Act, an agent must register within ten days of becoming an agent, and before acting as such.

EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
09/30/2021	Gregory Melus	/s/Gregory Melus
09/30/2021	Daniel Meyer	/s/Daniel Meyer

EXECUTION

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date	Printed Name	Signature
September 29, 2021	Gregory Melus	
September 29, 2021	Daniel P. Meyer	

TULLY RINCKEY PLLC
ATTORNEYS & COUNSELORS AT LAW
2001 L STREET NW, SUITE 902
WASHINGTON, DC 20036
(202) 787-1900
FAX: (202) 640-2059
WWW.FEDATTORNEY.COM
EMAIL: INFO@TULLYLEGAL.COM

THIS IS A PROPOSED AGREEMENT ONLY. NO ATTORNEY-CLIENT RELATIONSHIP IS CREATED UNLESS AND UNTIL THIS AGREEMENT IS SIGNED BY YOU AND BY AN AUTHORIZED REPRESENTATIVE OF THE FIRM AND YOU PAY THE REQUIRED RETAINER PAYMENT OR FEE ADVANCE IN ACCORDANCE WITH THE TERMS OF THIS AGREEMENT.

VIA ELECTRONIC MAIL TO: [redacted]

September 22, 2021

Cpt. Hisham Almqdashi
Ministry of Defense of the Government of Yemen
c/o Embassy of Yemen
2319 Wyoming Ave.
Washington, DC 20008

Please initial on pages **1 & 3**, and sign this letter on page **8**, signifying your intention to enter into an agreement for the provision of legal services and your monthly billing statement delivery method, and also on page **10**, acknowledging receipt of the attached Statement of Client's Rights and Responsibilities and also on page **11**, acknowledging any limitations to the scope of legal services, Addendum A. Please promptly return a copy of the signed letter to this firm.

THIS AGREEMENT is entered into between TULLY RINCKEY P.L.L.C., referred to in this Agreement as "the Law Firm," and **MINISTRY OF DEFENSE OF THE GOVERNMENT OF YEMEN** referred to in this Agreement as "the Client." This Agreement constitutes a legally binding contract and should be reviewed carefully.

NATURE OF SERVICES:

1. **The Client retains the Law Firm to provide the following legal services only: Assist and advise the negotiation and drafting of a contract for telecommunication services on behalf of the Client, Ministry of Defense ("MoD") of the Government of Yemen ("GoY"), with Tecore Networks. Additionally, Counsel will assist Client in the location and application for any monies allocated by the U.S. Government and/or U.S. armed forces on behalf of the MoD to procure a telecommunications system for MoD's benefit. Representation is contingent upon payment of the Fee Advance and return of this Agreement by the Client no later than October 1, 2021.**

2. This Representation Agreement includes only those services specifically described in Paragraph 1, above, and no others. Unless otherwise expressly set forth in Paragraph 1, appellate, review or post-judgment proceedings are excluded from this Agreement. The Client further acknowledges the above nature of legal services and any limitations of the scope of representation have been discussed with the Client by the Law Firm and are understood by the Client.

H.M.
Initial

3. The Law Firm will keep the Client informed of the status of his or her case. The Client will be notified of any developments of substance affecting the Client's matter, including court appearances. The Law Firm will be available for such meetings or telephone discussions with the Client as may be required to keep the Client apprised of such developments. If you wish to consult with your attorney in the office, an appointment will be required. The Law Firm will render such legal advice as necessary to permit the Client to make informed decisions with respect to settlement issues, including an assessment of the risks that are inherent in litigation. The Client will be provided with copies of all Court documents and substantive correspondence affecting the Client's case, and the Client is encouraged to retain the same for future use.

4. The Client understands that he or she controls the ultimate decision to accept or reject any particular settlement proposal. Conversely, the Client understands that the Law Firm controls any decision which relates to ethical, strategic or tactical considerations, and the Client agrees to abide by the advice and decision of the Law Firm with respect to such issues. The Client authorizes the Law Firm to take any steps in which, in the sole discretion of the Law Firm, are deemed necessary or appropriate to protect the Client's interests in the matter.

5. The Client understands that no one particular attorney of the Law Firm is being retained but, rather, the Law Firm, as an entity, is undertaking legal representation of the Client pursuant to this Representation Agreement, and the Law Firm reserves the right to assign and delegate all aspects of such representation as the Law Firm, in its sole discretion, deems appropriate. Such assignment and delegation may include, but is not limited to, assignment of attorneys, preparation of pleadings, motions, disclosure demands and responses, settlement negotiations, preparation of agreements, preparation and conduct of examinations before trial, court appearances, trial work, and any other matter deemed by the Law Firm to be appropriately delegated. If Client's case is assigned to an associate attorney, it will also be assigned a supervising partner who may from time to time bill to the case for reviewing its status and certain work product of the assigned associate.

6. The Client is hereby notified and understands that the Law Firm has entered into an omnibus service contract with Tully Rinckey America Service Corporation ("Service Corporation") to provide all services to the law firm and to the client except the practice of law. The Service Corporation is owned and managed by persons or entities who are not the same persons or entities who own the Law Firm. The Law Firm provides some oversight over the services provided by the Service Corporation that may involve the Client. These services include but are not limited to: communications with the client, document preparation, file organization, trial preparation, media relations, sending of bills, collection of accounts receivables, review of financial statements and data and such other

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duties that are assigned to the Service Corporation by the Law Firm. The client by signing this retainer agreement consents to the sharing of personally identifiable information (PII) and other confidential information by the Law Firm with the Service Corporation and vice versa. The Law Firm generally only employs Attorneys and all other persons that may work for the Attorney are employees of the Service Corporation who are under contract to support the Attorney. The Client further understands that the costs associated with the utilization of the Service Corporation will not be independently billed to the client, but are included in the attorney's hourly billable rate contained in this retainer agreement. The Client's signature at the end of this retainer agreement shall be evidence of the client's informed consent to engage the services of the Service Corporation, in addition to the Law Firm.

7. In order for us to begin our representation, you have agreed to pay us and we have agreed to accept a Fee Advance of **$3,000.00 due upon signature.** If payment is made by check, the engagement will not commence until the collection of funds. **This Fee Advance does not necessarily represent the amount of the overall fee which you may incur by virtue of the Law Firm's services.** The amount of the eventual fee will be based upon the Law Firm's regular schedule of established hourly time charges, along with any out of pocket disbursements, such as printing and photocopying costs, postage, telephone calls or facsimile transmissions, court fees, messenger service, transcripts of depositions or court proceedings, expert witness fees, process service fees, electronic legal research fees (WESTLAW) mileage, parking and tolls, which are incurred on Client's behalf. **ANY ESTIMATE OF FEES IS PROVIDED SOLELY AS AN ACCOMMODATION TO THE CLIENT, BASED UPON INFORMATION PROVIDED BY THE CLIENT, AND DOES NOT CONSTITUTE A FLAT FEE OR A CAP ON FEES. THE ACTUAL AMOUNT OF THE FEE MAY EXCEED THE ESTIMATE, IN SOME CASES SIGNIFICANTLY, DEPENDING UPON THE CIRCUMSTANCES OF THE MATTER AS THEY DEVELOP. ANY PRIOR ORAL REPRESENTATION MADE ON BEHALF OF THE FIRM IS SUPERSEDED BY THIS AGREEMENT AND IS NOT BINDING ON THE FIRM.**

8. a. The Client is hereby informed and agrees that all payments to the Law Firm by or on behalf of the Client, including but not limited to flat fees and Fee Advances, shall be deemed the property of the Law Firm upon receipt and will be deposited into the Law Firm's operating account and not the Law Firm's escrow or trust account. The Law Firm agrees to provide the Client with an accounting in the form of invoices of fees and expenses and other costs during the engagement and that upon the termination of the engagement, the Law Firm will refund to the Client (or other appropriate person or entity) the amount of any flat fee or Fee Advance that has not been earned as of that time.

H.M.
Initial

b. In consenting to the above arrangement for the treatment of flat fees and Fee Advances, the Client understands and acknowledges that, in the absence of the Client's informed consent, the District of Columbia Rules of Professional Conduct require flat fees and Fee Advances paid by or on behalf of the Client to be treated as property of the Client until legal fees are earned or expenses are incurred pursuant to the terms of this Agreement. Accordingly, absent such informed consent, the Law Firm would be obligated to maintain any flat fee or Fee Advance in an escrow or trust account in which such flat fee or Fee Advance would not be subject to any claim that might be asserted against the Law Firm.

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c. The Client is hereby informed and acknowledges that other law firms might treat flat fees and Fee Advances differently. Nevertheless, understanding the various considerations discussed herein and the implications involved, the Client knowingly and willingly consents to the above arrangement for the treatment of all flat fees and Fee Advances paid to the Law Firm by or on behalf of the Client.

9. a. The Client agrees to pay for the services of the Law Firm, to be billed first against any Fee Advance, in accordance with the Law Firm's Schedule of Hourly Rates in effect at the time the services are rendered. The Current Schedule of Hourly Rates is as follows:

Partners	$ 200.00 - $ 600.00 Per Hour
Of Counsel	$ 225.00 - $ 400.00 Per Hour
Associates	$ 180.00 - $ 350.00 Per Hour
Law Clerks	$ 125.00 Per Hour
Paralegals	$ 90.00 Per Hour

The Law Firm agrees not to increase the hourly rates in its Schedule of Hourly Rates more than once in any twelve (12) calendar month period. The Client will be provided with not less than thirty (30) days' advance written notice of any change in the Schedule of Hourly Rates.

b. The Client further understands that, in general, the hourly rates for legal services provided for in the paragraph above are reduced rates that are below the market rates charged by attorneys with comparable skills and that the Law Firm normally provides reduced rates to further its noneconomic goals of assuring legal representation to individuals attempting to enforce individual, civil and Constitutional rights. The Client understands that if attorney fees and/or costs are collected by the Law Firm as a result of legal representation undertaken on Client's behalf, the Client is entitled to be reimbursed only the fees and/or costs that the Client has actually paid. If the award of costs and attorney fees exceed those fees that the Client has paid, the Law Firm shall be entitled to retain the difference.

c. The Client further understands that the hourly rates apply to all time expended relative to the Client's matter, including, but not limited to, office meetings and conferences, telephone calls and conferences, either placed by or placed to the Client, or otherwise made or had on the Client's behalf or related to the Client's matter, review of incoming emails and preparation of outgoing emails, preparation, review and revision of correspondence, pleadings, motions, disclosure demands and responses, affidavits, and affirmations, or any other documents, memoranda, or papers relative to the Client's file, review, appearances before a Court, Board or other body, preparation time, travel time, and any other time expended on behalf of or in connection with the Client's matter. All time is charged to the client in one-tenth of an hour (.10) increments.

10. The Client understands that the Law Firm accepts credit cards for payment of legal fees. The Client is hereby advised that the Law Firm utilizes a third party vendor to process all credit card transactions with the Firm. The Client further understands that certain information, which may include confidences or secrets, such as the Client's identity, will

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be revealed and provided to the third party vendor for payment processing. The Client agrees and acknowledges that any disputes regarding the lawyer's fee shall be submitted for arbitration to the District of Columbia Bar Attorney/Client Arbitration Board (ACAB). See DC Bar Rules of Professional Conduct Paragraph 15, infra. Additionally, any credit card fee charged by the third party vendor for the credit card transaction will be billed to the Client's matter as an expense

11. The Client understands and agrees that he or she shall be solely responsible for timely payment of all bills rendered by the Law Firm, whether with respect to time and services, disbursements, or any other costs and expenses incurred. Such disbursements are often substantial and may include, but are not limited to, the following: investigative services; service of process; courier service; certified or express mail, Federal Express or facsimile mail; travel and mileage; long distance telephone calls, court costs; stenographic services; transcripts; filing fees; subpoena fees; retention of expert witnesses; appraisal reports, valuation reports; and such other expenses as may be required to effectively handle the Client's matter. The Client further understands that in the event any payment made by check is returned for insufficient funds the Client shall be responsible for the amount of the dishonored check plus an administrative fee in the amount of thirty dollars ($30.00).

12. The Client is advised that in order for the Law Firm to properly protect the Client's interests, it may be necessary to retain outside experts such as medical providers (physicians, etc.), psychologists, appraisers, actuaries and accountants. The Client will be responsible for the costs incurred for any such service which in some cases may have to be paid in advance, depending upon the requirements of the particular expert. No expert or appraiser shall be retained without prior Client approval.

SUCCESSIVE FEES ADVANCES

13. Unless other arrangements are made, after such time as any Fee Advance is absorbed by services rendered or costs incurred on your behalf by the Law Firm, the Client agrees to replenish the Fee Advance as requested by the Law Firm. **CLIENT ACKNOWLEDGES THAT THE FIRM, IN ITS SOLE DISCRETION, MAY REFUSE TO PERFORM SERVICES IF THE CLIENT DOES NOT HAVE SUFFICIENT FUNDS ON ACCOUNT TO PAY FOR SUCH SERVICES.**

BILLING

14. All balances billed are due within 30 days of the date of the invoice or billing statement. The Law Firm applies interest charges at the rate of 1.5% per month with respect to any balances which are not paid within 30 days of the date on the invoice or billing statement. In the event any bill remains unpaid beyond the 30-day period referred to above, the Client agrees that the Law Firm may suspend or cease any work or services with respect to the Client's matter, until payment is made.

15. The Law Firm will send to the Client itemized billing statements which detail all fees and expenses on a periodic basis, generally monthly, but in no event less frequently than once every sixty (60) days. The Law Firm's billing statements will detail the services rendered,

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the attorney or staff member who provided such services, the amount of time expended with respect to each service, and the dollar amount charged for same, as well as the amount of type of any costs and disbursements incurred or paid by the Law Firm on the Client's behalf (see Paragraph 6, above, for a non-exclusive list of disbursements). Upon receipt of the Law Firm's billing statement, the Client shall review the same and promptly bring to the Law Firm's attention any objection which the Client may have with respect to the bill. There will be no charge by the Law Firm for the time spent discussing the Client's bill.

DISCHARGE OR WITHDRAWAL OF REPRESENTATION

16. The Client may, at any time subsequent to the execution of this Representation Agreement, discharge the Law Firm from acting as his or her attorney for any reason or no reason. However, this right to discharge the Law Firm is subject to the Court's inherent power to deny or accept such action should the matter then be in litigation. Should Client discharge the Law Firm, it may have the right to decline to return to the Client the Law Firm's own work product to the extent the work product has not been paid for. The Client also understands that if he or she discharges the Law Firm, the Client will be charged only for time and/or disbursements actually incurred by the Law Firm up to the point of discharge. If, at the time of discharge or withdrawal, the Law Firm has not earned the full amount of any sum advanced by the Client, such unearned sum will be returned to the Client. If the Law Firm is discharged, it shall have the right to make a copy of the file and charge Client its customary copying costs. The Law Firm shall have a reasonable amount of time to allow for the copying of the entire file, and the original file must be picked up from the Law Firm's office during its normal business hours. A signed receipt for the file will be required.

17. Client is advised that if, in the judgment of the Law Firm, there has been an irretrievable breakdown in the attorney-client relationship, or a material breach of the terms of this representation agreement, or if continued representation would cause the Law Firm to be out of compliance with the District of Columbia Rules of Professional Conduct, the Law Firm may decide to withdraw from this representation or make application to the Court in which the Client's action is pending to be relieved as attorneys. In such event, Client will be provided with notice of the application and an opportunity to be heard. Should any fees be due and owing to the Law Firm at the time of discharge, the Law Firm shall have the right, in addition to any other remedy, to impose or seek a lien upon the Client file or any award to Client as a result of the final order or judgment in the Client's case to the extent permitted by the District of Columbia Rules of Professional Conduct.

18. In the event that any bill from the Law Firm remains unpaid beyond a 30-day period, the Client agrees that the Law Firm may withdraw its representation, at the option of the Law Firm. In the event an action is pending, and absent Client consent, an application must be made to the Court for such withdrawal. Where the fee is unpaid for the period set forth above, the Client acknowledges that in connection with any such withdrawal application, the account delinquency shall constitute good cause for withdrawal.

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FEE DISPUTES

19. While the Law Firm seeks to avoid any fee disputes with its clients, and rarely has such disputes, in the event such a dispute does arise, the parties agree that the dispute shall be submitted for arbitration to the District of Columbia Bar Attorney/Client Arbitration Board (ACAB) (D.C. Rules of Professional Conduct Rules 1.5 and 1.8 (a)(3), (g)(2)). Counseling and a copy of the ACAB's rules are available through the ACAB staff. The client is encouraged to contact the ACAB for counseling and information prior to deciding whether to sign this agreement providing for mandatory arbitration.

OTHER GENERAL PROVISIONS

20. The Client understands that there are many factors outside the control of the Law Firm which can affect the course and outcome of the case, as well as the amount of time and effort required to deal with the various issues involved. The Client further acknowledges that the Law Firm has in no way predicted or generated the outcome or result of the Client's matter. The Client acknowledges that no promises have been made to the Client by the Law Firm other than that the Law Firm will use its best professional effort on behalf of the Client.

ACKNOWLEDGMENT AND UNDERSTANDING

21. The Client acknowledges that he or she has read this Agreement in its entirety, has had full opportunity to consider its terms, has had a full and satisfactory explanation of same, and fully understands its terms and agrees to such terms. The Client acknowledges that there are no additional or different terms or agreements other than those expressly set forth in this written Agreement.

22. The terms and provisions of this Agreement shall be construed and governed in accordance with the laws of the District of Columbia.

23. The Client acknowledges that he or she was provided with and has read the Statement of Clients Rights and Responsibilities, a copy of which is attached to this Representation Agreement.

24. The Law Firm has informed the Client that pursuant to court rule, it may be required, in its capacity as attorney of record, to certify filed court papers that contain statements of fact, and specifically to certify that the Law Firm conducted a reasonable investigation of the matter and that the factual contentions have evidentiary support. Accordingly, the Client agrees to provide the Law Firm with complete and accurate information which forms the basis of court papers.

25. The Client is aware of the hazards of litigation and acknowledges that the Law Firm has made no guarantees of the disposition of any phase of the matter for which Client has retained this office. If, pursuant to court rule, a copy of this Representation Agreement is required to be filed with the Court in which the action is pending, Client hereby grants permission for the Law Firm to do so.

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If this fee arrangement meets with your approval, kindly sign your name where indicated below, initial each page where indicated, and return a signed copy of this letter to the Firm.

We look forward to being of service to you in connection with this matter.

Regards,

[redacted]

Daniel P. Meyer
Managing Partner, Washington, DC Office

I acknowledge receipt of this letter of engagement, acknowledge agreement with the hourly rates charged, and acknowledge receipt of my Statement of Rights and Responsibilities.

[redacted]

Cpt. Hisham Almqdashi

09/22/2021
Date

Monthly Billing Statement Delivery

I would like my monthly billing statements delivered to me via (select one):

☑ Email to: [redacted]
(Email Address)

☐ Mail to: _____

_____

By signing this agreement, I understand that if my mailing or email addresses change it is my responsibility to notify Tully Rinckey PLLC promptly.

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Statement of Client's Rights and Responsibilities

Your attorney is providing you with this document to inform you of what you, as a client, are entitled to by law or by custom. To help prevent any misunderstanding between you and your attorney please read this document carefully.

If you ever have any questions about the way your case is being handled, do not hesitate to ask your attorney. He or she should be readily available to represent your best interests and keep you informed about your case.

An attorney may not refuse to represent you on the basis of race, color, national origin, religion, age, disability, sex, sexual orientation, gender identity or expression, personal appearance, marital status, family responsibilities, genetic information, matriculation or political affiliation.

You are entitled to an attorney who will be capable of handling your case; show you courtesy and consideration at all times; represent you zealously; and preserve your confidences and secrets that are revealed in the course of the relationship.

You are entitled to a written retainer agreement which must set forth, in plain language, the nature of the relationship, the scope of the attorney's representation, and the details of the fee arrangement. At your request, and before you sign the agreement, you are entitled to have your attorney clarify in writing any of its terms, or include additional provisions.

You are entitled to fully understand the proposed rates and retainer fee before you sign a retainer agreement, as in any other contract.

You may refuse to enter into any fee arrangement that you find unsatisfactory.

Your attorney may not request a fee that is contingent on the securing of a divorce or on the amount of money or property that may be obtained.

Your attorney may not request a retainer fee that is non-refundable. That is, should you discharge your attorney, or should your attorney withdraw from the case, before the retainer is used up, he or she is entitled to be paid commensurate with the work performed on your case and any expenses, but must return the balance of the retainer to you. However, your attorney may enter into a minimum fee arrangement with you that provides for the payment of a specific amount below which the fee will not fall based on the handling of the case to its conclusion.

You are entitled to know the approximate number of attorneys and other legal staff members who will be working on your case at any given time and what you will be charged for the service of each.

You are entitled to know in advance how you will be asked to pay legal fees and expenses, and how the retainer, if any, will be spent.

At your request, and after your attorney has had a reasonable opportunity to investigate your case, you are entitled to be given an estimate of approximate future costs of your case, which estimate shall be made in good faith but may be subject to change due to facts and circumstances affecting the case.

You are entitled to receive a written, itemized bill on a regular basis, at least every 60 days.

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You are expected to review the itemized bills sent by counsel, and to raise any objections or errors in a timely manner. Time spent in discussion or explanation of bills will not be charged to you.

You are expected to be truthful in all discussions with your attorney, and to provide all relevant information and documentation to enable him or her to competently prepare your case.

You are entitled to be kept informed of the status of your case, and to be provided with copies of correspondence and documents prepared on your behalf or received from the court of your adversary.

You have the right to be present in court at the time that conferences are held.

You are entitled to make the ultimate decision on the objectives to be pursued in your case, and to make the final decision regarding the settlement of your case.

Your attorney's written retainer agreement must specify under what circumstances he or she might seek to withdraw as your attorney for non-payment of legal fees. If an action or proceeding is pending, the court may give your attorney a "charging lien," which entitles your attorney to payment for services already rendered at the end of the case out of the proceeds of the final order or judgment.

You are under no legal obligation to sign a confession of judgment or promissory note, or to agree to a lien or mortgage on your home to cover legal fees. Your attorney's written retainer agreement must specify whether, and under what circumstances, such security may be requested. In no event may such security interest be obtained by your attorney without prior court approval and notice to your adversary. An attorney's security interest in the marital residence cannot be foreclosed against you.

You are entitled to have your attorney's best efforts exerted on your behalf, but no particular results can be guaranteed.

If you entrust money with an attorney for an escrow deposit in your case, the attorney must safeguard the escrow in a special bank account. You are entitled to a written escrow agreement, a written receipt, and a complete record concerning the escrow. When the terms of the escrow agreement have been performed, the attorney must promptly make payment of the escrow to all persons who are entitled to it.

[redacted]	09/23/2021
Daniel P. Meyer	Date
[redacted]	09/22/2021
Cpt. Hisham Almqdashi	Date

GJM/pdd

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ADDENDUM A

You have today agreed to enter into a limited scope Fee Agreement with Tully Rinckey, PLLC. This document, which sets forth a written summary of considerations discussed prior to you signing the Fee Agreement with Tully Rinckey, PLLC, complies with Rule 1.5 (b) of the District of Columbia Rules of Professional Conduct. You hereby acknowledge that the following considerations were discussed with you prior to signing the Fee Agreement with Tully Rinckey, PLLC:

1. The scope of representation for this matter is limited;
2. For other matters **not** indicated in the Fee Agreement executed, you understand that you will not have representation for such matter(s) and that the Fee Agreement signed today will **not** cover any work on such matters;
3. You are also aware that to obtain representation for any matter not indicated in the Fee Agreement, you will have to separately retain the firm to handle such matters and pay the additional fees associated with said representation; and
4. Any funds remaining in your account at the conclusion of this representation will be either be refunded, or transferred over to any new Fee Agreement, whichever you choose.

Your signature below provides your consent to the limited scope Fee Agreement, and you affirm that you have been informed enough, such that your questions have been answered, and you understand the considerations discussed with you.

09/22/2021
Date

Cpt. Hisham Almqdashi

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