

Aug 11 / KIEP website / Announcements (President Job opening)

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Aug 11 / KIEP LinkedIn / President Job Opening

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KIEP (Korea Inter-Parliamentary Exchange Center)

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KIEP is pleased to announce an opening for the position of President!
Please see the job posting below for details.

• **Position Summary:**

KIEP is seeking a visionary and dynamic president to lead and expand the organization's influence and network, primarily with the U.S. Congress. The President will be responsible for establishing and expanding channels of engagement between the National Assembly of the Republic of Korea and the U.S. Congress (Senate and House of Representatives), as well as developing and implementing strategic initiatives to strengthen inter-parliamentary cooperation. This role requires a leader with substantial expertise in U.S. legislative networks, and a strong background in one or more of the following areas: legislation, diplomacy, international commerce and trade, national security and defense, and other related fields.

The ideal candidate will have extensive experience working with the U.S. Congress, exceptional leadership and management skills, and the ability to build strong networks across think tanks and related institutions. The President will also work closely with the Korean National Assembly and the Center's Board of Directors.

• **Key Responsibilities:**

- Establish and expand channels of engagement between the National Assembly of the Republic of Korea and the United States Congress (Senate and House of Representatives).
- Serve as the liaison between key partners in the U.S. and Korea, including lawmakers and policymakers.
- Develop and implement strategic initiatives in support of the Center's mission.
- Monitor key legislative and policy decisions of the U.S. Congress particularly in areas related to defense, diplomacy, trade and other related area.
- Oversee staff and day-to-day operations to ensure the Center's success.

Qualifications:

- Authorized to work in the U.S (U.S. permanent resident or citizen)
- Extensive experience in legislation, diplomacy, international commerce and trade, national security and defense, and other related fields.
- Expertise or experience in U.S. legislative affairs, with a network within the U.S. Congress.
- Ability to collaborate with other institutions including think tanks
- Strong leadership skills, with experience in managing staff and overseeing operations.
- Willing and legally eligible to register under the U.S. Foreign Agents Registration Act (FARA).

• **Term and Compensation:**

Term: 2 years

Salary: The base salary is \$220,000 to \$250,000 annually based on qualifications and experience. The specific terms will be negotiated and finalized during the interview process.

• **How to Apply:** Interested candidates should submit their resume, cover letter to kipec@kipec.org by August 31 EDT. A cover letter is required. Applications without cover letter will not be considered. In the cover letter, please outline your relevant experience, including specific examples of your work. Successful candidates will be invited for an interview and background check prior to final selection.